



PRIESTNALL
SCHOOL

Behaviour Policy

Date of Review: May 2026
Date of next Review: May 2027

Contents

VISION AND AIMS	4
ROLES AND RESPONSIBILITIES	4
REASONABLE ADJUSTMENTS.....	4
REWARDS	5
THE HOUSE CHAMPIONSHIP	5
HOUSE EVENTS	5
INDIVIDUAL ACHIEVEMENT	6
PRAISE POSTCARDS	6
ATTENDANCE	6
ADDITIONAL REWARDS	6
SCHOOL BADGES.....	7
BEHAVIOUR FOR LEARNING.....	7
CONSEQUENCES.....	8
ESCALATION OF SANCTIONS	10
STUDENTS TAKEN OUT OF CIRCULATION	11
OFF SITE DIRECTION	11
PUNCTUALITY AND TRUANCY	11
REPORT CARDS	12
PAYMENT TOWARDS DAMAGES	12
RESTORATIVE APPROACH	12
CONDUCT OUTSIDE OF SCHOOL	13
INCIDENT INVESTIGATIONS	13
SPECIFIC AREAS OF CONCERN	13
UNIFORM.....	13
SMOKING, VAPING AND DRUG RELATED INCIDENTS	14
HARMFUL SEXUAL BEHAVIOUR	14
AEROSOLS.....	14
SEARCHES AND CONFISCATIONS	15

SERIOUS INCIDENTS..... 15

SUSPENSIONS 16

PERMANENT EXCLUSIONS 17

MONITORING AND EVALUATION 18

Vision and Aims

“Our vision is for every student, regardless of background or circumstance to achieve the grades and develop the qualities which will open the door to the future of their choice”

Our Aims are:

1. To make learning our first priority.
2. To ensure all students are safe and able to learn.
3. To ensure that everyone is challenged and supported to be the best that they can be.

At Priestnall School our climate is positive and optimistic. We have a culture of learning and success where achievement and effort are rewarded; where all are challenged to do their best and where all are valued and respected. Our Behaviour Policy is designed to support this aim. The basis of our policy is positive: we wish to “catch students being good” and reward them for it. However, on occasions, students may behave inappropriately.

Roles and Responsibilities

Students are responsible for their own behaviour. Consequences will result from their choices; be this rewards or sanctions.

A Actions
B Bring
C Consequences

Students, parents/carers and school staff share the responsibility to ensure that learning is not disrupted due to poor behaviour. We do not tolerate anti-social behaviour in any form. However, we realise that such behaviour could be attributed to a combination of interrelated factors. Therefore, we will work closely with the student and parents/carers to develop strategies which can be adopted by both home and school to help the student overcome their problems within a consistent and secure environment.

Reasonable Adjustments

We appreciate that some behaviour will be linked to a student's specific needs and that this needs to be taken into account when deciding on sanctions. However, this does not mean behaviour will go unsanctioned. This is dependent on the type of behaviour exhibited. We will always ensure that our response is a proportionate measure to achieve a legitimate aim, in line with the Equality Act (2010). In the case of school behaviour, a legitimate aim is to ensure that we maintain good standards of behaviour for all students, so that Priestnall

continues to provide an excellent learning environment for all. We believe that our consistent and positive approach to behaviour is of direct benefit to students with SEND, as it allows students access to a calm and orderly learning environment where everyone has the opportunity to thrive.

We will ensure that reasonable adjustments are in place for students with SEND, to allow all students an equal opportunity to succeed. We will ensure that intervention and support is provided to help to mitigate any specific barriers to good behaviour. If the Behaviour Policy is significantly contravened as a direct consequence of mental health issues, the school may insist upon confirmation that the student is fit to attend school. This confirmation will be sought from a mental health practitioner.

The Behaviour Policy and procedure that is captured in the sections below, does not reflect all of the reasonable adjustments that are made for students with SEND, because such decisions would depend on the facts of each individual case.

