

March 2022

Dear Parents/Carers,

PARENT / CARER GOVERNOR VACANCY

I write to inform you of a vacancy for a Parent/Carer Governor Representative on our Local Governing Body and to encourage you to consider nominating yourself for this position.

The Local Governing Body meets six times each academic year usually on the penultimate Thursday of each half term at 4:00pm to review and promote the development of the Academy in order that we best meet the needs of our children.

I ask that you give serious consideration to supporting the Academy in the role of governor and will be happy to discuss it with you, should you wish to do so. If you are interested you are invited to submit your nomination by completing the attached Governor Application Form, which should be returned to the Clerk to Governors by 9:00am on Monday 25th April bnorman@shirebrookacademy.org

If we receive more nominations than vacancies this would warrant an election, arrangements for which will commence during the week commencing 2nd May and I will write to you to notify you if such an election will be required.

You must be the parent or legal guardian of a student currently on roll in the Academy and your nomination must be supported by another parent/carers of a student on roll at the Academy who is not a member of your family. In light of the current circumstances, the supporter is able to support your application by emailing the clerk their wish to support your application bnorman@shirebrookacademy.org. Should an election be necessary the personal statement on the Governor Application Form of each nominee will be circulated to all parents/carers to help them decide for whom to vote.

Please Note: In order to ensure the safety and protection of children all persons appointed or elected to a Local Governing Body are required to undergo an external check against certain lists of individuals who are unsuitable for working with children. If you are successful in being elected as a parent governor, you will be required to undertake such a check.

Yours faithfully,

A.P. Brickles

**Mr A Brickles
Chair of Governors**

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