



Mid-Year Application for St Helena School

You should not remove your child from a school until a place has been secured elsewhere

Section 1 - Student Details

Student Surname

First Name(s)

Date of Birth

Year Group

Male / Female

Current School (or last school attended)

Town and Postcode of current school

Is the child still attending? Yes / No

if no, last date of attendance

If the child is known by another name please add it here

Section 2 - Home Address

House Number or name

Street

Village

Post
Town

Postcode

Email address

Section 3 - Parent/Carer Details

Mr/Mrs/Miss/Ms

Initials

Surname

Relationship to child

Home Phone No.

Work Phone No.

Mobile Phone No.

Section 4 - Reasons for Change of School

Preferred date of admission

If you are moving into the area, date of move

New address if different to Section 2 (please attach proof of address (e.g Exchange of Contracts or Signed Tenancy Agreement))

House Number or name

Street

Village

Post Town

Postcode

Have you discussed your reasons for wanting a different school for your child with your child's current school?		Yes / No
Has your child attended any other secondary school?		Yes / No
If yes, please give details:		
Name if school (1)		Date of leaving
Reason for leaving:	Moved Home	Permanently Excluded
Other (please give reason)		
Name if school (2)		Date of leaving
Reason for leaving:	Moved Home	Permanently Excluded
Other (please give reason)		
Section 5 - Other Details		
Is the child in public care (looked after by a Local Authority?)		Yes / No
Has the child been previously looked after by a Local Authority		Yes / No
Is your child eligible for Free School Meals?		Yes / No
Does the child have a statement of Special Educational Needs?		Yes / No
Are there any exceptional medical reasons why the child should specifically attend this school (in accordance with the school's Admission Policy)?		Yes / No
If 'Yes', please attach supporting evidence from the child's doctor or health care professional.		
Is English your child's first language? If NO please specify.		
Section 6 - Siblings		
If you have another child at this school please enter their details below.		
Name		Date of Birth
Section 7 - Other Information		
Section 8 - Declaration		
I have read the notes of guidance for the completion of this form. I confirm that the information I have given is true and that I have parental responsibility for this child.		
Signed		Date

Data Protection Act 1998: the personal information on this form will be used by St Helena School only and not shared with any third parties.

TO BE COMPLETED BY THE CURRENT/PREVIOUS SCHOOL ONLY:

Name and position of person completing this form:

Date of completion:

Student Name:

Date of Birth:

1. Has the student named overleaf been placed in Alternative provision (AP) or the equivalent within the last 2 years prior to this application or where the student's last provision was a PRU?

YES/NO

Name of Provision:

2. Has the student had 3 or more fixed term, behaviour related exclusions (or equivalent, e.g. a short term placement at an external/internal provision), where at least 2 of the exclusions were more than 1 day each, within the last year?

YES/NO

If YES please provide dates

3. Has the child been removed from the school roll/ AP roll for a minimum of 1 term?

YES/NO

If YES please give details

SCHOOL STAMP:

As the Parent/Carer of this child I give my consent to my child's current/previous school releasing information for the purpose of this school application.

Parent/Carer name:.....Signed:.....

As the student, I give my consent to my current/previous school releasing this information for the purpose of this school application.

Child's name:.....Signed:.....

IMPORTANT: Parents/carers need to send this page of the form to the school with the application, but parents/carers should keep a copy of this completed page as you may need it later.