Rewards

At Priestnall School we believe that effort and achievement should be recognised. We aim to motivate and praise students for their effort, participation and achievement, both individually and within their house.

Every student will be placed in one of the five houses we have here at Priestnall School. House Points will be awarded to all students from Year 7 to 11. All students will receive individual House Points, but they will also share responsibility for generating points towards their house totals.

The House Championship

Heads of House will celebrate student achievement in assembly, students will be updated on award winners and competition leaders throughout the year, culminating in the House Cup Champions. All House Points will be collected towards the end of the summer term and the House with the most points overall will receive the House Cup. Students with the highest individual House Points total within each House will also be recognised for their contribution by their Head of House.

House Events

There will be a schedule of House events being run over the course of the year. Each subject area within school will organise departmental events so that there will be opportunities for all students to participate. This will culminate with Sports Day in the Summer Term (weather-permitting.) The winning House for each event will receive the following points:

- 1st Place - 100 House Points

- 2nd Place - 80 House Points
- 3rd Place - 60 House Points
- 4th Place - 40 House Points
- 5th Place - 20 House Points

All students participating in team events will receive 5 House Points each.

Individual Achievement

House Points may be awarded to individual students for several reasons, these include:

- Excellent classwork/PP&R
- Contributions to lessons
- Excellent effort/improvement
- Supporting others
- Embracing school cultures
- Acts of kindness
- Class competitions

Praise Postcards

Digital praise postcards will be sent home for exceptional work, behaviour and attitude.

Attendance

At Priestnall we celebrate attendance at school. Students who achieve 'outstanding' attendance in a school year receive a green attendance badge, students also receive House Points and praise for good attendance at school through the year. Students are rewarded for 100% attendance per half term with 10 House Points. Reasonable adjustments may be made here to support students whose attendance is affected by known medical circumstances.

Form Groups with the best attendance each month will be awarded 50 House Points. Form groups with the most improved attendance each month will be awarded 25 House Points. There will also be a trophy handed out to the winning forms in assemblies/form time.

Each month the best attended House will be celebrated in assembly and awarded House Points towards their total.

Best attended House per month will be awarded:

- 1st place - 200 House Points
- 2nd place - 150 House Points
- 3rd place - 100 House Points
- 4th place - 50 House Points
- 5th place - 25 House Points

Additional Rewards

There are a range of rewards and incentives used throughout the school year to recognise individual achievements and progress. These can be awarded for success in specific areas such as sports and leadership or to reward improvements in specific areas such as a reduction in behaviour logs and punctuality. These rewards can include;

- Awards Events
- Trips and excursions
- Lunch time queue jump passes
- Prize draws

School Badges

The following badges are awarded for outstanding achievement in the following areas:

- Attendance badge
- Academic badge
- Citizenship badge
- Engagement badge

We also have a Headteacher Badge that will be awarded personally by our Head of School in recognition of exceptional contribution to the school.

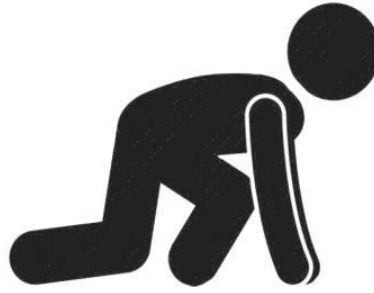
Behaviour for Learning

We will closely monitor 'Behaviour for Learning' in lessons. This will involve how well-equipped students are, how they work throughout the lesson and their completion of Preparation, Practice and Retrieval (PP&R) at home. Additional rewards will be given to students who show consistently good 'Behaviour for Learning'. We will record instances where we believe that a student's behaviour for learning is preventing them from making good progress. This will allow the Heads of House to put intervention strategies in place and alert parents/carers to this at an early stage. Heads of House will also monitor punctuality to lessons.



