

Parent Information Booklet 2018



Please collect your
starter packs and tick
your name on the
register



Key Staff



Mrs. S. Maher
Associate Deputy Head
Teacher Pastoral Care
smaher@whickhamschool.org



Mr. Michael Philipson
Head of Key Stage 4
phillmst@whickhamschool.org



Mr. John McCaughey
Head of Key Stage 3
mccauj@whickhamschool.org

Timings of the school day

8:40	Registration bell
8:45	Tutorial
9:10	Period 1
10:10	Period 2
11:10	Break
11:25	Period 3
12:25	Lunch
13:05	Registration bell
13:10	Period 4
14:10	Period 5
15:10	End of school day

Every second Tuesday school will finish at 14:10

Uniform

ALL PUPILS

DETAILS

HOW TO WEAR THE SCHOOL UNIFORM

Shirt

Plain white traditional school shirt with collar, Shirt sleeves may be long or short

- Pupils ensure that collar button is fastened at all times
- Pupils not to wear coloured vests beneath shirts
- No fashion shirts/blouses
- Tuck shirt into trousers/skirt

Tie

School tie

- Clip-on school tie

Blazer

School black blazer with embroidered school badge

- Blazer must be worn when travelling to and from school and when transiting between lessons
- Removal of blazers during the lesson is at the discretion of the teacher
- Sleeves must be worn at full length (not pushed back)

Trousers

Plain black, tailored straight legged school trousers

- Approved black school trousers from designated supplier
- Not skin tight or elastic material

Skirt	School skirt purchased from designated supplier	<ul style="list-style-type: none"> • Approved style only • Skirt length should be knee length
Sweater and Cardigan (optional)	School sweater with embroidered school emblem	<ul style="list-style-type: none"> • Not to be tied around the waist when not being worn • No other cardigans are permissible
Cardigan (optional)	These bear the school emblem and are only available from school	<ul style="list-style-type: none"> • Not to be tied around the waist when not being worn • No other cardigans are permissible
Shoes	Plain black, sensible, polishable school shoes	<ul style="list-style-type: none"> • No trainers or trainer style shoes • For safety reasons, no ballet-type shoes, no flip-flops, sandals, plimsolls, backless, slip-on shoes, boots or 'Uggs'

Uniform



If your child is incorrectly dressed they will be expected to borrow an item from the pastoral team.

Not being correctly dressed or equipped for school could result in isolation

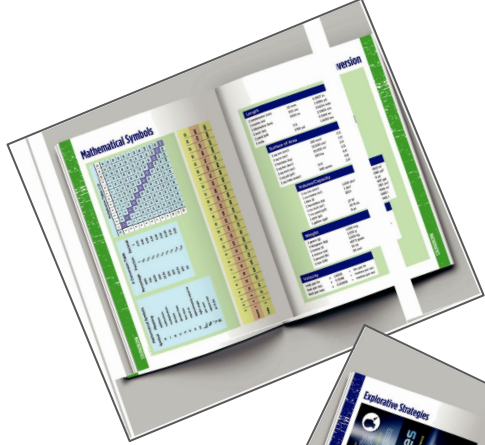
Equipment

- Every student must have their pencil case containing all relevant equipment and planner.
- It is an expectation that they have a school bag and carry this equipment every day
- They must also bring the required books and equipment for the day (e.g. PE kit, apron, food ingredients)



School planners

- Personalised
- Year group colours
- Plastic wallets
- See through cover
- Week to view
- Faculty information that is used in class and for students homework
- Merit and Attendance Totals
- Communication notes between home and school



**Process for non-submission of
homework
or unacceptable homework**

1. When a pupil does not submit homework to a set deadline a detention is set. This can be break, lunchtime or after school.

2. Where a pupil does not attend an agreed after school detention with the teacher a longer pastoral detention will be set. The pupil will be escorted to the rearranged detention and considered for homework support.

Detention Process

1. The teacher sets a break, lunchtime or after school detention and records on class charts.
2. If the pupil fails to attend an after school detention, the teacher completes an incident slip for 'missed detention' on class charts and a longer detention will be set with Faculty Leaders and Heads of Year. The pupil is escorted to a central meeting point by the period 5 teacher.
3. If there is a persistent problem parents will be contacted and students will be placed in Behaviour Inclusion Support.

Late for tutor registration

1. Pupils who are late for registration must attend a lunch time detention.

Extenuating circumstances will be taken into account

2. If a pupil fails to attend the lunchtime detention they will be immediately placed on an after school detention for that night.

3. If there is a persistent problem parents will be contacted and requested to meet with Pastoral staff in school.

Class Charts is a Behaviour Management Tool used by Whickham School

You must sign up for this app through your email and you will be given a password to access your child's information in September.

You must check this app as information on detention will be sent through this system.



Behaviour score breakdown



Monthly Behaviour Breakdown



Rewards

Positive work within school will be recorded in class charts. This will feed into the points system and regularly updated lists will be displayed. Pupils can be rewarded by:

Achievement assemblies held by the pastoral leader

Postcards home

Letters home

Priority on trips

Awards Evenings

Purchase of items in the reward shop on class charts



School dinners

We have a biometric system to pay for school dinners.

If your child has free school meals then their account will automatically be topped up.

If your child has free school meals they will have enough on their account to purchase a hot set meal and a pudding.



ParentPay

- ParentPay (www.parentpay.com) is the school's on-line payment system.
- An account activation username and password will be sent out from the school to parents in August, together with details on how to activate your account.



Attendance

Research suggests that **17 missed school days** a year = GCSE grade **DROP** in achievement. (DfES)

The greater the attendance the greater the achievement.

Unfortunately, we cannot authorise term time holidays

If your child is absent we may drop off work for your child to complete (if they are well enough)

If your child is absent, you must ring their HOY each day of absence

Attendance

Please avoid taking your child out of school during the day. If you must attend appointments during the day then please:

1. Write a note in your child planner (there is a specific section).
2. Your child shows their planner to their HOY who signs the planner and gives your child an exit card.
3. Meet your child at main reception where they will be signed out.



The library

The Library opens everyday at 8:15 and is accessible to student at break, lunch and after school.

There are a multitude of books to loan, both fact and fiction and students can have two books out at a time on their accounts.

The library runs four clubs after school. These are Book club, Games night, Film club and Project Warhammer club.

Throughout the year the Library also runs many competitions and events.

For any more information about the library please do not hesitate to contact Mr Brent, our school librarian.



The Hub



A place that is open every day after school for homework support

See Mr Brent for further details

WHAT IS THE HUB?



AND SO MUCH MORE!

Y7 and Y8 Setting

Year 7:

Taught in Tutor groups for English, Science, Geography, History, RE and IT.

Mixed ability groups for Art, Design Technology & Music.

Set for Maths.

Mixed ability PE groups

Year 8:

Mixed ability groups (not tutor groups) for English, Science, Geography, History, RE and IT.

Mixed ability groups for Art, Design Technology & Music. Set for Maths. Set for PE groups



Parental Forum

It is important to us that we work together to help your child make progress and to continue to improve our school.

We welcome all parents to the parental forum meetings every half-term when key leaders in the school share our policies and answer any of your questions or concerns.

First Meeting of the Year:-

Monday 17th September at 6pm.



Parental feedback

We are looking to change the way we write reports about pupils in Whickham School.

What do parents want to know from school through the reporting system?

Please write on the post it notes your response to the above.



Any questions?

