# Engineering



#### Overview of this type of work:

'Engineering' can cover a wide range of jobs, e.g. car mechanics, electrical, manufacturing, or bigger projects in Civil Engineering.

You could be in a workshop or out on site depending on the type of placement. You might find some work repetitive, because there is a limit to the tasks a business can give at your age but you can learn lots by showing interest and asking questions!

Employers want students who are reliable, follow health and safety rules, and can communicate well. You need to pay attention to detail, be interested in solving problems and willing to be hands on. This can be a noisy work environment at times due to the machines and equipment used, and you will probably need to wear safety clothing – sometimes provided by the employer but talk to school if you need to borrow anything.



If you are interested in professional engineering – designing systems and products – there are some opportunities for this, but you may need to travel a bit further to large businesses.

For more inspiration about engineering careers: <u>https://www.tomorrowsengineers.org.uk/</u> & <u>https://www.autocity.org.uk/index.php/explore-job-roles/</u> & <u>https://www.theengineer.co.uk/careers-engineering-first-steps/</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

#### username: findaplacement

Company Name	Address	Contact	Placement Notes
A&R Repairs	7 Kettles Yard, Langwith Road, Mansfield, NG20 9RN	Andrew Boyle: 01623 746060	Garage – MOT Services
CVS and MOT J28	Unit 13: Brookhill Industrial Estate, Pinxton, NG16 6NT	Paul Crofts: 01773 861222	
Dale Mansfield LTD https://dale-mansfield.co.uk/	Rotherham Road, New Houghton. NG19 8TF	Timothy Novell: 01623 810659	Placement will be in a workshop – welding and other machinery work. Must be able to travel to New Houghton
DN Building & Electrical Services	33 South Avenue, Shirebrook, Mansfield, NG20 8RS	David Newton: 07796077021	
Extreme Wheels	Riverside Depot, Mansfield Rd, Doe Lea, Chesterfield. S44 5NY	Jonathon Typton: 01247593059	

# Engineering



-	_		
Company Name	Address	Contact	Placement Notes
Fabrikat	Hamilton Road, Sutton-In-	Phil Cordin:	
https://www.fabrikat.co.uk/	Ashfield, Mansfield, NG17 5LN	01623 442200	
Glenair	40 Lower Oakham Way,	Gordon Hartley:	
<u>https://www.glenair.co.uk/</u>	Mansfield. NG18 5BY	01623 638100	
Ladybrook Lane Garage	Ladybrook Lane, Mansfield,	Steve McGuire:	
	NG18 5JF	01623 239736	
Lincoln Electric	Mansfield Road Aston,	Helen Green:	Must be able to
http://www.lincolnelectric.com/	Sheffield, S26 2BS	01142 872401	travel to Sheffield
Lyndon Transport Co Ltd	Portland Rd, Shirebrook,	Paul Smith:	
	Mansfield, NG20 8TY	01623 743904	
Mansfield Garden Machinery	44 Ellesmere Road, Mansfield,	John Hodgkinson:	Sells Mowers and
https://www.mansfield	NG19 0EQ	01623 645606	Garden Tools
gardenmachinery.co.uk/			
	Carter Lane, Warsop Vale,	Nigel Chapman:	
Mercury Garage	Mansfield, NG20 8XB	01623 747500	
·	M1 Commerce Park, Markham	Alan Britland:	
MSE Hiller	Lane, Chesterfield, S44 5JX	01246 861166	
http://www.mandse.com/			
	2 Carnarvon Grove, Sutton-In-	Paul Ellis:	Must be able to
Paul Ellis Motors	Ashfield, Nottinghamshire,	01623 441410	travel to Sutton
	NG17 2HH		
Penny Hydraulics	Station Road, Clowne,	Ashley Holmes:	
https://www.penny	Chesterfield, S43 4AB	01246 81166	
hydraulics.com/			
Power Clean Services	74 Springfield Avenue,	Chris:	
	Mansfield, NG20 8LG	01623 748434	
R & D Tool and Engineering Ltd	Hamilton Road, Sutton-In-	Belinda Stacey:	
	Ashfield, NG17 5LD	01623 492642	
R and K Garage Ltd	Unit 2, The Broadway,	Dave:	
http://www.rand	Mansfield, NG18 2RL	01623 623456	
kgarage.co.uk/			
RB1	Unit 3 Waterloo Court,		
https://www.rb1.co.uk/	Markham Lane, Markham	01623 354039	
<u>111193.//www.ib1.co.ok/</u>	Vale, Chesterfield, S44 5HN	01020 004007	
Road and Rally	Station Road, Shirebrook,	Chris Riley:	
Roud and Kany	Mansfield, NG20 8SZ	01623 748894	
Shire Fabrications	Unit 1A, Portland Road,	Carl Conray:	
https://www.shire	Shirebrook, Mansfield, NG20	01623 740877	
fabrications.com/	8TY		
Shirebrook Motorcycle Shop	162, Station Road, Shirebrook,	Charlie:	
https://www.shirebrook	Mansfield, NG20 8UG	01623 748747	
motorcycles.co.uk/		VIV20/70/7/	
Stagecoach East Midlands	Sutton Road, Mansfield, NG18	lan McDonald:	
https://www.stagecoach	5QH	01623 629553	
bus.com/about/east-midlands	5011	01020 027000	
Two Wheel Centre	1-5 Priory Square, Mansfield	Jessica Scott:	
https://www.twowheel.co.uk/	Woodhouse, NG19 9LN	01623 627600	
WH Davis	Langwith Road, Langwith	Mark Jackson:	
http://www.whdavis.co.uk/	Junction, Mansfield, NG20 9SA	01623 742621	
	Portland Rd. Shirebrook,	01623 747351	
Wright's Garage		01023 /4/331	
	Mansfield, NG20 8TY		

