



At Marsden Primary School

Everyone Cares Everyone Matters

....because we promote:

- Positive attitude
- High self esteem
- High standards
- Healthy, confident, lifelong learners

in a safe, challenging, varied environment.

Admissions Policy

Policy Approved by Governing Body

Chair of Governor: **Date:**

Head Teacher: **Date:** 9th September 2013

Review Date: September 2014

1. Introduction

1.1

Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This was later revised in the Education Act of 2002. Our Admissions Policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice. These were revised in January 2003 and come into force in September 2004.

2. Aims

2.1

We seek to be an inclusive school, welcoming children from all backgrounds and abilities.

2.2

All applications will be treated on merit, and in a sensitive manner.

2.3

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we adopt the procedure set out below to determine whether a child is to be accepted or not. It is our wish for parents to find a place for their child at the school of their choice. However, this is not always possible, due to excess demand on the places available.

2.4

A child's level of ability is irrelevant to this school's Admissions Policy, as are any special needs the child may have.

3. How parents can apply for their child to be admitted to our school

3.1

Our school is a community school, and it determines the admission arrangements in agreement with the L.A. The Admissions Authority for our school is therefore the L.A, which publishes its entry regulations every year. Parents can receive a copy of these regulations directly from the LA.

3.2

The L.A.'s annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference but this does not, in itself, guarantee a place at that particular school. Application should be made on a form that can be obtained from the Local Education Department, and should be returned by the date stipulated on that form to the Local Authority School Admissions Service. The School Admissions Service will notify parents of the decision as soon as all the applications have been considered.

3.3

In this area, children enter school at the start of the academic year in which they become four. There is one admission date per year, early in September (i.e. when the Autumn term begins). Information in regard to admission to school is dealt with (in its entirety) by the Local Authority's School Admissions Service.

4. Admission appeals

4.1

If the L.A. do not offer a child a place at this school, this will be because to do so would prejudice the education of other children by allowing the number of children in the school to increase too much.

4.2

If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent panel considers all such appeals and its decision is binding for all parties concerned. (Further details of appeal arrangements are set out in the revised Code of Practice on School Admissions Appeals, which came into force in September 2004.)

5. The standard number

5.1

The 'standard number' is the number of children the L.A. considers the school can accommodate. The standard number for our school is 210. We keep this number under review, and the governors will apply to change the number if circumstances change.

6 Sizes of classes for infants

6.1

We teach infant children (aged four to seven) in classes that have a maximum number of 30 children.

7 Monitoring and review

7.1

This Policy will be monitored by the governing body and reviewed every two years or earlier in the light of any changed circumstances, either in our school or in the local area. The Policy will always take due note of guidance provided by the local Admissions Forum.