



## MINUTES OF TRUST BOARD MEETING

Date: Wednesday 9<sup>th</sup> July 2025  
 Time: 10.00am  
 Venue: Laurus Trust – Boardroom

Clerk: N Burgess  
 Present: D Brown, D Woolley, L Woolley, M Vevers, L Magrath, W Mason, C Nevin, T Little, S McGill, A Gilmour, S Mellor, J Crawford, D Kershaw and R Kumar.

Action	Initials
Trustees are asked to inform the Clerk of any changes to their Register of Business Interests	All
ATH handbook changes training to be delivered at the next meeting	WM
Mandatory training reminders to be sent in the new academic year	NB
To look into funding opportunities available and report back to Trustees	RK
To arrange Link Trustee visits by contacting Trust Directors	All
To send completed Records of Visits to the Clerk for retention	All

### Agenda – Part 1

Category	Item	Notes	Action
	Apologies	Apologies were received and accepted from N Thompson and G Turnpenney.	
	AOB items	Trustees were informed that approval, by the majority of 8, was received outside of the meeting cycle to appoint J Turner for the DHS extension, following a tender process. The contract is awarded conditionally subject to the total cost of the project being below £1.2m.	
	Declarations of conflicts of interest in any of the agenda items	There were no declarations of interest in any of the agenda items.	
	Compliance	The Register of Business Interests was circulated and Trustees were asked to notify the Clerk of any changes to their record.	All
	Minutes of the last Trust	Minutes of the meeting held 7 <sup>th</sup> May 2025 were <u>approved</u> as a correct record of the meeting and there	

	Board meeting	were no matters arising.	
	Scheme of Delegation	Trustees <u>approved</u> the Scheme of Delegation for 2025-2026.	
	Schedules of Business	Trustees <u>approved</u> the Schedules of Business for 2025 – 2026 for: Trust Board Academy Committees Finance and Resources Audit and Risk Governance, Oversight and Standards	
	Trust Board committee membership/ succession planning	Thanks were offered to Trustees for their time and commitment to serve on the Trust Board committees. Membership of each committee was reviewed and it was agreed there were no changes at the present time.	
	Polices for approval	Trustees <u>approved</u> the following policies: Code of Conduct Trustees and Governors CEIG Policy Asbestos Policy Bursary 16-19 Policy CLA (Primary) Policy CLA (Secondary) Policy Code of Conduct Complaints Procedures Consent Policy COSHH Policy Data Subject Rights Policy RSE (Primary) Policy RSE (Secondary) Policy Working at Heights Policy Trips and Visits policy SEND Policy Riddor Policy Exams Access Arrangements Policy Fire Procedures Policy First Aid (Primary) Policy Health and Safety Policy Legionella Policy Lone Working Policy Managing Allegations of Abuse Against Staff Policy Medical Conditions Policy PP&R Policy NEA Policy Leave of Absence Policy	
	Compliance	Trustees were provided with links to the following documents for their information.	

			<p>Updated Academy Trust Handbook          Academy Trust Governance Guide          Financial support and oversight for Academy Trusts          Related Party Transactions: Information for Academy Trusts</p> <p>It was noted that training would be provided at the next meeting on the changes to the Academy Trust Handbook.</p>	WM
		Training	Trustees were reminded of the compulsory modules of training for completion. Individual reminders will be sent in the new academic year.	NB
2	Vision, Ethos and Strategy	Chairs Update	<p>Trustees were informed by the Chair that due to the retirement of L Magrath, M Vevers has been appointed as CEO of the Trust, from September 2025, following a full recruitment process.</p> <p>Trustees offered their congratulations to MV.</p>	

