



# Trinity Catholic High School

Headmaster: Dr P C Doherty OBE, BA (Hons), DPhil (Oxon), FRSA

May 2021

Dear Parents/Guardians,

**Throughout the week beginning 7 June until 11 June all students in Year 11 will be required to attend school as per the attached GCSE timetable – Appendix 1. It is essential that all students attend these sessions as per the timetabled subjects, allotted start times and rooms. Attendance is compulsory for every child.**

During these sessions subject leaders will discuss in detail the evidence which will be used to assess the standard at which students are performing. Subject leaders will tell students which pieces of work will count towards their grade, before the grade is submitted to the exam board. Subject teachers will guide students through the completion of the student assessment record. It is a requirement of the Joint Council for Qualifications and the awarding bodies that the student assessment record is completed and signed by **all** students for **every** subject that they study. Subject leaders will record discussions with students around the evidence on which grades will be based and students will have the opportunity to raise any genuine and valid concerns during this process.

Please take the time to review this timetable with your child. On Monday 7 June **all** students are required to attend school at 10.30am promptly. Students will assemble on the playground before moving to curriculum and subject leader talks in English and Science and then respective classrooms. Students will finish their day on Monday at 13.15pm. From Tuesday 8 June students will continue to follow their subject timetable as per Appendix 1. Students will only come into school for these classes and will leave the school at the allotted finish times. It is important that students are aware of the times when they must attend. **All students must bring their subject textbooks with them to their timetabled sessions for collection.**

Students may find it helpful to look at the following video and document prior to the week beginning 7 June so that they have a full understanding of the process and are ready to seek clarification if needed. These documents have been previously sent to parents/students.

[Pearson Video - A message to students about summer 2021](#)

[JCQ Guidance-for-Students-and-Parents-on-Summer-2021.pdf](#)

Main School Office

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Diocese of Brentwood



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Yours sincerely

Dr P C Doherty OBE

Headmaster

Miss A Corry

First Deputy Head

Mr D Baker

KS4 Teaching and Learning Leader

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