

# Safeguarding A guide for visitors

This leaflet is designed to inform all visitors about the procedures in place for dealing with safeguarding issues.

Safeguarding at Whickham School is all about looking after the welfare of every child that attends our school.

Safeguarding at Whickham School is everyone's responsibility.

Every member of Whickham School staff has received training in dealing with some of the issues relating to safeguarding.

Safeguarding issues can crop up at any time and can range from fairly trivial issues to situations which can seriously threaten the physical or emotional wellbeing of a student.

The important point is that all issues relating to safeguarding are reported and dealt with effectively.

The following members of staff are all trained in Safeguarding and are available for students and parents to talk to.

Year Group	Staff Name	Tie Colour	Contact Details	Staff Photograph
7	Mr Jarvie	Green	sjarvie@whickhamschool.org	
	Mr Houston	Red	ghouston@whickhamschool.org	
9	Miss O'Brien	Yellow	jobrien@whickhamschool.org	

Year Group	Staff Name	Tie Colour	Contact Details	Staff Photograph
10	Mr Dunn	Blue	cdunn@whickhamschool.org	
11	Mrs Bensley	Purple	abensley@whickhamschool.org	











Mrs Maher is the Designated Safeguarding Lead for Whickham School. She runs a Safeguarding Team of the following staff Mrs MacPherson, Mr McCaughey, Mr Phillipson & Mrs Hall.

#### How to report:

The best way to make a report is to immediately tell one of the staff named above, who will act upon the report. The issue will also need to be recorded by the person reporting the incident so that we have a written record of what has been witnessed.

If you cannot locate any of the above members of staff simply ask at reception if they can contact them for you.

## BE THE BEST YOU CAN BE