	Exec Team updates	<p><u>Recognised for Excellence</u>  MV updated Trustees on the progress of his work as part of the RISE team. There have been opportunities for the Trust to provide School to School support. There will be additional opportunities in the future, but capacity issues will always be considered before agreeing to any support.</p> <p>A national priority is the progress and attainment of PP students. The progress of these students at LR is exceptional and it is good to be recognised on a national level.</p> <p>Q – What is the longer term future of support?  A – The support is a national priority. In terms of local priorities there is work to be done to draw experience from strong schools and trusts. The work at present is on targeted schools who are the urgent priority and there is definitely more to develop moving forward. There are a number of schools in the North West who are eligible for targeted support.</p> <p>Q – What is the future of the RISE programme for MV?  A – The commitment is currently 2 days per week, but this will change in the future. The current commitment is to January 2026.</p> <p><u>Safeguarding</u>  The updated Safeguarding Strategy document was circulated prior to the meeting.</p> <p>It is a Trust level document and encompasses the work done in all schools, provides a detailed overview for Trustees, and is issued by DB and TL as Link Trustee for Safeguarding. The document has recently been reviewed and refined as a more useful version for Trustees. It is a live document which is reviewed ongoing.</p> <p>The Strategy details the four main safeguarding challenges in our schools at present:</p> <ul style="list-style-type: none"> <li>● Rising mental health concerns among children and young people</li> <li>● Persistent attendance gaps for disadvantaged pupils</li> <li>● Impact of poverty and family vulnerability</li> <li>● Online safety risks</li> </ul> <p>Within the strategy are the objectives, and the actions to achieve these, with a summary of the priorities which are reviewed and revised throughout the year.</p>	
--	-------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

			<p>The strategy gives an overview for Trustees and each school will address their issues at an individual level.</p> <p>Trustees understood the complexities of safeguarding and were pleased to note the level of detail of what is in place across in all schools in the Trust.</p> <p>Q – To what extent is born of home grown experience, and what is shared in all schools?  A – It is a mix, every school is facing challenges, some of which are the same as all others, and some of which are unique to the school.</p> <p>Q – The NHS 10 year plan recently placed emphasis on interventions at school level, this is very complex, how would you deliver?  A – The NHS currently has waiting lists for CAMHS, sometimes up to 2 years. It is huge if the responsibility is placed back on the schools. We have staff good staff in our schools who are able to deal with issues some issues, for example Counsellors and Pastoral Staff. We are also experiencing a wave of issues in some of our primary schools, this can manifest as school avoidance and attendance issues.</p> <p>Q – Is this a result of the pandemic?  A – It is possible, incoming progress was a concern but this hasn't proven to be the case. A bigger issue for us at present in SEMH. There is a clear route for us to be able to signpost referrals but there is very long waiting list. We do acknowledge that there are things we can do at school level with good results, but this is not necessarily enough for some of our students.</p> <p>Q – How can we as Trustees get close to Safeguarding, and would you want us to?  A – It is a good question. In our secondary schools CPOMS is aligned to the categories reported on in all our schools. We can bring an analysis of concerns and a breakdown in our secondary schools. It is a concern that some of the issues are around drugs and also domestic violence.</p> <p>Trustees agreed to review anonymised data at a future meeting and to be able to ask any further questions.</p> <p>Q – How do we align to our overall cost base and challenge to balance?  A – Safeguarding is 100% the top priority for everyone. We identify a need in our schools and speak to CFO regarding adding another post to the structure for the</p>	
--	--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

		<p>benefit of the students. Safeguarding is always a priority, and this structure change would always be made.</p> <p>Q – There are pots of funding to look at specifically around interventions, are you aware of these? A – It is not something we are currently aware of but would wish to access if possible.</p> <p>RK agreed to look into the information and follow up, the funding is visible within the NHS plan.</p> <p>DB confirmed to Trustees that the schools are well set up in terms of safeguarding. Every school has a DSL who is a member of SLT, and also a DDSL. There are also a number of Level 3 trained staff in schools, including non-teaching Heads of Year. There is also a Head of Pastoral Care in each of the secondary schools. There is also a Lead DSL due to the size of the Trust.</p>	RK
--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----

