



*Student  
Handbook  
2021/22*





# Key Contacts

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# Welcome



Welcome to Simon Balle and thank you for choosing us to continue your studies. Although you may not be aware of our excellent results for the academy boys in their academic studies, last year **50% achieved triple merit** or better and **50% triple distinction** or better. Students are going on to study at University, take up apprenticeships, access football scholarships in USA and taking up professional contracts with clubs. You'll be supported by fully qualified and experienced teachers who will work alongside you to ensure you are able to obtain the highest possible grades.

The course that you will be studying is the **BTEC Level 3 National Extended Diploma in Sport**. We will begin the year studying sports leadership. This unit has both practical and theoretical elements and is therefore a great introduction to your academic studies. Throughout the year we will explore different units. To name a few; Anatomy and Physiology, Sports Psychology and Fitness Training. For each unit, you will have either a teacher-assessed assignment or an examination. The plan is to take two exams next year, one in January and the other next June.

Your education will be predominantly based at Hertford Town FC in a brand-new purpose-built classroom. Some of your learning will be on site at Simon Balle. Wherever you are studying or training we demand high standards which I am sure you will be able to meet. Our school is a truly special place; you will be well supported and set challenging targets as well as allowing you to develop as a well rounded citizen.

We look forward to working and learning with you

Mr R Klippel  
Assistant Headteacher

Mr T Doyle  
Teacher of Sport and PE



# Key Dates



There are a number of upcoming key dates we would like you to be aware of that require your attendance:

## Daily Pre-Season Training begins

Monday 2nd August 2021

09:30am @ Simon Balle All-through School

## Registration and Sixth Form Induction

Friday 13th August 2021

09:30am @ Simon Balle All-through School

*Please bring GCSE results with you to complete your enrolment plus any outstanding registration forms. Student photos to be taken on the day for ID purposes.*

## Teaching begins

Thursday 2nd September 2021



# Summer Introduction Task

Each of the tasks are detailed on our academy website and will be introduced during your Sixth Form Induction session on Friday 13th August. Read through the instructions carefully then complete them and submit by the deadline that has been issued by your teacher.

For your introduction task, you can choose either:

**Task A: a review on the communication between match officials**

OR

**Task B: a review on the psychological effects of competition.**





# Expectations

By choosing to study at Simon Balle All-through School as a member of the BHPP academy, students have made a decision to be fully committed to their studies. This will require self-discipline and focus. They will be treated as an adult with the responsibility that being an adult brings. Just as in any place of work, there needs to be clearly understood rules and expectations to allow everyone to work successfully, safely and enjoyably.

## A successful BHPP student will:

### ● Arrive to all sessions on time.

Simon Balle All-through School is committed to ensure that every student has the opportunity to develop to their full potential. In order to support this, we have clear expectations of students regarding attendance and punctuality.

Our attendance arrangements are straightforward. BHPP students are expected to attend the academy each day from 08:45am for a combination of practical and educational sessions.

Academy students will aim to have at least 97% attendance.

Student weekly attendance and punctuality is monitored by the Sixth Form team.

A staged intervention process, initially with a subject teacher will be adopted in instances where a student's attendance level drops below 95%. If it drops further below 90% the issue will be addressed by a member of the Senior Sixth Form Leadership team.

### ● Arrive to all sessions with an appropriate electronic device.

All BHPP academy students are expected to arrive to educational sessions with a charged device (Ipad, tablet or preferably a laptop) ready to use in all lessons and additional support sessions.

The use of mobile phones is not permitted in class, around the school or at the training ground during study hours.



## Absence/ Illness

If you are unable to attend school a parent/ carer must call the absence line on 01992 410400 (OPT 1) leaving a message on the Sixth Form answer phone before 08:45am.

Students who are absent are expected to complete the work set and arrive prepared for next lesson. It is the student's responsibility to contact their subject teacher and request the work they have missed.



“ We ask students to be respectful and responsible - to staff, peers and the environment.

### ● Arrive ready to progress

On entering the BHPP academy, students are expected to take greater responsibility for their learning. We actively encourage our students to become independent learners and to manage their time effectively.

Balancing effective study sessions, a routine for working at home, involvement in extracurricular activities and a good social life should make a happy and successful Sixth Former. It is students who do not achieve this balance who tend to underperform.

