



Appendix 1.

Low Level Concern Recording Template

Name of Individual concerned:	Date concern reported:
Name of Individual completing form:	
Statement of concern: (who, when, what, where)	
Statement from individual concerned:	
Record of discussion held with individual concerned and headteacher:	
Have previous concerns been received:	Yes/No (delete as approp.)
If yes, what was decided in consultation with CEO/LADO?	
Agreed action:	
Signed: _____ (Individual concerned)	
Date: _____	
Signed: _____ (Headteacher)	
Date: _____	