

HAZEL
GROVE
HIGH SCHOOL

Hazel Grove High School Behaviour Policy

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Contents Heading

VISION	4
AIM	4
BEHAVIOUR AT HAZEL GROVE HIGH SCHOOL	4
REASONABLE ADJUSTMENTS	5
RESPECT FOR LEARNING	6
REWARDS	7
HOUSE EVENTS AND HOUSE SPORT	7
INDIVIDUAL ACHIEVEMENT	7
COMPETITIONS IN CLASS	8
PRAISE POSTCARDS	8
ATTENDANCE	8
ADDITIONAL REWARDS	8
KEY STAGE 3 - CERTIFICATES OF ACHIEVEMENT	9
YEAR 11.....	9
SIXTH FORM REWARDS	10
SCHOOL BADGES.....	10
THE WINNING HOUSE.....	11
BEHAVIOUR FOR LEARNING	11
SANCTIONS	12
REPORT CARDS	14
DETENTIONS	15
RESTORATIVE APPROACH	16
INCIDENT INVESTIGATIONS	16
SUSPENSION	16
PERMANENT EXCLUSIONS	17
SPECIFIC AREAS OF CONCERN	18
UNIFORM	18
SMOKING AND DRUG RELATED INCIDENTS	18

OFFSITE DIRECTION	18
SANCTIONS.....	19
SEARCHES AND CONFISCATION.....	19
AEROSOLS.....	20
PAYMENT TOWARDS DAMAGES	20
SERIOUS INCIDENTS.....	20
ADDITIONAL INFORMATION	22
MONITORING AND EVALUATION	23
EQUALITY IMPACT STATEMENT	24

Vision

“Our vision is for every student, regardless of background or circumstance to achieve the grades and develop the qualities which will open the door to the future of their choice”

Aim

Our Aims are:

- **To make learning our first priority.**
- **To ensure all students are safe and able to learn.**
- **To ensure that everyone is challenged and supported to be the best that they can be.**

Behaviour at Hazel Grove High School

At Hazel Grove High School our climate is positive and optimistic. We have a learning and success culture where achievement and effort are rewarded; where all are challenged to do their best and where all are valued and respected.

Our *Behaviour policy* is designed to support this aim. The basis of our policy is positive: we wish to, “catch students being good” and reward them for it. However, on occasions, students may behave inappropriately.

Students are responsible for their own behaviour. Consequences will result from their choices – be this rewards or sanctions.

Students, parents/carers and school staff share the responsibility to ensure that learning is not disrupted due to bad behaviour. The Home School Agreement details more information.

We do not tolerate anti-social behaviour in any form. However, we realise that such behaviour could be attributed to a combination of inter-related factors. Therefore, we will work closely with the student and parents/carers to develop strategies which can be adopted by both home and school to help the student overcome any problems

within a consistent and secure environment.

In exceptional circumstances the advice of the Educational Psychology Service will be sought with the consent of the parents/carers.

We do not tolerate any instances of Harmful Sexual Behaviours including sexual harassment, sexual abuse, sexual violence peer on peer abuse. We will apply appropriate sanctions – please refer to the full HSB policy on the Trust website.

Reasonable Adjustments

We appreciate that some behaviour will be linked to a student's specific needs and that this needs to be taken into account when deciding on sanctions. However, this does not mean it will go unsanctioned. This is dependent on the type of behaviour exhibited. We will always ensure that our response is a proportionate measure to achieve a legitimate aim, in line with the Equality Act (2010). In the case of school behaviour, a legitimate aim is to ensure that we maintain good standards of behaviour for all students, so that Hazel Grove High School continues to provide an excellent learning environment for all. We believe that our consistent and positive approach to behaviour is of direct benefit to students with SEND, as it allows students access to a calm and orderly learning environment where everyone has the opportunity to thrive.

We will ensure that reasonable adjustments are in place for students with SEND, to allow all students an equal opportunity to succeed. We will ensure that intervention and support is provided to help to mitigate any specific barriers to good behaviour.

The behaviour policy and procedure that is captured in the sections below, does not reflect all of the reasonable adjustments that are made for students with SEND, because such decisions would depend on the fact of each individual case.

If a breach of our Behaviour Policy is a direct consequence of mental health issues, the school may insist upon confirmation that the student is fit to attend. This confirmation will be sought from a mental health practitioner or their GP

All admissions, other than year 7 intake, will require a meeting with a senior member of staff. The Home School Agreement must be signed at this meeting by all parties.

Respect for learning

A *Actions*

B *Bring*

C *Consequences*

Rewards

At Hazel Grove High School, we believe that effort and achievement should be recognised. Through our Rewards Policy we aim to motivate and praise students for their effort, participation and achievement both individually and within their House.

