



DBA/ Letter A (Introduction)

21/5/2025

Dear Parents and Guardians,

I am delighted to introduce myself as the new Director of Sixth Form at Trinity School, starting after the half-term break. Previously Director of Key Stage 4 Curriculum, Teaching & Learning, I have worked with our outstanding staff to raise academic standards and embed a culture of high expectations. Thanks to their expertise and dedication, GCSE outcomes at Trinity have remained consistently exceptional. In 2024, students achieved results significantly above national averages, often up to half a grade higher per qualification, with particularly strong performance in English and mathematics. Joining the Sixth Form team is a wonderful opportunity to continue working with students I know well. I am excited to see them grow into capable, confident adults. As a parent myself, I understand the trust you place in us and promise to support and champion every student with the same care and commitment I would want for my own children.

Our Sixth Form will remain firmly grounded in academic rigour, high-quality teaching, and an inclusive, supportive culture. I will continue to maintain clear expectations for behaviour, attendance, and punctuality, fostering a focused and respectful learning environment. My goal is to further raise standards across all areas to ensure students are set up for success from the very start. We will sustain an ambitious and inclusive curriculum tailored to every learner's needs, while enhancing the rich personal development programme and broadening extracurricular and leadership opportunities beyond the classroom.

As a Catholic school, our values remain firmly at the heart of all we do. I am committed to further strengthening the principles of dignity, solidarity, and the common good within Sixth Form life. I want our students not only to achieve academic success but also to continue growing into kind, respectful, and responsible individuals who are ready to make a positive difference in the world.

Building on the positive culture already established, I am committed to continuing to foster a calm, purposeful, and high-achieving environment. I want students to take pride in their work, serve as role models, and feel a strong sense of belonging within our Sixth Form community. Equally, I will maintain a strong focus on staff wellbeing, ensuring colleagues feel supported, valued, and well-equipped to deliver their very best for our students.

Main School Office:

Upper Site: Mornington Road, Woodford Green, Essex, IG8 0TP | Telephone: 020 8504-3419

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Safeguarding and wellbeing will remain central to our provision. Every student should feel safe, happy, and supported throughout their time in the Sixth Form. We will continue to work in close partnership with parents and guardians to help students thrive, both academically and personally.

From next half term, I will write to you regularly with key updates and information, all of which will also be shared with students. I would like to remind all Sixth Form students of the standards we expect. Attendance at all lessons and form time is essential, with students aiming for 100% and a minimum expectation of 95%. Punctuality, focus, and readiness to learn remain non-negotiable. We also expect students to be smartly dressed, reflecting professional standards. Our current dress code is well known to current students, and an updated version will be shared with new applicants after half term. We will identify and support any students falling short of these expectations to help them quickly get back on track. In cases where students arrive at Sixth Form in clothing that does not meet the dress code, and it is not possible to resolve the issue on site, they will be asked to return home to change.

Finally, I am excited to begin this new chapter and to work in partnership with you to ensure every Sixth Form student receives the support and challenge they need to succeed. I want our Sixth Form to continue to be a place that students are proud to attend, an aspirational destination for our Year 11s and a beacon of excellence for others.

I want to acknowledge and value the excellent work that has already gone into making our Sixth Form a place of ambition and opportunity. My role is to continue this journey, strengthening and building upon what has been achieved alongside the dedicated Sixth Form team, whom I sincerely thank for their warm welcome. Their wealth of experience and long-standing commitment are invaluable assets.

I look forward to meeting many of you in the months ahead as we work together to make our Sixth Form an outstanding and inspiring place for all. I'll do my best to keep upcoming information and updates short and to the point, because I know busy parents and guardians have plenty on their plates already.

Yours Sincerely,



Mr D Baker
Director of Sixth Form

CC: Dr Doherty
Governors
All Staff

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