



## Teacher of Design & Technology with resp. for KS3

Reporting to:	Head of Design & Technology
Contract:	Full Time
Start date:	Easter or September 2024
Salary:	MPS/UPS (£34,515-£51,177)+ Outer London Pay
Allowance:	TLR possible for a suitably experienced applicant
Disclosure level:	Enhanced

### The Role

We wish to appoint a Teacher of Design & Technology to teach KS3, KS4 and KS5.

### At Trinity:

- ✓ Students follow the AQA syllabus at GCSE and at A Level.
- ✓ All classes are taught in mixed ability groups from Year 7 upwards.
- ✓ The D&T Department achieves outstanding results at all key stages.

### About Our School

Trinity Catholic High School is large Catholic comprehensive school situated in the London Borough of Redbridge and within the Diocese of Brentwood. Ofsted have ranked us as 'outstanding' on 5 consecutive occasions and we have a reputation for excellence in all aspects of our service to the children in our school and the wider community. Our school's inspection reports can be viewed on this link: [www.tchs.org.uk/about-us/inspections](http://www.tchs.org.uk/about-us/inspections). The highest standards relating to Teaching and Learning are a feature of daily life at Trinity and these significantly and positively impact student progress and attainment. Trinity's Section 48 report (January 2020) states that "Trinity Catholic High School is an outstanding school and a beacon of high-quality Catholic education. It has an excellent reputation in the local community and beyond and it is rightly seen as a flagship school for the Diocese of Brentwood". The report also emphasises that "Catholic life at Trinity Catholic High School is outstanding and is of the highest quality" and "Every aspect of Collective Worship at the school is outstanding".

### We are seeking a professional who is:

- ✓ An enthusiastic DT specialist with the ability to teach all stages and knowledge of basic Construction skills.
- ✓ Passionate about DT and has excellent subject knowledge.
- ✓ Ambitious and committed to the very highest standards of student learning.
- ✓ Keen to challenge and enthuse our diverse student population.
- ✓ An excellent classroom practitioner with a drive for self-improvement and development.



### We can offer the successful candidate:

- ✓ A strong commitment to your professional development and wellbeing, including access to all CPD provision within the Agnus Dei Teaching School Alliance, across the Dioceses of Brentwood, Southwark and Westminster.
- ✓ Opportunity to work with a forward-thinking Headmaster and Senior Leadership Team.
- ✓ Non-contact time and Planning, Preparation and Assessment time (PPA) at Trinity is very generous and well above the national minimum requirement of 10% of your timetable.
- ✓ A team of highly motivated and talented teachers that work collaboratively to raise standards and secure achievement for all students.
- ✓ Well behaved students that are keen to achieve and are respectful of their teachers.
- ✓ A well-resourced school and a stimulating environment that is conducive to high quality teaching and learning.

### Your Application

The School can only accept applications made on our school application form or by using the on-line TES Apply now function. The completed form, along with a cover letter should be submitted. Download our application form from our website: [www.tchs.org.uk/about-us/employment/](http://www.tchs.org.uk/about-us/employment/)

- **Tel:** 020 8504 3419 ext 242
- **Email:** [Recruitment@tchs.org.uk](mailto:Recruitment@tchs.org.uk)
- **Closing date for applications:** 14th April 2024
- **Interviews take place:** shortly after
- **Early applications are welcome**

Trinity Catholic High School is committed to safeguarding children. Further details of this can be found on our website <https://www.tchs.org.uk/about-us/safeguarding/> Successful candidates must be willing to undergo child protection screening appropriate to the post, including checks with past employers and a satisfactory enhanced check with the Disclosure and Barring service (DBS).

Please note, due to high volumes of applications only shortlisted candidates will be contacted. We reserve the right to call applicants to interview prior to the closing date.





