



St. OSCAR ROMERO CATHOLIC SCHOOL

Mr P Byrne BSc (Hons) MA
Headteacher

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1st July 2021

Dear Applicant

Learning Support Assistant required for September 2021

Thank you for requesting an application pack for the above vacancy. I do hope that the information enclosed will help you in your decision about applying for the post.

St Oscar Romero Catholic School is an 11-16 mixed, oversubscribed, high achieving school, enjoying a strong reputation within the local and Catholic communities. There are currently 800 students on roll (rising to 860 in September) and we have waiting lists in all year groups.

The governors are seeking an enthusiastic, adaptable and approachable person with the ability to relate well to 11-16 year olds. Applicants must have effective oral and written communication skills and be computer literate, with GCSEs including English and Maths. An NVQ Level 3 related to Teaching & Learning in schools would be an advantage (or a commitment to achieving this) but not essential.

We are a strong Catholic community in which every member of staff makes a contribution to the spiritual and moral life of the school. We believe in "learning together" and there is a great emphasis placed on relationships and respect within our community. We have an extremely strong code of conduct, standards of behaviour are outstanding and our students enjoy learning.

If you decide to apply for the post you should be confident that you are able to support the Catholic ethos and principles of St Oscar Romero Catholic School.

The school has a commitment to safeguarding children and all posts are subject to enhanced DBS clearance, occupational health check and verified professional references.

HOW TO APPLY

- 1 Complete the enclosed application form giving names of two **professional** referees (one of whom should be your current or most recent headteacher if applicable). **Please do not use an application form from elsewhere.**
- 2 Please ensure you complete your entire job history on the application form with no gaps in employment, even if you enclose a CV. Please explain any gaps in employment.
- 3 Send your application by email to sbm@stromeros.co.uk

The closing date for applications is **Monday, 12th July 2021 midday**. Interview date, **Friday, 16th July May 2021**.

Yours sincerely

Mr P Byrne
Headteacher