		Trust Board Committee Chair updates	<p><u>Audit and Risk</u> AG gave Trustees a brief overview of the meeting which had taken place on 20<sup>th</sup> June 2025.</p> <ul style="list-style-type: none"> <li>• There is good tracking in place, including internal and external audit</li> <li>• Any higher and medium recommendations have been completed</li> <li>• The committee received a detailed H&amp;S compliance report and there were no substantive issues to note</li> <li>• IT Report was received and Trustees were reassured by the level of mitigations in place</li> <li>• PEN testing was discussed at length, quotes are being obtained to consider this in the future</li> <li>• Approval was given for RPA cover continuation</li> <li>• Internal scrutiny foci were agreed, including Treasury Management, ICFP and HR</li> </ul> <p><u>Finance and Resources</u> SM gave Trustees an overview of the meeting which had taken place 4<sup>th</sup> July 2025.</p> <ul style="list-style-type: none"> <li>• The budget to 31<sup>st</sup> August 2026 was reviewed and is on the agenda for approval at this meeting</li> <li>• Thanks were offered to WM and ST for their work on the budget and BFR</li> <li>• Investment policy was approved</li> <li>• The committee reviewed the returns on the funds invested</li> <li>• Director of HR attended to present the HR metrics</li> <li>• It was noted there had been a 10% reduction in disciplinary investigations due to early interventions</li> <li>• Thanks were offered to the HR team for the significant amount of work achieved</li> <li>• Approvals at the meeting included 3 year firewall, minor building works to improve the wraparound provision at CSPS and extension of Catering contract to 31<sup>st</sup> August 2027</li> </ul>	
--	--	-------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

		Link Trustee roles and responsibilities	Trustees reviewed the Link structure: Maths – A Gilmour English – C Nevin Science – R Kumar MFL – S McGill Humanities – D Kershaw CC&R – T Little Sporting Excellence – N Thompson Safeguarding – T Little SEND – G Turnpenney PSHE – J Crawford CEIAG – R Kumar Primary – S Mellor  Trustees were reminded to set up their link visits by contacting their Trust Director to arrange the visit. Safeguarding and SEND should be termly and all others annually.	All
		Record of visits completed since last meeting	There have been 4 records of visits completed since the last meeting:  SEND – May 2025- G Turnpenney History – June 2025 – D Kershaw Geography – May 2025 – D Kershaw English – June 2025 – C Nevin Trustees are reminded to send their completed record of visits to the Clerk for retention.	All
		Confirm Summer Census completed in all schools	WM confirmed that the Summer Census had been completed and submitted for all schools in the Trust.	
		Strategic planning	It was agreed that the current TDP would remain in the current format for a further year. This is due to the appointment of the new CEO, and also the changes in educational landscape including to the Ofsted Framework.	
3	Educational performance and staff performance	Check safer recruitment processes including DBS checks	DB confirmed that all checks are completed for all staff and also Trustees. Trustees were issued with the HR Safeguarding Steps document for their information. It was noted that HR processes will be reviewed by the Internal Auditors as part of their scrutiny.	

		Trust Risk Register	<p>The Trust Risk Register is a standing item on the Audit and Risk agenda for every meeting, but it is presented at the meeting today to share with all Trustees.</p> <p>The Risk Register has recently been reviewed by A&amp;R committee. The register reflects the work done in the last year, but it was agreed not to reduce the risk levels in terms of finance.</p> <p>There are also now 2 new risks. Cyber Security has been separated from IT as an individual risk, and there is also an emerging risk from AI.</p> <p>Safeguarding is an inherent risk but the mitigations in place mean there is no overall increase in risk.</p> <p>Trustees had no further questions relating to the Risk Register.</p>	
--	--	---------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

<p>4</p>	<p>Financial performance</p>	<p>Budget for year to 31<sup>st</sup> August 2026 and 3 year (BFR)</p>	<p>The budget was reviewed in detail at the recent Finance and Resources committee meeting. There are two areas for Trustees to approve, the budget for the year ending 31<sup>st</sup> August 2026, and the 3-year plan.</p> <p>It was discussed that it is difficult to forecast beyond one year due to the unknowns. The 3-year plan submitted a F&amp;R showed years 2 and 3 as standing still. It is a challenge to set a budget with no inflation increases and no pay awards.</p> <p>There are lots of unknowns, including staff pay awards, which do not include automatic pay progression within the payscales. A request was made by the F&amp;R committee to present years 2 and 3 with different scenarios for Trustees to consider.</p> <p>A long discussion took place with regards to the effects some of the assumptions would have on the budget position in years 2 and 3. It was noted that there had already been a significant number of teachers not directly replaced and a reduction of 20% in Central Services staff. The admin teams in the schools have also been rationalised. LM commented that it would be difficult to function if further cuts were needed to be made. The budget is very finely balanced and reserves need to be built up for contingency plans.</p> <p>WM will need to submit the BFR by 31<sup>st</sup> August 2026. Trustees discussed it was essential that DfE were aware of the challenges, particularly for year 3.</p> <p>Q – What is the prediction of pay awards for future years? A – This is totally unknown.</p> <p>A SEND review is currently taking place and Trustees were informed that there are 20 EHCP students in the schools in year 7. LM has a meeting with the Stockport LA this week to discuss potential additional funding.</p> <p>It was also discussed that the biggest issue is what impact this will have on the young people in our schools. There could potentially be a drop in outcomes as the budget pressures and efficiencies take effect.</p> <p>DB also discussed the reduction of teaching groups and the increase in class sizes. Teachers are finding it difficult with the increase in workload. The pressures add to a time when it is already difficult to recruit and retain teachers, which is a widely known national issue.</p>	
----------	------------------------------	------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