Level 3 students studying the OCR National Extended Diploma in Sport and Physical Activity are expected to undertake approximately 10 hours of study outside of lessons each week.

If you are finding it difficult to plan your time or use it effectively, book some time with your subject tutor for a coaching session. We can then look at creating a timetable to help you manage your workload.

### ● Give Something Back

As part of the seizing opportunities ethos, students are expected to give something back to the school, to show what school means to them.

We expect at least six weeks of enrichment support to be completed.

This could include supporting extra-curricular clubs or sporting fixtures, mentoring younger students, volunteering or helping deliver whole school events . Simon Balle All-through School is an incredibly supportive community, and we do expect that all students give, rather than just take!



# BHPP Timetable



In choosing to join the Ben Herd Pro Performance Academy and Simon Balle All-through School Sixth Form, students have committed themselves to full-time education for two years.

Please see below the weekly timetable for all Year 12 BHPP students. As you can see students will be split across two sites Monday to Friday with matches taking place home and away on a Wednesday.

Hertford Town Football Club



Simon Balle All-through School



## Match Day - Wednesday

Every Wednesday, all BHPP students will have no formal educational lessons or training sessions.

However, students will have a match as arranged by Ben Herd. Kick-off times may vary.



PRO PERFORMANCE  
ACADEMY



When	Timings	Activities
Monday Tuesday Friday	8:45 - 10:45am	Lesson starts in classroom.
	10:45 - 11:00am	Break - Change for training.
	11:00 - 11:20am	Upper body workout with Year 13 students.
	11:30 - 1:30pm	Training session.
	1:30 - 2:30pm	Change. Shower. Lunch.
	2:30 - 3:30pm	<b>Monday ONLY</b> Maths resit lesson for students who did not achieve grade 4 GCSE. Others can leave OR complete work OR take part in extra training.

When	Timings	Activities
Thursday	8:40 - 9:30am	Cool down. Swimming. Change for lessons.
	9:45 - 10:45am	Lesson starts at school.
	11:05 - 12:05pm	Data analysis/ review of game footage.
	12:05 - 1:05pm	English resit lesson for students who did not achieve grade 4 English Language. Others will be able to leave at 12:05pm



If you are unable to attend school a parent/carer must call the absence line on 01992 410400 (OPT 1) leaving a message on the Sixth Form answer phone before 8:45am



# Kit List & Essentials

## Setting an example

Sixth Form students are expected to set an example to the rest of the school through their high standard of uniform and the way they present themselves. The intention of the Sixth Form dress code is to maintain the smart appearance of the lower school years.

When at either location, Hertford Town Football Club or on site at Simon Balle All-through School, a BHPP student should be clearly identifiable. Students should be wearing their BHPP tracksuit and student ID and lanyard at all times.



## Student ID & Lanyards

All students are required to visibly wear their ID cards and given lanyard at all times whilst on site.

If lost a replacement card must be purchased.



## BHPP Kit List

Training requirements are as follows:  
**Club training kit, match day track suits will be provided at an additional cost. Club kit is compulsory and will be available for purchase soon!**

In addition, students will require:  
**Boots  
 Trainers  
 Shinpads  
 Swimming kit  
 Towel**

For practical lessons students may need to bring appropriate clothing for changing weather. Students will need suitable clothing to wear during educational lessons following practical training.

Simon Balle All-through School has students as young as 5 years old on site daily, so clothing should not be viewed as offensive, revealing or provocative. Shirts must cover the midriff. No facial piercings are allowed.

Any student who breaches the school dress code can expect to be sent home to change.



## Student Essentials

All BHPP students should arrive to all educational lessons prepared to progress and learn. In order to do this successfully students will be required to arrive with the following to all classroom lessons:

**A charged device (Ipad, tablet or preferably a laptop).** The use of mobile phones is not permitted in class, around the school or at the training ground during study hours.

**Pencil case including pens, pencils and highlighters.**

**Access to the course e-book provided by school.**



Our dress code is a clear expectation that everyone must maintain in order to be part of our Sixth Form. Take pride in your appearance and in being part of the Simon Balle Sixth Form.



# Simon Balle All-through School

## Further Information

### Communication

We will advise parents via InTouch of all key events and dates. Also please check the Simon Balle All-through School website  
<http://www.simonballe.herts.sch.uk/> for further updates.