READY

- On time
- All equipment
- Completed PP&R



SET

- In your place
- Equipment out
- No talking
- Actively listening



GO

- Starts task immediately
- Stay on task
- Don't give up
- Complete PP&R
- Go the extra mile

Students will receive a B for the following instances:

- Not completing their PP&R (homework)
- For losing focus
- For not being fully equipped

Consequences

Sanctions will be applied in line with the consequence system outlined below. Where possible the consequences system will be recorded on the whiteboard in the teaching area.

- C1** Formal warning after students have been verbally told about their behaviour. This will be recorded on the board where possible.
- C2** This will be issued if there is no improvement following a C1. This will be recorded on the board. A 10-minute detention will be issued with the subject teacher. The event will be recorded electronically, and the detention will be completed with the subject teacher.
- C3** This will be issued if there is no improvement following a C2. This will be recorded on the board. A 30-minute detention will be issued by the subject teacher. This event will be recorded electronically. This detention will take place after school the following day with a senior member of staff. Parents/carers will be informed via the messaging/email service on the BromCom App.
- C4** This will be issued if there is still no improvement. The student will be taken to another lesson and issued with a one-hour detention by the class teacher. The event will be recorded electronically.

The detention will take place after school the following day with a senior member of staff. Parents/carers will be informed via the messaging/email service on the BromCom App.

- C5** Serious incident – the event will be recorded electronically. A serious incident will normally result in any one or a combination of the following: being removed from circulation within school; a 90 minute after school detention the following day with a senior member of staff; withdrawn social time; suspension or permanent exclusion.

Students do not necessarily need to progress from C1 to C5. More serious incidents can be entered directly as C3, C4 or C5 as appropriate. C1 to C5s cannot be 'earned back' as a result of good behaviour later in the lesson.

- C3 - Out of class** Any out of class poor behaviour that warrants a sanction. A 30-minute detention will be issued the next day after school.

- C3 – Uniform** Will be issued for any repeated uniform infringement. For example, if a student is reminded to put their tie on and is seen later in the day without it, or a student repeatedly comes to school without the correct uniform. A 30-minute detention will be issued the next day after school.

For more serious issues of uniform infringement, students may not be allowed social time at break and lunchtime.

In Laurus Trust schools, we refer to homework (work completed by students outside of lesson time) as Preparation, Practice and Retrieval (PP&R). Teachers set meaningful, relevant work that extends the learning of students within each area of study beyond the allotted curriculum time. Students who do not complete their PP&R on time or to the required standard will be set a detention and asked to complete the PP&R.

- C3 – No PP&R** Will be issued for students who miss a 2nd PP&R deadline. This will be at lunchtime within the department.

- C4 – No PP&R** Will be issued for students who miss a 3rd PP&R deadline. This will be after school with the House team.

Consequences

C1	Formal warning
C2	10-minute detention
C3	30-minute detention
C4	60-minute detention
C5	90-minute detention
C3 - Out of class	30-minute detention
C3 - Uniform Incorrect	30-minute detention
C3 - No PP&R	30-minute detention
C4 - No PP&R	60-minute detention

Escalation of Sanctions

- If students fail to attend their C2 to C5 detention, or they fail the detention through continuing poor behaviour, they will then need to attend an escalated after school detention the following day which will be longer in duration.
- If a student again fails the after-school detention, they may be removed from circulation including social times the next day and they will still be expected to repeat the detention.
- If a student fails an after-school detention three times or more, they may be suspended.

If a student receives multiple behaviour incidents in a day or across the week their Head of Year will respond by carrying out one or a combination of the following:

- student meeting
- parent/carer meeting
- escalation of detention
- removing the child from circulation
- removal of social time
- recommendation of a suspension to the senior leadership team.

Students have two options available to them when they receive a 'C' sanction:

- To accept the sanction and carry on with the rest of their lesson/day.
- To politely ask to speak to the teacher later that day (break, lunch or after school).