			<p>Schools are also having to recruit more support staff to enable behaviour issues to be rectified.</p> <p>Trustees were reminded that there had also been some cuts to extras, including Electives, all as a result of under allocation of funding.</p> <p>In the past there would have been potential within the schools to cover absence, but the cuts now mean that agency supply staff would have to be brought into schools.</p> <p>Q – In terms of where we are now, would there be capacity if there was to be a large secondary school wishing to join the Trust?  A – We would always consider all options and opportunities, and decide on each one individually. There is always potential to be able to grow our way out of growth. Funding from DfE to support other schools is also vital. We would definitely consider each opportunity on its own merit.</p> <p>Q – Is there a safer number of Trust size?  A – It is possible that an additional couple of secondary schools would be a good opportunity for economies of scale. There are not many opportunities for growth available at present.</p> <p>Q – Where are we in terms of the demographic of the population bulge?  A – It works through to 2029-2030 then will tail off. We would hope it would increase again in future years.</p> <p>Q – Is there any risk of trade union industrial action?  A – It is possible, the support staff unions have an offer of 3.2% on the table, but they are requesting 4%, which is the same as the teachers pay award. The ballot has recently closed.</p> <p>Q – Are the assumptions you have made for years 2 and 3 for 0% pay awards?  A – As it is unknown, we have used the scenario of no increases in funding and no pay awards. There is obviously the underlying consequence of increments with no increase in funding. Costs will go up even if funding does not increase. We are trying to be strategic when we make recruitment decisions. There is still the issue with LAG funding in our Sixth Forms, and also this period of growth whilst the 3 new Sixth Forms become established. We have also increased the PAN in some of our schools.</p>	
--	--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

			<p>Q – What are the average teaching group sizes now?  A – It is dependent on the key stage. For example, in KS 3 the top set would have been 29/30 and is now 32, and in the lower sets the numbers would have been 18/19 and are now around 25/26.</p> <p>Q – Is it going to disadvantage the disadvantaged more?  A- Yes, potentially. It is difficult to accommodate 34 students in a classroom, particularly in the new schools due to their size.</p> <p>Q – Is the only unknown now for this year the support staff pay award?  A – Yes, it is more difficult for years 2 and 3 due to the larger number of unknowns. It is difficult to know what to reflect as there is no guidance, and we are using assumptions.</p> <p>It was agreed that the BFR would be submitted to reflect that year 3 will be a big challenge for the Trust, with a plan in place. WM informed Trustees that last year she had had a telephone conversation with the DfE regarding the deficit, and to confirm that the Trust were still tracking the budget for next year.</p> <p>The budget for 25-26 was <u>approved</u> by Trustees.</p> <p>The BFR to be submitted was <u>approved</u> by Trustees to show the Trust will be a going concern in year 2, but that it will be very financially challenging in year 3.</p>	
--	--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