# Job Description

1. Assist the Headmaster in maintaining the Catholic Ethos of our school.
2. Fulfil the expectations and responsibilities of a teacher, as set out in the DfE Teachers' Standards document.
3. Make the education of pupils your first concern.
4. Be accountable for pupils' attainment, progress and outcomes.
5. Sustain the highest possible standards in teaching and professional conduct.
6. To provide outstanding teaching so that high levels of attainment are secured from all student groups.
7. Ensure that all school policies, procedures and practices are consistently implemented.
8. Be responsible to the Headmaster, SMT and the Head of Department.
9. Consistently plan and deliver outstanding lessons that will allow stimulating and enjoyable learning to take place.
10. Secure strong subject knowledge and keep your teaching skills up to date.
11. Set high expectations which inspire, motivate and challenge pupils.
12. Adapt teaching to respond to the strengths and needs of all pupils.
13. Make accurate and productive use of assessment.
14. Be responsible to the Headmaster, SMT and the Head of Department.
15. Consistently plan and deliver outstanding lessons that will allow stimulating and enjoyable learning to take place.
16. Have a secure strong subject knowledge and keep your teaching skills up to date.
17. Set high expectations which inspire, motivate and challenge pupils.
18. Adapt teaching to respond to the strengths and needs of all pupils.
19. Make accurate and productive use of assessment.
20. Contribute to the development of policies and Schemes of Learning as requested.
21. Ensure that the school's quality assurance procedures are followed.
22. Mark, assess and report on pupils' achievement and maintain environment.
23. Meet deadlines for reports, marking, submission of assignments and assessment data.
24. Prepare pupils for examinations and take part in moderation/standardisation as required by the school.
25. Respond within 24 hours to telephone calls/7 days to written correspondence.
26. Ensure that all classes are taught according to school policy
27. Ensure that National Curriculum and examination syllabus are followed at all times.
28. To attend department meetings and to liaise with relevant staff to ensure they are kept up to date with issues.
29. To participate in the programme of after school revision classes according to department requirements.
30. To ensure the effective and efficient deployment of classroom support.
31. To complete reports to parents/carers on students' attainment and progress in line with the school's procedures.
32. To provide students with regular "formative" feedback to help them raise their attainment.
33. Set high expectations for students and promote the development of student confidence and intellectual curiosity.
34. To be an outstanding classroom practitioner.
35. Have high expectations of behaviour, and establish a framework for discipline.
36. To attend evenings that are held, to inform parents of school provision, intervention and student progress.
37. Forge positive professional relationships with pupils, their parents and other professionals.
38. To act as a Form Tutor and carry out all of the responsibilities linked with that role.
39. To monitor and support the overall progress and development of students within your Tutor Group.
40. To monitor student attendance in lessons and ensure that follow-up procedures are put in place where necessary.
41. To manage students' behaviour effectively to ensure a good and safe learning environment
42. To deal with inappropriate behaviour quickly and effectively according to the school behaviour policy.
43. To participate fully in the curriculum development of the department.
44. To keep up to date with national developments related to your subject area.
45. To engage actively in the performance management review process.
46. To remain fully informed and show an awareness of local and national changes in education policy & practice.



47. To offer training that will support the continuous professional development of staff across the school
48. To assist other curriculum leaders in their pursuit of outstanding practice in their own area.
49. To undertake safeguarding training every year and uphold the principles of the “Keeping Children Safe in Education” document as well as the whole school Safeguarding policy.
50. Be responsible for safeguarding and promoting the welfare of children/young adults.
51. To be familiar with the procedures for reporting safeguarding concerns on CPOMS.
52. To assist with the management of behaviour and student safety at school.
53. Be aware of and comply with policies and procedures relating to child protection, health & safety.
54. Be aware of and comply with confidentiality and data protection, reporting all concerns
55. To contribute to the maintenance and development of the school’s Ethos and Vision.
56. To play a full part in the life of the school community to support its distinctive Catholic mission and ethos.
57. To foster positive relationships across the school and in the catholic community.



## Person Specification – Teacher of Design & Technology

All areas will be assessed by application and at interview.

<b>Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
Educated to degree level in the identified subject	✓	
Qualified Teacher Status	✓	
<b>Background and Experience</b>	<b>Essential</b>	<b>Desirable</b>
Experience of assessment, recording and reporting processes	✓	
Substantial recent and successful teaching experience in secondary schools	✓	
Excellent classroom management skills with the ability to ensure that positive behaviour is a constant feature of the classroom environment	✓	
Ability to demonstrate outstanding teaching practice that is inclusive of all student groups	✓	
Excellent communication skills (oral and written) with children, parents and other members of our school community.	✓	
Excellent ICT skills and able to make appropriate use of ICT for learning	✓	
Experience using SIMS (or similar) software		✓
Evidence of effectively using assessment data to inform teaching/learning in the classroom	✓	
Able to work on one's own, using one's own initiative	✓	
<b>Professional Knowledge and Understanding</b>	<b>Essential</b>	<b>Desirable</b>
Understands the characteristics of high-quality teaching, learning and achievement for all students	✓	
Actively promote the Catholic Ethos of the School	✓	



Skills	Essential	Desirable
Able to manage challenging behaviour of students and support colleagues to manage behaviour	✓	
Able to anticipate problems and find solutions	✓	
Able to develop positive and meaningful relationships with students	✓	
Excellent organisational skills to meet deadlines and manage work load of self and others	✓	
Able to give good quality feedback to students	✓	
Personal Qualities and Attributes	Essential	Desirable
A commitment to equal opportunities and to valuing the achievements of all	✓	
The ability to reflect on own teaching practice, adapting teaching strategies and techniques based on departmental/senior leadership team feedback	✓	
To have self-confidence, energy, reliability and commitment.	✓	
Commitment to participation in the extra-curricular program of the school	✓	







## Why work at Trinity Catholic High School

- All Staff receive minimum of 20% PPA, well above the national average
- All Staff given a laptop
- All Staff access to Schools Advisory Service wellbeing services, including physiotherapy and yearly health screening
- Supportive SLT
- Comprehensive CPD Programme including access to national professional qualifications
- Outstanding Student behaviour
- Supportive to Staff wellbeing and managing workload
- Caring and affirming culture and ethos
- Opportunities for career development and progression