If a student fails to follow either of these options, the sanction will escalate to the next point on the 'C' policy and could ultimately lead to an extraction from their lesson.

Students taken out of circulation

It is acceptable for teachers to ask students to stand outside of the classroom door for a short period of time to 'calm down'. This need not necessarily be a C4. It may be recorded at a lower level.

Students may need to be out of circulation from both lessons and/or social times for the following reasons:

- To allow school to investigate a serious incident
- To replace a suspension in special circumstances
- As a sanction
- Awaiting collection by a parent/carer when a suspension has been issued
- Following a significant behaviour incident that occurs in a lesson

This can be within an allocated pastoral or teaching space around school.

Work is collected/provided for each lesson and students are permitted comfort breaks and access to refreshments at break and lunchtime.

Offsite direction

Offsite direction may be considered as a strategy to improve a student's behaviour. This will involve a specified length of time at a named local secondary school. Placements can be implemented without parental consent.

Punctuality and Truancy

- Students who arrive late to school will have their name reported to the Head of Year for monitoring.
- Students who are persistently late to school will be issued with a 30 min after school detention the following day after each late.
- Students who are late to lessons will be expected to make up that time with their class teacher at break or lunch.
- Students who are persistently late to lessons will be issued with a 30 min lunch time detention with their Head of House.
- Students truanting an individual lesson will be given a C4 after school detention the following day. A student is deemed to be truanting a lesson if they are absent from the lesson for 10 minutes or more, or are seen on the corridors wandering during lesson. Students truanting multiple lessons will receive an escalated consequence.

Report Cards

There will be five levels of report card:

- Green - Form Tutor
- Amber - Head of Year
- Red - Leadership Team
- Lilac - Behaviour for learning
- Yellow - Praise and Reward

Reports will be used to monitor aspects of behaviour, punctuality and attitude. Heads of House may place students on report when issues concerning progress have been raised.

Payment towards damages

If a student causes damage to anything in school, then they may be asked for a contribution towards the cost of any repair. This may apply even if the damage is accidental.

Restorative Approach

Staff members and students may be asked to engage in a restorative conversation to resolve conflicts. This may be particularly relevant following a suspension.

Conduct outside of school

- Any incidents of misbehaviour or misconduct which occurs outside of school or in the local community, including the journey to and from school, will result in appropriate sanctions being applied.
- Students who are off school premises, without permission, at break and lunchtime will receive a proportionate sanction.
- This policy applies to all school related activities including trips, visits, residential and extra-curricular events.
- Other out of school incidents may be considered if the Head of School believes that they will have a serious impact within school. This would include behaviour which brings the school into disrepute or tarnishes the reputation of the school.
- Students who represent our school in a sports team or in any school event, trip or residential are expected to demonstrate good behaviour both in school and while representing the school. Students representing the school will be required to sign a code of conduct. Students who do not meet the school behaviour standards will not be allowed to represent the school.

Incident Investigations

All reported incidents are thoroughly investigated as soon as possible. This may include students providing a written statement and a conversation with their Head of Year/Head of House/Senior member of staff. Students may be withdrawn from lessons (and their mobile technology withheld) while the incident is being investigated and resolved. Parents/Carers will be informed of the outcome, if appropriate, once the investigation has been completed.

Specific Areas of Concern

Attention should be given to the following areas:

Uniform

We have a non-negotiable approach to incidents of non-compliance with our School Uniform Policy. A C3 uniform sanction will be issued by staff when a student is unable to correct a uniform issue whilst in school. This includes, but is not limited to:

- wearing incorrect footwear,
- not coming to school wearing a tie or blazer,
- wearing incorrect trousers,
- not wearing tights with a skirt,
- wearing incorrect socks,
- having inappropriate nails,

- having an incorrect hair colour or style.

The sanction is intended to ensure consistent standards of appearance across the school and to support students in meeting the school's uniform expectations. A 30-minute detention will be issued the next school day after school.