### Manufacturing/Warehouse



#### Overview of this type of work:

Manufacturing and Warehouse work has a key purpose to create and distribute products. Manufacturing and warehouse placements can be linked to your areas of interest for example car parts and production, or food and clothing. This work could include anything from operating basic machinery, collecting or building items, packaging items ready for delivery, storing items, quality testing and maintenance of the equipment.

Most placements in this area are practical and hands on, and you could be in a factory or warehouse. You might find some work noisy due to the machinery in the workplace and some tasks can be repetitive. However each task completed on a production line helps to get the job done making it a big team effort. These workplaces can feel a busy work environment. Warehouses and manufacturing plants can be large in size and you may be asked to work in one or a variety of different sections on your placement.



Employers want students who are punctual and reliable, follow health and safety rules due to working around different machinery on site, and who can complete tasks quickly to meet deadlines. Some employers may also be able to offer an insight into the IT and administration that links to such businesses behind the scenes.

Some good careers information websites:

https://www.allaboutcareers.com/careers/industry/manufacturing-production & https://nationalcareers.service.gov.uk/job-profiles/warehouse-worker

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
2WL	Mill Two, Pleasley Vale	Matt:	
https://www.2wl.co/	Business Park, Mansfield, NG19 8RL	01623 812668	
Jigsaw Foods (Factory)	Redbridge Close, Shirebrook,	Vicky Buckley:	Makes the sauces
<u>https://www.jigsaw</u>	Mansfield, NG20 8RU	01623 628882	for Nandos!
foods.co.uk/			
Paragon Customer	Oddicroft Ln, Sutton-in-	01623 448000	
Communications	Ashfield NG17 5FB		
<u>https://www.paragon-</u>			
<u>cc.com/en-gb</u>			
Robinsons Packaging	Lowermoor Road, Kirby-In-	Richard Moody:	
Innovation	Ashfield, Nottinghamshire,	01623 752869	
https://robinson	NG17 7JU		
packaging.com/			

### Manufacturing/Warehouse



Company Name	Address	Contact	Placement Notes
Westville https://www.westville group.co.uk/	Unit 2, New Brook Business Park. Weighbridge Road, Shirebrook, S40 8GB	Sean Stevenson: 0800 454419	

### Catering & Hospitality



#### Overview of this type of work:

The term 'Hospitality and Catering' refers to providing food and accommodation services. This can include many roles including professional cookery (Chef / kitchen assistant), baker, butcher, barista, restaurant and hotel work including front of house.