Every student will be placed in a House with other students from different year groups. House Points will be awarded to all students from Year 7 to 13. All students will receive individual points but they will also share responsibility for generating points towards their House totals.

House Events & House Sport

There will be a timetabled schedule of House events being run in school over the course of the year. Each subject area within school will organise events so that there will be opportunities for all students to participate.

Alongside these subject specific events all students in KS3 will represent their house during House Sport. The last two weeks of each half term all students in Years 7-9 will partake in varied sports competition within their timetabled PE lessons. All results from each House Sport competition will be collated throughout the year. This will culminate with Sports Day and the House Cup Assembly in the summer where the House Cup and Sports Cup will be awarded to the respective winning houses.

The winning House for each event will receive points:

- 1st place - 100 House Points
- 2nd place - 80 House Points
- 3rd place - 60 House Points
- 4th place - 40 House Points
- 5th place - 20 House Points

Individual Achievement

House Points can be awarded to individual students for the following reasons:

- Excellent classwork/PP & R - 1 House Point
- Excellent effort/improvement - 1 House Point
- Act of kindness - 2 House Points

- Oracy – 1 House Point
- Praise Postcard (see below) - 5 House Points
- Badge (see below) - 10 House Points

Competitions in class:

- 1st place - 10 House Points
- 2nd place - 8 House Points
- 3rd place - 6 House Points
- 4th place - 4 House Points
- 5th place - 2 House Points

Praise Postcards

Praise postcards will be sent home for exceptional work, behaviour and attitude whilst also being distributed at each parents evening (each subject teachers will award 5 per class per parents evening). Students will also be awarded 5 House Points per postcard.

Attendance

There will be attendance challenges throughout the year, and students will be celebrated and rewarded for their attendance and any improved attendance. This will be through a variety of ways, including house points and recognition in assemblies.

Additional Rewards

Subject teachers will reward good and outstanding work with stickers, stamps and other department rewards.

- Leavers' Prom for Year 11 students
- KS3 Awards Evening
- Sports Awards Evening

- Specific Attendance Awards
- Golden Ticket – awarded for positive participation during form time, electives, lessons and intervention sessions
- Year 7-10 – Triple Choice awards – awarded for positive attendance, behaviour and accumulation of house points. Students are able to select a rewards activity afternoon.

Key Stage 3 - Certificates of Achievement

These will be awarded on a half termly basis when students have achieved a certain number of House Points

- 100 House Points – BRONZE with a certificate
- 200 House Points – SILVER plus House pencil
- 300 House Points – GOLD plus House pen
- 600 House Points – PLATINUM plus water bottle

Year 11

There will be prizes throughout the year for students to win:

- Front of the queue passes
- Vouchers
- Prom themed rewards

Sixth Form Rewards

Rewards are linked to whole school House points, awarded by teaching staff within lessons. In addition, students activities linked to our four cornerstone of Academic Aspiration; Competition & Physical Endeavour; Leadership & Service and Culture, Creativity & Rhetoric are logged and tracked over the course of the year and pins awarded when achieved. Rewards assemblies happen each half term to highlight and reward attendance, cornerstone pins and individual achievement across all four cornerstone areas.

School Badges

The following badges are awarded for outstanding achievement in the following areas:



Badges are to be given to students for going consistently 'above and beyond' in that subject or demonstrating the qualities, attitudes and habits that we expect from our

students at HGHS on a regular basis.

Students will be rewarded using house points, praise postcards and parental contact before badges are received.

The Winning House

All points will be collected towards the end of the Summer Term and the House with the most points overall, will receive the House Cup.

Students with the highest individual points total within each House will also be recognised for their contribution by their Head of House.

Behaviour for Learning

We will monitor closely, 'Behaviour for Learning' in lessons. This will involve; how well-equipped students are; their punctuality to lessons; how quickly they start their work and how they continue to work throughout lessons. This will also include the completion of PP&R. Additional rewards will be given to students who show consistently good 'Behaviour for Learning.' We will record instances where we believe that a student's behaviour for learning is preventing them from making good progress. This will allow the Heads of House to put intervention strategies in place and alert parents/carers to this at an early stage. Behaviour for learning will be closely monitored by the Heads of House and HOY. If appropriate, sanctions will be issued.