A Uniform C3 will also be issued for any repeated uniform infringement. For example, if a student is reminded to put their tie on and is later seen without it, or if a student continues to be reminded throughout the day to tuck their shirt in. A 30-minute detention will be issued the next school day after school.

- We may seek consent from the parents/carers to send the student home to address the issue. The student should then return to school wearing the correct uniform.
- If the student is unable go home to correct their uniform, they will not be allowed social time at break and lunchtime
- Repeated instances may result in withdrawn study or suspensions

Smoking, vaping and drug related incidents

The school operates a strict no smoking/vaping policy. This includes within the school buildings and grounds as well as on the way to and from school whilst in school uniform. This includes the use of e-cigarettes/vapes.

For any drug-related incidents, the school will follow Stockport Local Authority guidelines:

- Students found in possession of cigarettes or vapes, on school premises, will be suspended. Parents/carers will be informed of the incident as soon as possible via a phone call from the Head of Year
- Any confiscated cigarettes or vapes will not be returned and will be disposed of.
- Ongoing offences may result in escalated sanctions and/or suspension from school.
- Any student can access the MOSAIC service for help and advice. Students and parents/carers will be made aware of this level of support.

Harmful Sexual Behaviour

We take a zero-tolerance stance to any instances of Harmful Sexual Behaviours including sexual harassment, sexual abuse and sexual violence child on child abuse. We will apply appropriate sanctions – please refer to the full Harmful Sexual Behaviours Policy on the Trust website.

Aerosols

Following advice from Asthma UK, Priestnall School is an aerosol-free zone. Appropriate sanctions will be issued for students who use aerosols in school.

Searches and Confiscations

It is appropriate and acceptable for staff to confiscate a student's property, for example, mobile technology and jewellery.

If a member of staff sees a mobile phone or a student using an electronic device, the equipment will be taken from the student and given to the Head of Year and a C3 – 30 minute detention will be issued. Should a student argue or refuse to hand their phone/electronic device to a member of staff, sanctions will be escalated. The item should be collected by students from their Head of Year at the end of the school day. If a student has had an item confiscated twice previously, the item will remain in school and the expectation is that it will be collected by a parent or carer. Mobile technology can also be confiscated where there are safeguarding concerns. It may not be appropriate for the property to be returned prior to discussions with the police.

Other confiscated property will be returned to the student or parent/carer. Staff are not responsible for the loss or damage of any confiscated items. All prohibited or banned items will not be returned to the student and will be destroyed.

We have the power to search students without consent if we have reasonable grounds to suspect that students may be in possession of prohibited items. We have the right to physically intervene with students when it is deemed reasonable, proportionate and necessary. Please see the Physical Intervention Policy on the Trust website.

Staff may conduct a search for the following prohibited items:

- knives and weapons (including replica weapons)
- alcohol
- drugs
- stolen items
- cigarettes/e-cigarettes and vapes
- fireworks
- pornographic images
- any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property

Please refer to Department for Education advice, January 2022:

[Searching, Screening and Confiscation](#)

Serious Incidents

These include:

- Physical assault against a student including fighting
- Physical assault against an adult
- Verbal abuse and threatening behaviour against a student

- Verbal abuse and threatening behaviour against an adult
- Child on child abuse
- Instigating violence by involving other people, not necessarily from the school community, in disputes with other students
- Involvement with fireworks
- Bullying
- Racist abuse
- Harmful Sexual Behaviours
- Theft
- Damaging property
- Serious challenges to authority
- Persistent disruption of learning
- Serious breaches of the ICT code of conduct
- Deliberate misuse of the fire alarm will result in a permanent exclusion
- Drug and alcohol-related incidents – this may include the abuse of a legal substance and includes any psychoactive substances (eg nitrous oxide)
- Dealing drugs at school will result in a permanent exclusion
- Repeated use of drugs or alcohol may result in a permanent exclusion
- Possession of a weapon, including replica weapons
- Misuse of medication
- Misuse of aerosols
- Misuse of electronic equipment
- Making malicious allegations against a member of staff
- Inciting others to breach the school rules
- Inciting others to commit a violent act
- Behaviour that endangers themselves or others
- Behaviour which brings the school into disrepute and tarnishes the reputation of the school, even if this behaviour occurs outside of school time/hours
- It would be treated as a serious incident if any student inappropriately recorded/filmed any of the above incidents taking place
- Behaviour that causes great anxiety or upset to others (even if this was intended as a joke)