Most placements in this area are very customer service focused to create a positive experience for all customers and visitors.

You could be in a kitchen preparing foods and helping the chef to get meals ready, taking food or preparing drink orders and serving customers in a restaurant / café. You might find some work repetitive for example pot washing, food preparation, cleaning the workplace surfaces and facilities because there is a limit to the tasks a business can give at your age but you will gain practical skills and should be prepared to work hard and try a variety of tasks. You may need to wear a uniform depending on your role.



These placements can often be fast paced and busy work environments which may be warm. Communication is important to listen to orders, politely respond to colleagues or customers and you may need to take bookings/telephone orders. A positive attitude and ability to work quickly and well under pressure can serve you well.

Some good careers information websites: <u>https://targetcareers.co.uk/career-sectors/hospitality-and-travel/100-what-types-of-jobs-and-employers-are-there-in-hospitality-and-travel</u>& <u>https://tastycareers.org.uk/students</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Centre Parcs https://www.center parcs.co.uk/	Sherwood Forest, Rufford, Newark, NG22 9DN	Nicola Utting: 01623 827400	Hospitality based placement
Ganache Cake House	50 High Street, Mansfield, NG21 9QS	Becky or Wendy: 01623 305297	
Greencore Group https://www.green core.com/	Barlborough Links Business Park, Barlborough, Chesterfield, S43 4XA	01909 545900	
Jigsaw Foods (Kitchen) https://www.jigsaw foods.co.uk/	Redbridge Close, Shirebrook, Mansfield, NG20 8RU	Vicky Buckley: 01623 628882	Makes the sauces for Nandos!
Links Golf Course (Café)	Highwood Way, Barlborough, Chesterfield, S43 4XN	01246 813111	

### Catering & Hospitality



Company Name	Address	Contact	Placement Notes
Premier Chocolates http://www.premier chocolate.co.uk/	Vernon Street Industrial Estate, Shirebrook, Mansfield, NG20 8SS	01623 742277	
Slice and Dice Cafe	Station Hotel, Station Road, Mansfield, NG20 8UE	Stephen Rodgers: 01623 743456	Serving food and beverages
The Gate Inn https://www.gatehote llangwith.co.uk/	Main Road, Langwith, Mansfield, NG20 9DN	Denis and Phil Bayliss: 01623 748216	
The Oven Door	Unit 3, Market Place, Bolsover, Chesterfield, S44 6PNN	01246 825101	Café: serving food and beverages
Young Vanish	The Hill, Glapwell, Chesterfield, S44 5NB	Mr Briggs: 01623 810238	Restaurant: waiting on, serving food and beverages
281 Restaurant and Rooms https://www.281restaurant androoms.co.uk/	281-283 Nottingham Road, Mansfield, Nottinghamshire, NG18 4SE	Karen: <b>01623 622308</b>	Must be able to travel to Mansfield. Jobs include: housekeeping, reception, waiting on, helping organise events

#### Hair & Beauty



#### Overview of this type of work:

Hair and Beauty can be carried out in different work settings including local salons, and in some retail stores e.g. make up counters in Boots. Careers in this sector can involve Hairdressing/barbering, Beauty therapy, make up artistry and salon management.

Employers want students who are practical as you will be asked to help keep the salon clean and tidy (mopping, sweeping floors and wiping surfaces). Good hygiene is essential. Good communication skills will help you to meet and greet clients, politely talk to them, and answer the phone when people want to book appointments.

Each salon placement will be different regarding how much or how little hands on practical work you may be able to do there. Some students have been able to wash client's hair ready for it to be cut by the hairdresser.



You may be taught some styling and cutting skills and how to do some nail / beauty treatments, however there will be limitations on what you can do on real paying clients so be prepared that these placements may involve a lot of time spent watching the professional at work. But this is a great opportunity to ask lots of questions and discuss your creative ideas with them.

