

Dear Y13 parents/carers,

Firstly, we would just like to say how immensely proud we are of how well the year group behaved and acted during the exam season. It may now seem a long way away and we are sure your child would like to forget about exams for a few months but we thought we should outline the next steps in the process.

The exam results are released for collection from the school on **Thursday 14th August** for A Level exams. Please see the [letter](#) that was sent out earlier in the term with the arrangements for results day.

In line with our usual procedures, one of us and members of the Sixth Form Leadership Team will be available throughout the morning and early afternoon to assist with any queries. Please see further information below regarding information that may be useful on the day:

**UCAS Hub:** UCAS will update your UCAS Hub at approximately 8.00am on 14th August (you may well receive an email prior to this informing you of the outcome). This will tell you if you have been offered a place at your firm or insurance choice, or if you were unsuccessful. It will not tell you your grades.

What will UCAS Track show:

- **Unconditional** - your place on the course has been confirmed. This may be your firm or insurance offer, or both.
- **Unsuccessful** - you've not been accepted by your choice(s). You're now eligible to enter Clearing.
- **Unconditional Changed Course (UCC)** - you don't have the necessary grades for your offer, but the university has proposed a similar course requiring lower grades. They may also offer an alternative start date, such as deferred entry. You have five days to decide and can discuss the opportunity with the university in question.

**For those applying to University, these are the possible scenarios:**

**Met your grades?** Congratulations! Remember to double check all your contact details on Track, so any information the university sends you will go to the right place. If you have accepted your insurance offer you should update your online student finance account.

**Narrowly missed your grades?** Speak to your university — there is an opportunity they may still accept you. You might even be offered an alternative course by the university, which you will need to accept or decline in UCAS Hub. If not, check your status on the Hub to find out if you are eligible for Clearing.

**Clearing:** The UCAS clearing list opens in early July – please [click here](#) to search for courses once clearing opens. It is vital that you do this research today ahead of results day so you are prepared for all eventualities. You will know you're in Clearing on the morning of results day if your Hub status states 'You are in Clearing' or 'Clearing has started'. Even if you confirm a clearing place with a University, you can't add a Clearing choice using Hub

until 2pm on A-level results day – this ensures you have had enough time to think about your options.

Having done the research in advance of results day, you can then ring Universities as soon as you collect your results and get a verbal agreement with them. You will need your clearing number/UCAS ID number for this which can be found on Hub. For further information: [click here](#)

**Don't want to accept the place you have been offered?**

You can decline any offer that has been accepted through UCAS Hub: [click here](#) for further information.

**Can I swap my firm and insurance choices now I have my results?**

No, you can't swap your firm and insurance choices.

If you now want to go to your insurance choice, you need to go through clearing. You need to check with your insurance choice that they can accept you in clearing.

**Want to defer your offer until next year?**

You will have to call the university and ask if this is possible. Some universities will agree and some won't. It is worth having a good reason in place to support your decision.

**Making changes to student finance if you change course/university:**

You can update this information on your student finance online account: [click here](#) for further information.

**Useful information:**

UCAS exam results helpline: 0800 100 900

UEA webinar: Clearing in Five Easy Steps *Tuesday 8th July, 6pm* A webinar to explain how clearing works so that students know what to expect on results day. You will have the opportunity to listen to a mock phone call and ask any questions that you have.  
[Details and register](#)

Student mental health charity, Student Minds, have set up [www.studentspace.org.uk](http://www.studentspace.org.uk) making it easier for students to explore a range of trusted information and advice, should they need it.

**Review of Results and Access to Scripts:**

We have every confidence that all students will get the results they expect and require, but if your child thinks their grading is incorrect, there are some options and on the day staff will be available to give advice on whether a Post Results Service would possibly be advantageous.

The Post Results Service has two main services available - a **Review of Results** (RoRs) and **Access to Scripts** (ATS). For more information on what these entail, the costs involved and the documentation to complete please go to the exams page of the school website - [Simon Balle All-through School/Examinations/Exams Post Results Service Information](#).

Please note that only the school can submit a Post Results Service request to an awarding body. They do not accept requests directly from students or parents/guardians. If you do wish to use the Post Results Service all of the required paperwork must be emailed to

[exams@simonballe.herts.sch.uk](mailto:exams@simonballe.herts.sch.uk) before the published deadlines and we can only process requests once payment via the Parent Portal has been received.

We look forward to welcoming the students back in school on results day and wish you an enjoyable summer.

Kind regards

**Mrs Rachel Kirk and Mr Michael Moss**  
**Co-headteachers at Simon Balle All-through School**