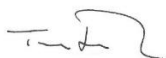
		Procurement approvals	<p>Trustees were advised that significant investment was required in IT to upgrade to Windows 11. This upgrade is vital to ensure the Trust has the necessary security updates on all devices. It was noted that the Director of IT was working tirelessly to obtain the best deal possible for the Trust. Trustees <u>approved</u> the Windows 11 investment of £600k. Funding has been obtained from additional grants.</p> <p>Q – Is there any of the cost to the Trust which has not been funded by Third Party? A – We have allocated £60k from SCA funding to maintain the building and the IT. It is possible the final cost will be lower than the £600k.</p> <p>The update is something we have been working towards for 3 years as we have known it would be essential.</p> <p>Q – Has the Trust considered leasing as this can include upgrade costs? A – We have considered this in previous years, but this is a much more cost effective option for the Trust. We also have the option to offer unsupported machines to staff to purchase, and we also recycle.</p> <p>Trustee approval was also sought for the following capital projects, all of which are funded externally:</p> <p>HGHS – works to extend SEND provision at the school to be able to provide additional places. Works to be completed to relocate existing offices to create a standalone SEND provision area. Total cost of the project is £350k. Trustees <u>approved</u> the works at HGHS to a cost of £350k.</p> <p>PRS – works to provide additional Resource Base spaces at the school, which requires the conversion of a Science lab in the school to create the required space, and the refurbishment of a classroom to replace the Science lab. Total cost of the project is £290k. Trustees <u>approved</u> the works at PRS to a cost of £290k.</p> <p>Fire safety – Using the prioritisation strategy the work in all schools across the Trust has been identified in order of critical importance. This work is to be funded by the Trust SCA allocation. Trustees reviewed the detailed report circulated prior to the meeting and <u>approved</u> the required works totalling £161,500 across the Trust.</p>	
--	--	-----------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

			<p>There is also an additional spend of £120k required at Priestnall to rectify the identified fire safety issues. This work will include replacement of fire doors. Trustees <u>approved</u> the spend of £120k for the works relating to Fire Safety at the school.</p> <p>Extension and CHPS and LCH – Trustees approval is sought for the externally funded extension works at CHPS and LCH. The project will increase the wraparound provision at the primary school utilising the ground floor space created, and there will be a new IT classroom created for the secondary school on the upper floor. The total cost of the project is £1.2m. Works are scheduled to start in July 2025 and should be completed in 9 months. Trustees <u>approved</u> the £1.2m spend for the extension to the building.</p>	
		Dear Accounting Officer letter	Trustees reviewed the Dear Accounting Officer letter of June 2025. The letter referred to the changes to the Academy Trust Handbook, effective from 1 <sup>st</sup> September 2025.	
5		AOB	<p>Trustees wished to record their thanks to the Exec Team for their continued work during some difficult times.</p> <p>Trustee and Governor conference will be held 8.30 – 10.00 Wednesday 10<sup>th</sup> December 2025.</p>	
	AOB	Approvals at this meeting:	<p>Trustees approved:</p> <ul style="list-style-type: none"> <li>• Minutes from the meeting of 7<sup>th</sup> May 2025</li> <li>• Scheme of Delegation</li> <li>• Schedules of Business for 25-26</li> <li>• 28 Trust policies</li> <li>• Investment policy</li> <li>• Budget to year end 31<sup>st</sup> August 2026</li> <li>• 3 year BFR</li> <li>• Windows 11 upgrade- £650k</li> <li>• HGHS – SEND building works £350k</li> <li>• PRS Resource Base works – £290k</li> <li>• Fire Safety works Trust wide- £161.5K</li> <li>• PRS additional fire safety works – £120k</li> <li>• CHPS and LCH extension- £1.2m</li> </ul>	

6	Meeting dates	Meeting dates to note:	TBM1 – Wednesday 1 <sup>st</sup> October 2025 at 10.00am TBM2 – Wednesday 10 <sup>th</sup> December 2025 at 10.30am TBM3- Wednesday 11 <sup>th</sup> February 2026 at 10.00am TBM4 – Wednesday 6 <sup>th</sup> May 2026 at 10.00am TBM5 – Wednesday 8 <sup>th</sup> July 2026 at 10.00am  Please could Trustees advise the Clerk, at the earliest opportunity, if they are unable to attend a meeting.	
---	---------------	------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

Impact of Meeting / Key Outcomes
Scheme of Delegation and Schedules of Business were approved
Trustees approved 28 policies
Trust Board committee membership was reviewed
Verbal updates were given by Chairs of Audit and Risk, and Finance and Resources
Chair of Trust Board updated on the recruitment process and appointment of new CEO
Trustees reviewed the Trust Risk Register
Trustees approved the Budget to 31 <sup>st</sup> August 2026 and 3 year BFR
Trustees were updated on Safer Recruitment processes
Trustees approved capital projects over the value of £100k
Dear Accounting Officer letter of June 2025 was received and reviewed

Meeting closed at 11.45



T Little  
Chair of Trust Board  
01.10.2025