### Electronic Devices

All Sixth Form students are expected to arrive to school with a charged device (Ipad, tablet, laptop) ready to use in all lessons and private study sessions. The use of mobile phones is not permitted in class, around the school or in the Sixth Form Learning Centre during study hours.

### Bursary

If you have been receiving free school meals or you have an identifiable financial need, you may well be entitled to the 16-19 bursary. Bursary payments can be made to students to help fund resources such as textbooks, laptops, practical equipment and also help with travel costs.

Please email Mr Klippel for information.

[klippelr@simonballe.herts.sch.uk](mailto:klippelr@simonballe.herts.sch.uk)

### Tracking

Go4Schools gives parents access 24/7 to up-to-date information about their son/daughter's learning and progress. The key elements that it provides detail on is:

Current information about achievement and progress in the subjects they are studying

- Attendance information
- Timetable information
- Behaviour information
- Interim and annual reports
- Homework

In order to log onto Go4schools you need to visit [www.go4schools.com](http://www.go4schools.com) and click on the 'Parents' icon in the top right hand side.



### Opportunities

During time in the Sixth Form students will be given many opportunities. They are expected to take up the opportunities as much as possible. Many of these will be linked to the next step beyond Year 13 and here the principle is simple - we cannot help students if they do not want to be helped. It is essential that students seize every opportunity open to them - talks, trips, clubs, societies. It is these vital experiences and that 'can do' attitude that employers and universities want. Every student, by being part of the Simon Balle Sixth Form, should want to join in and seize every opportunity they can.

### Safeguarding

Simon Balle is an all-through school. Therefore primary, secondary and post-16 students are on site at all times.

Safeguarding is the responsibility of every single person at Simon Balle. All staff are highly accountable for keeping all children safe.

However some staff play a key role:

**Leon Brown (Designated Safeguarding Person)**  
**Rachel Kirk (Deputy DSP)**  
**James Pooley (Deputy DSP)**

### First Aid

We have several first aid staff, please alert a member of staff if you feel unwell and they will call for assistance for you. Alternatively, please go to the school office.

### Smoking

Simon Balle is a non-smoking site. Smoking on or near the school is strictly prohibited.

### Photographs

Before taking any photographs on site permission must be sought from either the School Manager or the Site Manager.



### Parking On Site

Simon Balle does not provide any parking for Sixth Form students. Exceptional circumstances will be considered by the Gov. Body.

Walking to school will be the normal expectation and positively promoted from the outset for the whole school community. This approach also supports our specialism in sport which will promote healthy lifestyles and physical fitness for children and their families. Encouraging walking also increases awareness of the local environment, independence and social opportunities.

The school will be actively promoting car free travel.

In some cases there may be a legitimate reason why a family has to drive to school however parking on the school site is limited and parents must use the one-way system. If you need to visit the school during the day you must park in the designated visitor's spaces and not drive up to the main office. Please adhere to all the traffic signs on site.

**Thank you for helping to keep Simon Balle All-through School safe**



Simon Balle All-through School is committed to safeguarding and promoting the welfare of students and expects all staff and volunteers to share this commitment. We are also committed to the equality of opportunity for all.





# BHPP DESTINATIONS

BHPP have had some incredible results in a short amount of time since setting up the academy. Completion of the BTEC Level 3 National Diploma in Sport offers students the opportunity to progress to university or into further education, full-time employment or gain a higher level apprenticeship.

BHPP have taken players directly into professional football; Luke O’Nien - Sunderland AFC, Junior Morias - Northampton Town FC and Marco Merlo - FC Vysocina. Many of our academy players also play regularly for semi-professional clubs.

Students have recently obtained full scholarships in the U.S. enabling them to continue their studies alongside playing football, whilst experiencing living in a different country. In addition, a number of students have chosen to continue their studies at universities across the UK, specialising in a range of chosen subjects.



## University courses include:

- Sport Development and Physical Education
- Sport Rehabilitation and Conditioning
- Sport and Exercise Science
- Strength and Conditioning
- Football Coaching
- Sport Performance and Coaching
- Sport Science and Coaching
- Sport Psychology and Coaching Sciences
- Applied Sport Science
- Accounting and Finance
- Business Finance
- Sports Journalism
- Football Journalism
- Football Business Management
- Sport Business and Leadership
- Sport Business Management