Students will receive a B for the following instances:

- No PP&R
- Losing focus
- Not being fully equipped
- Toilet Use

Behaviour for Learning B4L



READY

- On time
- All equipment
- Completed PP&R



SET

- In your place
- Equipment out
- No talking
- Actively listening



GO

- Start task immediately
- Stay on task
- Don't give up
- Complete PP&R
- Go the extra mile



A	Actions
B	Bring
C	Consequences

Sanctions

Sanctions will be applied in line with the consequence system outlined below. Where possible the consequences system will be recorded on the whiteboard in the teaching area.

C1 Formal warning after students have been verbally told about their behaviour. This will be recorded on the board where possible.

C2 This will be issued if there is no improvement following a C1. This will be recorded on the board. A 10-minute detention will be issued with the subject

teacher. The event will be recorded electronically.

C2 Late to lesson This will be issued if a student is late to lesson by up to 10 minutes with no reasonable explanation and or reason. A 10-minute detention will be issued with the subject teacher. This event will be recorded electronically.

C3 This will be used if there is no improvement following a C2. This will be recorded on the board. A centralised 30-minute lunch time detention will be issued. This event will be recorded electronically.

C3 Out of Class This is issued to a student who fails to meet our expectations with regards to out-of-class routines and/or failure to follow a reasonable request from a member of staff.

C3 Uniform This will be issued where a student once spoken to, continues to wear uniform incorrectly.

C4 Uniform This will be issued where a student, when spoken to, refuses to follow reasonable request in rectifying the identified uniform infringement.

C4 This will be used if there is still no improvement. The student will be removed from the lesson, within the department, and issued with a 1-hour centralised detention. A phone call home will be made. The event will be recorded electronically.

C4 Lesson Avoidance This will be issued where a student is more than 10 minutes late to lesson with no reasonable explanation and or reason. A 1-hour detention will be sat the following day with a member of Leadership or the Pastoral team.

C4 Out of Class This will be issued to any student whose behaviour is unsafe to themselves or the wider school community or, they are rude and disrespectful to anyone in our school community or, cause serious disruption to the learning of others or inappropriate physical contact

C5 Serious Incident The event will be recorded electronically and a phone call made from a staff member. A serious incident will normally result in withdrawn study, a suspension or a permanent exclusion.

Remember five or more behaviour incidents (including Bs, Cs and PP&R) in one week = An additional 1-hour Year or House detention.

CONSEQUENCES

C1 – Formal Warning

C2 – 10 -minute detention with the class teacher

C3 – 30-minute centralised detention with SLT/HOY

C4 – 1-hour centralised detention with SLT

C5 Serious Incident – 90 – minute centralised detention with SLT but this could also lead to withdrawn study, suspension or permanent exclusion.

- C1 – C5s **cannot** be ‘earned back’ as a result of good behaviour later in the lesson or at any other point.
- It is acceptable for teachers to send students out of the lesson for a very short time to ‘calm down.’ This need not necessarily be a C4. It may be recorded at a lower level.
- Students do not necessarily need to progress from C1 – C5. More serious incidents can be entered directly as C3, C4 or C5 as appropriate.
- Students who challenge a consequence will automatically be escalated to the next level of C sanction.

Report Cards

There will be four levels of pastoral report card and specific subject reports

Green – Form Tutor

Amber – Head of Year

Red – Leadership Team

Lilac – Head of House

Reports will be used to monitor aspects of behaviour, punctuality and attitude. Heads of House may place students on report when issues concerning progress have been raised.

Detentions

- Students who arrive late to school 3 or more times in a school week will be issued a C4 1-hour after school detention.
- Students who are late to lesson by up to 10 minutes will be issued with a C2 – 10-minute detention that will be sat with the subject teacher at break or lunch.
- Students who are late to lesson by more than 10 minutes will be issued with a C4 Lesson Avoidance, a 1-hour detention the following day with a member of the Leadership or Pastoral team.
- Students truanting an individual lesson will be given a C4 Lesson Avoidance detention that is an hour detention the following day.
- Students truanting multiple lessons will be placed in withdrawn study and receive a leadership detention 90-minutes after school the following day. Persistent truancy may lead to suspensions from school.
- Failure to attend a C2 detention will result in a centralised C3 30-minute detention at lunch time the following day.
- Failure to attend a C3 detention will result in a 1-hour detention after school the following day.
- Failure to attend a C4 detention will result in a 90-minute Leadership Detention the following day. Students may also be placed in a Leadership detention for more serious incidents.
- If students fail to attend the Leadership detention, they will be placed in withdrawn study the next available day, and they will **still** complete the initial Leadership detention.
- Students who are off premises, without permission, at break and lunchtime will receive an after-school Leadership detention of 90 minutes.
- Any incidents of misbehaviour or misconduct which occurs out of school, or in the local community, including the journey to and from school, will result in appropriate sanctions being applied.

