

Information for Candidates
Summer 2021 Results, Appeals and Certificates

Teacher Assessed Grades

St Peters' Collegiate Academy has determined grades in accordance with the JCQ guidance and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to

<https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021>

and / or

https://drive.google.com/file/d/1afqM5dONCLx_8uUnMg9Kp282Cw2qhA2W/view

Grades this summer were based on Teacher Assessed Grades (TAGS). TAGs were submitted to the exam boards by us as a holistic assessment of students' performance in each subject, which followed a rigorous process of assessment, moderation and quality assurance.

These grades were then approved by the relevant exam boards, following external quality assurance checks.

In some cases, the TAGs we submitted may have been reviewed by the exam board, who may have asked us to submit an alternative grade. However, any changes to the grades we submitted were done by professional teachers or reviewers, this year no grades have been changed as a result of an algorithm.

Results

On candidate statements of results (results slips) and certificates, grades will be reported in the same way as in previous years.

Results will be issued on results days in August as follows:

Date	Qualification type
10/08/2021	GCE (AS, A Levels) and other Level 3 qualifications
12/08/2021	GCSE and other Level 1/2 qualifications

Arrangements for results day(s)

It is our intention for students to come into school to collect results (circumstances allowing). Students will be welcomed onsite in the Alternative Learning Centre from 8.30am on the relevant date - detailed above. Once results have been collected, we will have staff on site to offer guidance and advice, should it be required.

Concerns about your results

All students have the opportunity to appeal their grade if they meet the eligibility criteria (see below). It is important to note that appeals may result in a grade being lowered, staying the same or going up. So if a student puts in an appeal and their grade is lowered, they will receive the lower mark.

There is also the option to resit GCSES, A Levels and some AS levels in the autumn, which may be preferable to some students. The design, content and assessment of these papers will be the same as in a normal year.

When you receive your results, if you think that a grade is wrong, your first step should be to speak to Mrs Millichamp - Exams Officer (exams@Speters.org.uk) for advice.

What are the grounds for appeal ?

There are four main grounds for appeal, as directed by the Joint Council for Qualifications (JCQ).

They are:

- You think we have made an administrative error: an example of this would be putting the wrong information into a spreadsheet.
- You think we have made a procedural error: this means we haven't properly followed our own process, as approved by the exam board. An example of this would be where you've been told you should have received extra time for assessments but this wasn't given in a certain subject.
- You think the academic judgement on the selection of evidence was unreasonable: you think the evidence used to grade you was not reasonable.
- You think the academic judgement on the grade you were given was unreasonable.

The arrangements for appeals

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

St Peter's Collegiate Academy will support its students through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at St Peter's Collegiate School for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

Stage 1 - Centre review

- If a student does not consider they have been issued with the correct grade, they can submit a request to exams@speters.org.uk to check if an administrative or procedural error has occurred.
- exams@speters.org.uk will email the student a copy of the interactive JCQ Student Request Form for Centre Reviews and Appeals as an attachment.
- On receipt, the student should open the attachment, read the important instructions and fully complete section A. The form should be saved, completed and returned as an email attachment to exams@speters.org.uk
- The outcome of the centre review may result in the student's grade remaining the same, being lowered or raised.
- On completion of the review exams@speters.org.uk will complete section B. Centre review outcome of the form and share with the student as a record of the outcome, in sufficient time prior to the relevant appeal to awarding organisation deadline.
- If an administrative or procedural error is found, the exams officer will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation.

Stage 2 - Appeal to the awarding organisation

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student/candidate.
- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade they may want to consider entering for the autumn exam series.
- If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an unreasonable

exercise of academic judgement, the student can submit a request to exams@speters.org.uk to proceed with an appeal to the awarding organisation on their behalf.

- To proceed, the student must complete the *Stage two appeal to the awarding organisation* section of the form, including electronic signature and date. The form should be saved and returned as an email attachment.
- The Exams Officer will then submit the appeal on the student's behalf according to the requirements of the awarding organisation to which it is being submitted.
- The awarding organisation will determine the grade at appeal and the outcome will be final.
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**.
- There is no further opportunity to appeal the outcome to the awarding organisation.
- The awarding organisation's appeal outcome letter will be provided by email to the student by exams@speters.org.uk as soon as reasonably practicable after the outcome letter from the awarding organisation is received in the centre.
- Should the student remain concerned their grade was incorrect, they may be able to apply for a procedural review.
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS).

Note - Once a finding has been made **you cannot withdraw your request for a centre review or appeal**. If your grade has been lowered, you will not be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education's blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

Deadlines to submit a request

Priority appeal

16 August 2021 - deadline for a student to request a Stage 1 - centre review.

23 August 2021 - deadline for a student to request a Stage 2 - appeal to awarding organisation.

Non-priority appeal

3 September 2021 - deadline for a student to request a Stage 1 - centre review.

17 September 2021 - deadline for a student to request a Stage 2 - appeal to awarding organisation.

Certificates

Certificates, when received from the awarding organisations, will be issued to you at your Presentation Evening - date to be confirmed. Should you require your certificates prior to Presentation Evening, please contact the exams office to arrange a mutually convenient time - exams@speters.org.uk.

1 A priority appeal **is only for** students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal. You will need to provide in the request form(s) your UCAS personal ID code which is included in all correspondence from UCAS. This is needed to confirm that a student's place is dependent on the outcome of the appeal. Priority appeals that aren't submitted to the awarding organisation by 23 August 2021 will still be treated as a priority but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.