

Year 7

- Personal development and employability: students will identify their own strengths, interests, skills and qualities, through completion of a skills audit. During form time each child will explore different types of business, apprenticeships, the local and national labour market and laws related to young people in employment. They will also learn about different types of work and begin the process of their 'career pathway'.
- Careers education & guidance: Careers speakers, assemblies and workshops, will begin to clarify early aspirations, and careers themed lessons will provide guidance towards the options process in Year 8, underpinned and supported by form time activities. Careers Champions are available for subject specific information.

Year 8

- Personal development and employability: students will identify their own strengths, interests, skills and qualities. Through form time each child will continue to explore different types of business, apprenticeships, the local and national labour market and laws related to young people in employment. They will continue to learn about different types of work and further develop the process of their 'career pathway', using this to make choices for their GCSE options.
- Careers education & guidance: Careers speakers, assemblies and workshops, will continue to clarify early aspirations. The Enterprise Challenge Day will encourage entrepreneurial spirit and begin to open avenues for self-employment. Subject areas will provide guidance towards the options process in Year 8, which includes a Careers fair in the spring term. Subject Careers Champions will provide information for their subject areas.

Year 9

- Personal development and employability: students will identify their own strengths, interests, skills and qualities. Through form time each child will study time management, self-organisation and presentation, project planning and teamwork. Students will experience a meaningful encounter with further and higher education and have the opportunity to explore what it is like to learn in that environment and where that could lead within future careers pathways. Students will be presented knowledge about a full range of learning opportunities that are available to them, including both academic and vocational routes.
- Careers education & guidance: Careers speakers, assemblies and workshops, will continue to clarify aspirations. Subject areas will provide guidance towards the options process in Year 9, which includes a Careers fair in the spring term. Subject Careers Champions will provide information for their subject areas.

Year 10

- Personal development and employability: students will identify their own strengths, interests, skills and qualities. Through the form time, each child will further develop skills in time management, self-organisation and presentation, project planning and teamwork. Students will receive help and guidance on Curriculum Vitae and experience a meaningful encounter with an employee and put into practice interview skills and communication skills.
- Careers education & guidance: Careers speakers and workshops, will continue to clarify aspirations. Students will receive a target settings interview with their Form Tutor and identify further career aspirations. Subject areas will provide guidance towards the options process in Year 11, which includes a Careers fair in the spring term. Subject Careers Champions will provide information for their subject areas. All students will complete a work experience placement. During workplace visits, students will learn about confidentiality in

the workplace, rights and responsibilities at work, and changing patterns of local employment. All students will complete a work experience log.

Year 11

- Personal development and employability: students will identify their personal online presence and be taught to cultivate this carefully. The prefect system will be open to everyone who applies and will involve professional interviews and training for the role within school.
- Careers education & guidance: Students will have a 1:1 interview with an independent Careers Adviser. A Careers Fayre involving employers, FE and HE provision, will further educate and develop student aspirations and career pathways. Specific support with applications to colleges and employers will be provided alongside 1 to 1 interviews for Sixth form conducted by SLT. Taster sessions for Post 16 subjects will be available to all on 6th form taster days. Parents will be invited in for a session advising and guiding their child on next steps along the career pathway. Subject Careers Champions will provide information for their subjects.

Year 12

- Personal development and employability: students focus predominantly on appropriate guidance and information to make informed choices regarding their post-18 studies. They will have numerous opportunities to develop their skills and personal profile.
- Careers and guidance: All students will benefit from a personalised planned programme of activities to help them make the right post-18 choices, and to develop the personal resources and readiness that will enable them to be successful applicants. We also offer a specific programme for our Oxbridge and medicine applicants. Students make use of the range of tools available to them including UNIFROG. All students are given the opportunity of a Work experience placement and to interact with employers and HE/FE institutions. They take part in a 1:1 interview with our Careers Advisor.

Year 13

- Personal development and employability: Autumn Term will focus on completion of UCAS and apprenticeship applications. Individual support, guidance, personal statement checking will take place ensuring all students have applied to the appropriate courses and destinations. Students will also be supported through a form time programme focusing on getting ready for university/world of work and 1:1 mentoring sessions with their form tutors
- Careers and guidance: All students in Y13 will be provided with opportunities to interact with employers and HE/FE institutions. Further Work experience placements may be arranged on request.