Students may need to be out of circulation from both lessons and/or social times for the following reasons:

- To allow school to investigate a serious incident

- To replace a suspension in special circumstances
- As a sanction
- Awaiting collection by a parent/carer when a suspension has been issued

Withdrawn study can be within the Student Support Centre or in an allocated pastoral space around school or with Form Tutors.

Work is collected/provided for each lesson and students are permitted comfort breaks and access to refreshments at break and lunchtime.

Restorative Approach

Members of staff and students may be requested to engage in a restorative approach in order to resolve incidents of conflict. This may be particularly relevant following a suspension.

Students may also be required to engage in PIL (Post Incident Learning) to enable them to reflect and learn from previous behaviours with the aim of supporting them in making better decisions in the future.

Incident Investigations

All reported incidents are thoroughly investigated as soon as possible. This may include students providing a written statement and a conversation with their Head of Year/Head of House/Senior member of staff.

Students may be withdrawn from lessons (and their mobile technology withheld) whilst the incident is being investigated and resolved.

Parents/Carers will be informed of the outcome, if appropriate, once the investigation has been completed.

Suspension

No Head of School likes to suspend a student from school, but there may be times when this is considered necessary. If your child has been suspended it means that he or she will not be allowed to attend school because of the difficulties that have arisen concerning a serious breach of conduct. The evidence required to suspend will need to meet the 'civil standard' of proof i.e. on the balance of probability, it is more likely than not that the student was responsible for the breach of school discipline.

A child who gets into serious trouble at school can be suspended for a fixed period of time. Schools can suspend a child if:

- they have seriously broken school rules
- allowing them to stay in school would seriously harm their education or welfare, or the education or welfare of other students

Your child cannot be given suspensions (non-permanent) which total more than 45 school days in any one school year

Work will be set for your child if suspended for longer than one school day. It will be your responsibility to request and collect work. Work can be accessed via the HGHS SharePoint site and online platforms e.g. Language Nut, Bedrock, Maths Watch and Educake.

We will contact you on the day a suspension is given and follow up with a letter including information on:

- the period and reason for suspension.
- your duty up to the first five days of any suspension is to ensure that your child is not present in a public place during normal school hours, whether in the company of a parent/carer or not.
- any arrangements made by us that apply from the sixth day of the suspension.

Permanent exclusions

The Head of School will usually only permanently exclude a student as a last resort, after trying to improve the student's behaviour through other means. However, there are exceptional circumstances in which the Head of School may decide to permanently exclude a student for a 'one-off' offence.

If your child has been permanently excluded, be aware that:

- the school's governing body is required to review the Head of School's decision and you may meet with them to explain your views on the exclusion
- if the governing body approves the exclusion, you can appeal to an independent appeal panel organised by the local authority
- we must explain in a letter how to lodge an appeal
- we will work in partnership with other Stockport schools to provide full time education for any student from the sixth day onwards until the exclusion ends

- the local authority must provide full-time education from the sixth day of a permanent exclusion

Specific Areas of Concern

Attention should be given to the following areas:

Uniform

The enforcement of the decision to adopt a school uniform is the responsibility of the Head of School as part of their overall responsibility for the day-to-day running of the school and for the maintenance of discipline.

We will not tolerate incorrect uniform. If parent/carer permission has been obtained a member of the pastoral team will send the student home to get changed. If the student is unable to go home to correct their uniform, they will not be allowed social time at break and lunchtime and will receive a Leadership detention. Repeated instances may result with withdrawn study or suspensions.

It is expected that students will wear their uniform correctly on the entire journey to and from school. A special emphasis will be made, before and after school in the local community, in order to ensure that the school uniform is worn in the correct manner.

Where deemed appropriate, will seek to address this issue in school with the loan of uniform items.

Smoking and drug related incidents

The school operates a strict no smoking/vaping policy. This includes within the school buildings and grounds as well as on the way to and from school whilst in school uniform. This includes the use of e-cigarettes/vapes.

For any drug related incidents, the school will follow Stockport LA guidelines.

Offsite Direction

Offsite direction may be considered as a strategy to improve a student's behaviour. This will involve a specified length of time at a named Trust secondary school or other school in the LA.

Sanctions

- Students found in possession of cigarettes or vapes, on school premises will be suspended.
- Any confiscated cigarettes or vapes will not be returned and will be disposed of.
- Any student can access the MOSAIC/ABL service for help and advice. Students and parents/carers will be made aware of this level of support.