These incidents are considered highly damaging to the school's ethos and individuals within it. In these circumstances the normal referral procedures may be bypassed. Serious incidents should be referred immediately to the Head of Year or a member of the Leadership Team.

Priestnall School will follow Stockport LA guidance in the event of an incident involving a knife or any other alleged criminal incident

Suspensions

No Head of School likes to suspend a student from school, but there may be times when this is considered necessary. If a student has been suspended it means that they will not be allowed to attend school because of the difficulties that have arisen concerning a serious breach of conduct. The evidence required to exclude will need to

meet the 'civil standard' of proof, i.e., on the balance of probability, it is more likely than not that the student was responsible for the breach of school discipline.

A student who gets into serious trouble at school can be suspended for a fixed period of time. Schools can suspend a student if:

- They have seriously broken school rules.
- Allowing them to stay in school would seriously harm their education or welfare, or the education or welfare of other students.

A student cannot be given suspensions totalling more than 45 school days in any school year. Work is provided for students during a suspension via the directed study section of our website [Directed Study - Priestnall School](#).

The school will contact the parent/carer on the day a suspension is given and follow up with a letter including information on:

- The period and reason for suspension
- The parent/carer's duty during any suspension which is to ensure that the student is not present in a public place during normal school hours, whether in the company of the parent/carer or not.
- Any arrangements made by the school that apply following the student's suspension.
- What to do if the parent/carer disagrees with the exclusion.

It is the parent/carer's responsibility to contact the school regarding re admission arrangements.

Permanent Exclusions

The Head of School will usually only permanently exclude a student as a last resort, after trying to improve the student's behaviour through other means. However, there are exceptional circumstances in which the Head of School may decide to permanently exclude a student for a 'one-off' offence.

If a student has been permanently excluded then:

- The school's Governors are required to review the Head of School's decision.
- Parents/carers may attend the Governor meeting to give their views on the exclusion.
- If Governors uphold the exclusion, parents/carers can ask for an independent review by the Local Authority and the meeting outcome letter will explain how to request this.
- The Local Authority must provide full-time education from the sixth day following a permanent exclusion.
- The school will work in partnership with other Stockport schools to provide full time education for any student from the sixth day onwards until the exclusion ends.

Monitoring and Evaluation

The school will monitor this policy through analysis of data and our Q/A procedures. This policy should be read in conjunction with the following Trust policies:

1. Anti-Bullying Policy – Trust Secondary
2. Child-on-Child Abuse Policy – Trust Secondary
3. The Attendance Policy
4. The Learning and Teaching Policy
5. Harmful Sexual Behaviour Policy
6. The Single Equality Scheme
7. The Classroom routines
8. The ICT Policy
9. Safeguarding policy
10. The Home School Agreement
11. Acceptable Use Policy
12. Physical Intervention Policy

Equality Impact Statement

Names and title of people involved with this assessment	Emma Cookson Trust Director of Inclusion Rachel Robinson Assistant Trust Director of Inclusion
Impact assessment carried out with regard to identified characteristics	☒ Race ☒ Disability ☒ Sex ☒ Age ☒ Religious Belief ☒ Sexual Orientation ☒ Gender Reassignment
Summary of any issue/proposed changes	N/A
Date	12.05.26
Date of next review	May 2027



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