

WEBHEATH ACADEMY PRIMARY SCHOOL



Job Advertisement

Lunchtime Supervisor

Reporting to:	Headteacher
Hours of work:	2 hours per day (11.30am to 1.30pm) Monday to Friday (term-time only)
Contract type:	Part-time permanent
Grade/Salary:	Grade 2 SCP 3 FTE £25,614 (Actual £5,827)

Webheath Academy Primary School is a highly successful two-form entry primary school serving the community in Webheath, situated in Redditch, Worcestershire.

We are a good school (OFSTED June 2025). Webheath is a school where everyone works hard as a team to deliver the best possible education and outcomes for our children.

Main Purpose of the Role

We are looking for a positive, committed and enthusiastic Lunchtime Supervisor to join our lunchtime team. You will work in our lunch hall and be responsible for the safety, welfare and conduct of pupils across all year groups during the lunch break period.

Key Responsibilities and Duties

You will work closely with the lunchtime team to assist with the care and supervision of pupils at lunchtime, including:

- Assisting with setting up and putting away dining hall tables.
- Supervising collection of meals and ensuring that pupils line up in an orderly manner.
- Ensuring each pupil has access to a meal, encouraging them to eat their food appropriately, displaying good table manners.
- Assisting young or less able pupils in developing eating skills.
- Supervising pupils in the dining hall and monitoring behaviour, intervening as necessary in accordance with the behaviour policy.
- Supervising and assisting pupils to return used plates and cutlery to the appropriate point.
- Supervising pupils eating packed lunches and ensuring equipment is cleared away.



Downsell Road ○ Webheath ○ Redditch ○ Worcestershire B97 5RJ

Telephone: 01527 544820 ○ Facsimile: 01527 547121

Email: office@waps.shiresmat.org.uk ○ Website: www.webheath.worcs.sch.uk



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Lunchtime Supervisor

- Undertake duties including wiping tables and cleaning spillages.
- Provide basic first aid care as appropriate and passing on relevant information to class teachers.

To request an application form, please contact the office at Webheath on 01527 544820 or office@waps.shiresmat.org.uk or download from our website.

Closing date for applications is Friday 16th October 2026 at 9am with interviews to be held Thursday 22nd October 2026.

Shires Multi Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, and where applicable, a prohibition from teaching check will be completed for all applicants. In accordance with our statutory obligations under Keeping Children Safe in Education 2022, Shires Multi Academy Trust is required to conduct an online search as part of our due diligence on appointed candidates. This may help identify any incidents or issues that have happened, and are publicly available online, which the Shires Multi Academy Trust might want to explore with you. The Trust is committed to the promotion of equal opportunities and diversity. Webheath academy Primary School is a company limited by guarantee - Registered in England No. 07959096



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