

GCSE - Candidates - Summer 2024

Post Results Service Information - Access to Scripts(ATS) and Review of Results(RoR)

To request any of these services, please complete the forms detailed below before the deadlines and pay the appropriate fee. Please note that no forms will be processed until the correct payment has been received.

Access to Scripts (ATS)

Priority Script (A1)

Why: To help decide whether or not to request a Review of Marking.

You must: Complete the [Post Results Service - Request, Consent and Payment Form](#) (on the exams page of the school website) giving permission for your script to be used in school with/without your name.

When: Deadline 5th September (scripts will be emailed to your school email address when available).

Cost: See [GCSE Post Results Service Fees and Charges](#) on the 'Exams' page on the school website

Original Script (A2)

Why: To support teaching and learning

You must: Complete the [Post Results Service - Request, Consent and Payment Form](#) (on the exams page of the school website) giving permission for your script to be used in school with/without your name.

When: Deadline 26th September (scripts should be received within 5 weeks after the publication of GCSE results)

Cost: See [GCSE Post Results Service Fees and Charges](#) on the 'Exams' page on the school website

Reviews of Results (RoR)

Clerical Re-Check - (1 or 1a) (a - includes checked script)

Why: To check all of the clerical procedures which lead to issuing a result

You must: Complete the [Post Results Service - Request, Consent and Payment Form](#) (on the exams page of the school website)

When: Deadline 26th September (completed within 10 calendar days of the awarding body receiving the request)

Cost: See [GCSE Post Results Service Fees and Charges](#) on the 'Exams' page on the school website

This is a check carried out by the awarding body which includes the following:

- That all parts of the script have been marked;
- The totalling of the marks;
- The recording of the marks

The awarding body will report the outcome of the clerical re-check along with a statement of the total marks awarded for each unit, or component, included in the check.

Review of Marking - (2 or 2a) (a - includes reviewed script)

Why: To check marking if you are very close to a grade boundary

You must: Complete the [Post Results Service - Request, Consent and Payment Form](#) (on the exams page of the school website) giving permission for this as your mark and subject grade may be lowered, raised or remain unchanged.

When: Deadline 26th September (completed within 20 calendar days of the awarding body receiving the request).

Cost: See [GCSE Post Results Service Fees and Charges](#) on the 'Exams' page on the school website

This is a post-results review of the original marking to ensure that the mark scheme has been applied correctly. This service will include a 'clerical re-check'.

A marking error can occur because of:

- An administrative error;
- A failure to apply the mark scheme where a task has only a 'right' or a 'wrong' answer;
- An unreasonable exercise of academic judgement

Please Remember

- The decision to apply for post results services should not be done lightly; you must be aware that if you request a review of marking your results can move up **or down**; we cannot predict or presume a likely outcome and once this has been done there are very limited options for recourse
- All post results services must be requested via the exams office and cannot be requested by the student. Please send the completed paperwork to **exams@simonballe.herts.sch.uk** and ensure that the payment for the service you are requesting has been made as no requests will be processed until payment has been received.
- Fees are charged on an individual exam basis – not on a course basis e.g. If you sat 2 papers as part of your exam, you will be charged for each paper that you request a post results service for.
- Always check the grade boundaries before you request any post results services and we strongly recommend that you talk to a member of subject staff, before you make your application.
- The exam board will only refund the fee if the overall grade is changed.
- **Please note that for 'Reviews of Marking' reviewers will not re-mark the script.** They will only act to correct any errors identified in the original marking.

For any queries please email: exams@simonballe.herts.sch.uk