

# Job of the Week

#5

## EMPLOYMENT ADVISOR

An Employment Advisor helps people learn about, find and prepare for employment. They work in schools, job centres, libraries and other community spaces with individuals or groups

### skills

- Excellent listening and questioning skills
- Communicate with a wide range of people
- Research Skills
- Be able to explain information clearly
- Patience and empathy
- IT Skills for administration, report writing and record keeping
- Ability to manage own work
- Good interpersonal (people) skills

### Key Info



#### Salary

Starting Salary: £21,000  
With experience: £27,000  
Senior Advisors: £35,000



#### Routes

Level 5 Qualifications  
University Degree  
Post Grad Qualification



#### Working Hours

37hrs per Monday-Friday  
Occasional evenings  
May involve travel



#### Qualifications

Level 6 Careers Guidance  
Or Degree & Post-Graduate  
Qualification



#### Labour Market

Jobs UK: 369,036  
Jobs Gateshead: 1,380  
UK Growth: +11.9% (2027-27)  
NE Growth: +12.2% (2017-27)



#### Related Careers

Recruitment Consultant  
Life Coach  
FE Lecturer

More info: UNIFROG



National  
Careers  
Service



School  
Website

