

Rewards

Verbal



Points on Class Charts



Faculty reward



Pastoral reward

**ALL MUST BE
ENTERED ONTO
CLASS CHARTS**

Expectations

Respect

Do as asked first
time every time

Stand behind chair at
the start and end of
every lesson

Listen when staff or
other students are
speaking. Put your hand
up if you wish to speak

Demonstrate high levels
of **responsibility**,
resilience and
independence

Consequences

Classroom Strategies



Contact Leadership Duty



Isolation until 3:50pm



Behaviour and Inclusion
Support

**ALL MUST BE
ENTERED ONTO
CLASS CHARTS**

Failure to comply with Isolation will result in referral to Behaviour and Inclusion Support



**WHICKHAM
SCHOOL**

Lesson Routines

1. Lessons start as soon as bell rings. Staff to greet pupils at the door of classroom
2. Pupils enter classroom and put equipment, planner and books on desks. Pupils stand silently behind desks until teacher tells them to be seated. Uniform must be correct.
3. Pupils must sit in the seat indicated on the teacher seating plan.
4. When the teacher addresses the class no student should be talking. The teacher should not accept any pupils talking when they are talking.
5. The teacher must use the lesson rewards and sanctions process as agreed in the Behaviour Policy.
6. Pupils must stand behind desks at the end of the lesson in silence before being dismissed. Pupils are dismissed after the bell has sounded. Teachers must ensure dismissal is orderly.



**WHICKHAM
SCHOOL**

Detention Process

1. Member of staff sets a break, lunchtime or after school detention in Class Charts for up to 60 minutes. For an after school detention the student is escorted to a central meeting point by the period 5 teacher.

The member of staff must complete the detention register in Class Charts.

- *Teacher should consider whether there are any extenuating circumstances*

2. If the student fails to attend the detention the teacher will mark a student as having **Not Attended** on Class Charts **by 4pm**. This will then be escalated to a **Pastoral/ Faculty Detention**.

The student escorted to a central meeting point by the period 5 teacher. The rota'd Head of Year and Faculty Leader will collect the student from this point and the student will complete the detention in Room 17 for 1 hour.

3. Failure to attend a **Pastoral/ Faculty detention** will result in referral to **Behaviour and Inclusion Support** the next day and parent will be contacted by HOY



**WHICKHAM
SCHOOL**

Punctuality Process

1. Attendance staff will monitor the Entrance Gate every day
2. If a pupil is late they will be handed **DETENTION CARD** for **Lunchtime in the KS4 Block Classroom**
3. The Attendance Staff will ensure that the late list is handed into the Office who will add the detentions to Class Charts which will inform staff and parents via the class charts app
4. Failure to attend **Lunch time Detention** will result in 30 minute **Pastoral Detention that night**
5. Late 3 times or more in one calendar week or cumulatively more than 15 minutes in one calendar week, an additional **Persistent Late Pastoral Detention** will be awarded for 60 mins.
6. Failure to attend a **Pastoral/ Faculty detention** will result in referral to **Behaviour and Inclusion Support** the next day and parent will be contacted by HOY
7. Class teacher to deal with pupil **lateness to lessons** using sanctions in the behaviour policy. Continual lateness should be referred to faculty leader / pastoral team

**Process for non-submission of
homework
or unacceptable homework**

1. When a pupil does not submit homework to a set deadline a teacher detention is set on class charts. If this is after school then the pupil will be escorted to the main hall by the period 5 teacher.

2. Where a pupil does not attend the agreed detention with the teacher a pastoral / faculty leaders detention will be set. The pupil will be escorted to the main hall by the period 5 teacher and considered for homework support.

3. The teacher sets the pupil a lunchtime or after school detention that is convenient to the teacher. This should be recorded in the pupil planner and logged on class charts. If a pupil is persistently not submitting homework or there are issues with effort being applied to the homework, the pupil will be referred to the HOY or Tutor for homework support.