



23 July 2024

Dear Year 11 Parents

We hope that you are well. As we approach the summer break, we wanted to provide further details of the arrangements for the GCSE results day on 22nd August as well as details for students joining our Sixth Form. Some of this information has been updated since the letter sent on 12th July by our examinations team.

GCSE Results Day – 22nd August

We will be staggering results' collections as follows:

Collect from 8am - Students with surnames A-L

Collect from 8.30am - Students with surnames M-Z

Results will be available in the Ratcliffe Hall on upper site and students can enter via the usual student gate on Mornington Road.

Senior Leadership staff will be on hand in the hall to meet and congratulate students and support them with guidance if their results do not fully meet the entrance criteria for their chosen courses. Our Careers Advisor Mrs Alexander will also be present to support students who have not met the entry criteria for Sixth Form and to guide them on alternative opportunities.

Students who wish to join Trinity Sixth Form

GCSE Results against entry criteria	Actions
All entrance criteria for subjects met	<ul style="list-style-type: none">• Log on to Applicaa and confirm the place at Trinity.
Most entrance criteria for subjects met. Potential conditional offer for the final subject.	<ul style="list-style-type: none">• Discuss with staff on receipt of results and any other options.• Log on to Applicaa and confirm the place at Trinity.• Additional private study work will need to be completed and students will be timetabled for additional supervised study periods until they have caught up on content.• If applicable, send in an "change in option request" to Change of Subject Form

Main School Office:

Upper Site: Mornington Road, Woodford Green, Essex, IG8 0TP | Telephone: 020 8504-3419

Lower Site: Sydney Road, Woodford Green, Essex, IG8 0TB | Telephone: 020 8504-8946

www.tchs.org.uk

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Some entrance criteria for subjects met.	<ul style="list-style-type: none">• Discuss results and options with staff.• Other courses may be an option (depending on numbers). Agreement for study of this course may be conditional based on completion of appropriate work / engagement and attendance at Supervised study sessions.• Send in an “change in option request” to Change of Subject Form
No entrance criteria for subjects met.	<ul style="list-style-type: none">• Discuss results and options with staff.• Meet with Careers Advisor as needed for guidance about further opportunities elsewhere.

Sixth Form enrolment

Our admissions software, Applicaa will be available for students to confirm places and enrol from 8am – 10.30am. After this, it will be unavailable until 12.30pm after which point students can also enrol. However, to support the school in organising the number of students on courses, we do ask that students where possible, enrol before 10.30am as this will support us in processing the number of applications we receive.

If students do wish to change their subject choices, regardless of their results, we ask all to complete the form via [Change of Subject Form](#) so that we can review and process these if possible. Our Sixth Form team will respond to students directly via their MS Outlook accounts.

Our school office will be open for enquires at the following times over the summer

22nd August – 7.30am – 2.30pm – Please call on 0208 504 3419 or email via info@tchs.org.uk

23rd August – 8am – 3pm – Please call on 0208 504 3419 or email via info@tchs.org.uk

For any specific queries regarding transition to Sixth Form, please contact sixthformadmissions@tchs.org.uk

Exam board queries

We advise all students to check their GCSE exam results carefully against the grade boundaries published by the relevant exam boards. Unfortunately, we are unable to share these now as they are not released until the exam results day. However, if students are close to a boundary, it may be worth requesting a review of marking to see if the grade can be increased.

We caution that a review of marking can sometimes result in a decrease in marks and most often, no change in grade at all. All reviews of marking are funded by the parents / carers who request these and

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Trinity Catholic High School

Headmaster: Dr P C Doherty OBE, BA (Hons), DPhil (Oxon), FRSA

applications cannot be made until payment is received. Full details of this will be given to candidates along with their Statement of Results on results day.

As previously advised, the opening hours for our exams office are as follows. Please note, the exams office should only be contacted regarding queries relating to these and not Sixth Form admissions.

Date	Availability
Thursday 15 th August	8am to 2.30pm
Friday 16 th August	9am to 12.30pm
Monday 19 th August	9am to 12.30pm
Tuesday 20 th August	9am to 12.30pm
Wednesday 21 st August	Closed to students
Thursday 22 nd August	9am to 2.30pm
Friday 23 rd August	9am to 12.30pm
Monday 26 th August	BANK HOLIDAY
Tuesday 27 th August	9am to 12.30pm
Wednesday 28 th August	9am to 12.00pm

For any specific queries regarding exams, please do contact our email address at: exams@tchs.org.uk

We look forward to seeing our students on results day and wish them the very best with their outcomes.

With best wishes.

Yours sincerely

Mrs L. Law
Director of Studies

Cc: Headmaster, Exams Office, Sixth Form Office

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