



Wednesday 27th August 2025

Dear Student, Parents and Carers,

As we approach the beginning of the school year, I want to take the opportunity to write to you all. I hope you have all enjoyed a restful and refreshing summer break. As we prepare to begin a new academic year at Trinity Catholic High School, I would like to extend a very warm welcome back to all our students and families.

For those who may not know me well, my name is Declan Linnane, and I am proud to be the new Headteacher of Trinity Catholic High School. I am very much looking forward to working closely with your child this year and to getting to know both our students and their families better as we continue to grow as a strong and united school community.

This year marks a particularly special milestone for Trinity Catholic High School, as we celebrate the 50th anniversary of our school. This is an opportunity not only to reflect on our rich history and traditions but also to look forward with excitement. Over the course of the year, there will be positive changes and greater opportunities for our students, families, and staff to come together and celebrate all that makes our community unique.

I would also like to take this opportunity to thank those parents and carers who took the time to complete our recent survey. Your feedback has been invaluable in helping me gain an insight into your reflections on life at Trinity Catholic High School. One of the key themes that emerged was around uniform, behaviour, and some inconsistency in the application of our policies. Please be assured that this is being addressed. I will be working closely with the governors and the leadership team to review all of our policies to ensure greater clarity, consistency, and support for all members of our community.

As part of this work, we will reflect on our practices and policies to ensure that we always strive to be the best version of ourselves. This approach will allow Trinity Catholic High School to aspire to the highest standards of excellence, while also creating more opportunities for our students and strengthening the values that make our Trinity community special.

At Trinity Catholic High School, we will place a strong emphasis on the value of integrity. Integrity is about doing the right thing even when no one is watching, and it plays a vital role in shaping our character. By dressing smartly and meeting our uniform expectations, we are setting the tone for the year ahead so that we demonstrate that we take pride in who we are, that we value our character, and that we hold ourselves to the highest standards.

To ensure that we start the year positively, we will be carrying out a uniform check on the very first day back. We are excited to welcome our students after the summer holiday and want them to begin the year with confidence and pride in their appearance. I have an extract from our Uniform Policy for your reference, which outlines our expectations.

Main School Office:

Upper Site: Mornington Road, Woodford Green, Essex, IG8 0TP | Telephone: 020 8504-3419

Lower Site: Sydney Road, Woodford Green, Essex, IG8 0TB | Telephone: 020 8504-8946

A few key reminders include:

- No trainers are to be worn in school.
- Skirts must not be rolled up and should be worn at the correct knee length.
- Make-up is not permitted and should not be worn in school.
- False/painted nails, false eyelashes are not permitted.
- Shirts must be tucked in to trousers/skirts.
- Mobile phones must be turned off and remain in school bags throughout the day.
- Year 8 students must use the navy-blue logoed bag; Year 7 students must use the black Trinity school bag.
- Earrings are not permitted.
- Long hair should be tied back.
- Journals for Year 7-11 students (distributed on the first day of term) must be brought to school every day.

On the first day, we will hold a whole-school line-up to set the tone for the year ahead. Any students who do not meet the required standards will unfortunately receive a sanction which will be a 1.5-hour SLT (Senior Leadership Team) detention on the first Friday of the week. I have confidence that the students will adhere these standards as this is not the start we would wish for. However, it is important that we start as we mean to continue. By setting clear expectations from the very beginning, we ensure that all students feel proud of their school and of their place within our community.

Thank you once again for your continued support. I look forward to welcoming our students back and to working alongside you as we guide them towards becoming the very best versions of themselves.

Yours sincerely,



Declan Linnane
Headteacher

Main School Office:

Upper Site: Mornington Road, Woodford Green, Essex, IG8 0TP | Telephone: 020 8504-3419

Lower Site: Sydney Road, Woodford Green, Essex, IG8 0TB | Telephone: 020 8504-8946

www.tchs.org.uk info@tchs.org.uk [X @TCHSWoodford](#) [f tcswoodford](#) [tchs_woodford](#)