The post holder will be expected to undertake duties in line with the professional teacher standards for qualified teachers and work towards meeting these standards.

**DUTIES OF ALL TEACHING STAFF**

**Purpose**

1.         Inspire students to achieve their very best.

2.         Ensure all lessons meet the expectations of the Shirebrook Academy Learning & Teaching Agreement.

3.         Ensure all students make excellent progress towards achieving challenging targets.

4.         Fully implement all Academy policies and procedures.

**ROLES AND RESPONSIBILITIES OF ALL TEACHING STAFF**

There are seven main areas of responsibility:

**1.         Ethos**

1.   To create a stimulating learning environment.

2.   To include all students.

3.   To create relationships based on mutual respect.

4.   To be an effective part of the team.

5.   To manage own professional development.

6.   To teach throughout the school.

7.   To set and maintain exemplary standards of professional conduct.

**2.         Curriculum and Planning**

1.   To have a clear understanding of the intent of the Humanities curriculum and the intended end points for students, working with others to plan highly effective lessons, Schemes of Work and Curriculum Maps.

2.   To review own lessons and effectiveness of own planning.

3.   To contribute to development of Curriculum, Homework and other projects.

4.   To plan with TAs to meet the needs of individual students on code of practice.

**3.         Teaching and Learning**

1.   To fully implement all Academy policies and procedures.

2.   To make effective use of resources, including ICT.

3.   To take part in peer skill exchanges, observations, coaching and mentoring.

4.   To ensure all students can engage and achieve in lessons, making reasonable adjustments for students with identified Special Educational Needs and/or Disabilities using EHPs and Grids for Learning as appropriate.

5.   To maintain the teacher standards as set out by the DfE.

**4.         Standards and Achievement**

1.   To ensure students make excellent progress.

2.   To implement all actions following reviews of student progress.

**5.         Assessment**

1.   To fully implement the Academy policy and procedures to a high standard.

2.   To plan for assessment for learning in every lesson.

3.   To ensure grading and forecasting is accurate**.**

4.   To support, develop and implement department assessment procedures.

**6.         Care, support and guidance**

1.   To lead a tutor group.

2.   To develop positive can do attitudes within students, encouraging high aspirations and ensuring all students make good progress.

3.   To be aware of and implement when necessary, The Academy’s Child Protection procedures.

**7.         Liaison**

1.   To work closely with all support colleagues.

2.   To work collaboratively with the community to develop ideas, opportunities for students and best practice.

3.   To form effective relationships with parents and other parties**.**

**SPECIFIC DUTIES OF THE POST:**

1. Contribute to the development and implementation of the Departmental Improvement Plan.
2. Lead collaborative work on improving teaching and learning in Humanities.
3. Ensure detailed Schemes of Work for RE are written, shared, accessible, resourced and updated annually as directed by the Head of Humanities.
4. Ensure the RE curriculum effectively challenges all students, building on skills and knowledge developed in KS2 and supporting the BLP and PD programmes.
5. Ensure the RE curriculum at KS3 supports the effective development of skills, knowledge and understanding needed for success at GCSE.
6. Plan visits and enrichment activities to complement the classroom based elements of RE.
7. Track the progress of students to identify underachievement and work collaboratively with the Head of Humanities to so address.
8. Contribute to the planning and implementation of whole school policies for quality assurance and performance management.
9. Lead and deliver high quality CPD within the department.
10. Develop and implement effective policies and procedures for assessment and feedback and share excellent practice in this area.
11. To work collaboratively with the Head of Department in leading, monitoring and evaluating the departmental MER schedule.

To carry out any other duties which may be reasonably required by the Principal.

**All the above is subject to the terms and conditions laid out in the current Teachers Pay and Conditions document.**

This job description is current at the date shown, but, in consultation with you, may be changed by the Principal to reflect or anticipate changes in the job commensurate with the salary or job title.

The employer for all positions with Shirebrook Academy is Aston Community Education Trust.