

BIS Support Officer – 0.6 FTE, Monday to Wednesday

Grade F: £30,515 to £33,119 FTE, pro rata

Location: Whickham School, Newcastle-upon-Tyne, NE16 5AR

Contract: Permanent, 0.6 FTE, Term Time Only

Working pattern: Monday to Wednesday, 8.15am–4.15pm

Whickham is a school at the heart of the community. It is a place in which everybody is valued and where learning is cherished in a safe, caring and supportive environment. A school where everyone is inspired to be the best they can be.

Core Purpose

We are looking for a confident and proactive **BIS Support Officer** to join our Behaviour and Inclusion Support (BIS) team.

This is a hands-on pastoral role working directly with pupils who may be experiencing barriers to learning due to behaviour, attendance, engagement or other issues. You will manage an identified caseload of pupils, provide regular mentoring and targeted interventions, and build positive relationships with pupils and their families to help them make positive and sustained progress.

Working closely with our Senior Pastoral Leader, Pastoral Leaders and wider school team, you will support pupils within Behaviour and Inclusion Support and help ensure concerns are identified, followed up and acted upon.

We are looking for someone who is confident working with young people, able to build strong relationships while maintaining clear boundaries, and comfortable dealing with challenging situations calmly and consistently. You will need to be proactive, use your initiative and take ownership of your caseload rather than waiting to be directed.

Previous experience of pastoral, behaviour, youth work or similar support with young people would be particularly valuable. Experience within a secondary school is desirable, but we are equally interested in candidates with relevant experience from other settings who have the skills and confidence to make a real difference to our pupils.

Hours of Work

Monday to Wednesday, 8.15am–4.15pm

0.6 FTE, Term Time Only

Salary is **Grade F: £30,515 to £33,119 FTE, pro rata.**

What we can offer you

As well as joining a supportive school community, you'll have access to a range of employee benefits, including:

- **HSF Health Plan** providing cashback towards everyday healthcare costs including dental and optical care
 - **HSF Assist** including 24/7 GP advice, virtual GP consultations and a private prescription service
 - **24/7 counselling and emotional wellbeing support**
 - Access to legal advice and support
 - Membership of the **Local Government Pension Scheme**
 - Opportunities for training and professional development
-

Could you make a difference to our pupils?

Want to see it for yourself? We actively encourage visits. Contact **John McCaughey** at mccauj@whickhamschool.org to arrange a time that works for you.

Application deadline: 9am on 16th September

Submit to: recruitment@whickhamschool.org

Application forms: Download from the Whickham School website where you'll also find the full job description, person specification and further details about the school and role.

Whickham School is committed to safeguarding and promoting the welfare of children and young people. This post is subject to an enhanced DBS check and satisfactory references in line with Keeping Children Safe in Education (KCSIE). We expect all staff to share our commitment to safeguarding.

What happens next?

1. **Download the full job description and person specification** from our website
2. **Visit us** (optional but highly recommended) – meet the team and find out more about Behaviour and Inclusion Support at Whickham
3. **Complete your application**
4. **Submit by 9am on Wednesday 16th September**
5. **Interviews will be held week commencing 28th September**

Questions or to arrange a visit – Contact **John McCaughey** at mccauj@whickhamschool.org

Whickham School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.