Searches and Confiscation

It is appropriate and acceptable for staff to confiscate a student's property for example, mobile technology and jewellery. If students are seen with mobile technology in lessons, or anywhere other than designated areas it will be confiscated. Mobile technology can also be confiscated where there are safeguarding concerns. It may not be appropriate for the property to be returned prior to discussion with the police. Confiscated property will be returned to the student or parent/carer. Staff are not responsible for the loss or damage of any confiscated items. All prohibited or banned items will be returned to parents/carers where appropriate.

We have power to search students without consent if we have reasonable grounds to suspect that students may be in possession of prohibited items.

In addition to the general power to use reasonable force see 'Physical intervention policy'

Staff may conduct a search for the following prohibited items-

- knives and weapons (including replica weapons)
- alcohol
- drugs
- stolen items
- tobacco and cigarette papers
- cigarettes, e-cigarettes and vapes
- fireworks

- pornographic images
- any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property

Please refer to DfE advice July 2022

[Searching, Screening and Confiscation \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

Aerosols

Following advice from Asthma UK, HGHS is an aerosol free zone. Appropriate sanctions will be issued for students who use aerosols in school.

Payment towards damages

If a student causes damage to anything in school, then they may well be asked for a contribution towards the cost of any repair. This may apply even if the damage is accidental.

Serious Incidents

These include;

- Physical assault against a student including fighting
- Physical assault against an adult
- Verbal abuse and threatening behaviour against a student
- Verbal abuse and threatening behaviour against an adult
- Instigating violence by involving other people, not necessarily from the school community, in disputes with other students
- Involvement with Fireworks
- Bullying
- Racist abuse
- Harmful Sexual Behaviours
- Sexual misconduct

- Theft
- Damaging property
- Serious challenges to authority
- Persistent disruption of learning
- Serious breaches of the ICT code of conduct
- Deliberate misuse of the fire alarm will result in a permanent exclusion
- Possession, or use of cigarettes and vapes
- Drug and alcohol related incidents – this may include the abuse of a legal substance and includes any psychoactive substances (e.g. nitrous oxide)
- Dealing drugs at school will result in a permanent exclusion
- Repeated use of drugs or alcohol may result in a permanent exclusion
- Possession of a weapon, including replica weapons
- Deliberate misuse of medication
- Misuse of aerosols
- Misuse of electronic equipment
- Making malicious allegations against a member of staff
- Inciting others to breach the school rules
- Inciting others to commit a violent act
- Behaviour that endangers themselves or others
- Behaviour which brings the school into disrepute and tarnishes the reputation of the school, even if this behaviour occurs outside of school time/hours
- It would be treated as a serious incident if any student inappropriately recorded/filmed any of the above incidents taking place
- Behaviour that causes great anxiety or upset to others (even if this was intended as a joke)

These incidents are considered to be highly damaging to the ethos of the school and to individuals within it. In these circumstances the normal referral procedures may be by-passed.

Serious incidents should be referred immediately to the Head of Year or a member of the Leadership Group.

HGHS will follow Stockport LA guidance in the event of an incident involving a knife or any other alleged criminal incident.

Additional Information

This policy applies to all school related activities including visits, residentials and extra-curricular events. This also includes the journey to and from school. Other out of school incidents may be considered if the Head of School believes that they will have a serious impact within school. This would include behaviour which brings the school into disrepute or tarnishes the reputation of the school.

Staff should use this document in conjunction with:

- The Anti-Bullying Policy
- The Attendance Policy
- The Learning and Teaching Policy
- The Single Equality Scheme
- The classroom routines
- The ICT policy
- Safeguarding policy
- The Home School Agreement
- Acceptable Use Policy
- Physical intervention policy
- Drugs and Alcohol Policy
- The Harmful Sexual Behaviours Policy

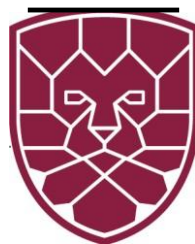
Monitoring and Evaluation

We will be monitoring this policy through analysis of data and our Q/A procedures. This policy should be read in conjunction with the following Trust policies:

- *Anti-Bullying Policy – Trust Secondary*
- *Child-on-Child Abuse Policy – Trust Secondary*

Equality Impact Statement

Names and title of people involved with this assessment	Rachel Robinson Assistant Trust Director of Inclusion
Impact assessment carried out with regard to identified characteristics	<input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Disability <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <input checked="" type="checkbox"/> Religion and belief <input checked="" type="checkbox"/> Sexual orientation <input checked="" type="checkbox"/> SEND
Summary of any issue/proposed changes	B sanctions updated C2 Late added C4 Late added C3 Uniform added C4 Uniform added C4 Late to school added PIL information added Add ABL alongside Mosaic
Date	October 2025
Date of next review	October 2026



**HAZEL
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