Good careers websites: <u>https://www.youthemployment.org.uk/careers-hub-sector/hair-and-beauty/</u> & <u>https://www.hairandbeautyjobs.com/careers/job-profiles/</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

	1	1	1
Company Name	Address	Contact	Placement Notes
Artisans	205 Station Road,	Tina Wilkinson:	
	Shirebrook, Mansfield,	01623 744278	
	NG20 8AF		
Divine Hair & Beauty	2-3 Colonade, Shirebrook,	Louise Stubbings:	
	Mansfield, NG20 8BL	01623 747843	
Head to Toe Beauty	Newgate Lane, NG18 2QB	Sally Cavill:	
	_	01623 652141	
La Elegance Beauty	Main Road, Langwith,	Lucy-Anne Eastwood:	
	Mansfield, NG20 9BH	01623 747718	
Qdos Stella Academy	Byron House, Commercial	01623 740046	
https://www.qdostraining.com/	Street, Mansfield, NG18 1EE		
<b>Ross Elliot Hairdressers</b>	51 King Street, NG25 9EH	Ross Dettitt:	
		01623 813910	
Sally's Hair & Beauty	8b West Hill Drive,	Sally Cavill:	
	Mansfield, NG19 8RL	01623 652141	
Starcrossed Beauty LTD	Mill 3, Pleasley Vale,	01623 811699	Makes hairpieces
	Mansfield, NG19 8RL		
Studio M Hair and Beauty	106A Broxtow Drive,	Sheema Morrabi:	
	Mansfield, NG18 2JE	01623 627772	

## Hair & Beauty



Company Name	Address	Contact	Placement Notes
The Little Beauty Barn https://www.littlebeautybarn.co.uk/	24A Little Barn Lane, Mansfield, NG18 3JE	Sue Haywood: 01623 626666	
The Studio	30 Sherwood Street, Warsop, Mansfield, N20 0JW	01623 847788	
Toni and Guy	50 Westgate, Mansfield, NG18 1RR	01623 661177	
U Beauty	207 Station Road, Shirebrook, Mansfield, NG20 8AF	Vicky Morley: 01623 740912	
Wavelengths	4 Main Street, Shirebrook, Mansfield, NG20 8AW	Tracy Fritchley: 01623 742298	
Xclusive Hair and Beauty	16 King Edward Street, Mansfield, NG20 8AU	Kirstie Barker: 01623 740077	

### Health

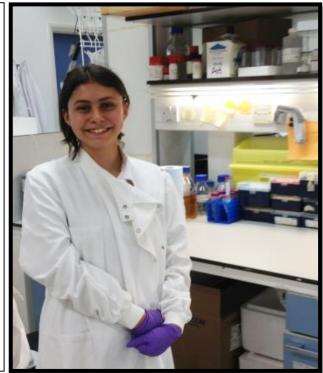


#### Overview of this type of work:

Health Related placements may include working in a local pharmacy, local hospital placements, physiotherapy, hospital IT and administration, or dentistry. There are lots of medical and non-medical support roles that can be undertaken in health professions. Some of these placements may be very limited in number, or restricted to over 16 year olds, so you may need to be flexible about how far you travel, and maybe look at back-up ideas if your first choice of placement is not available

Health related placements may enable you to watch and observe how different medical professionals carry out their health assessments.

Placements in this area are communication based, putting people at ease and making them feel comfortable often through asking questions and listening carefully to their responses.



There will be limits to what you can do due to the personal and confidential nature of some healthcare but a positive attitude and being willing to listen, learn and complete tasks asked of you can really make a big difference even if you feel you may not be doing a lot. You may be able to help with some admin tasks, and learn about different medications.

Employers want students who are responsible, good communicators willing to talk to different clients and customers politely, you must follow health and safety rules and remember that confidentiality is essential as you may be around personal sensitive information that cannot be shared. You may also be required to wear protective clothing like an apron, closed toe shoes and dress smart.

Good careers information websites: <u>https://www.healthcareers.nhs.uk/explore-roles</u> & <u>https://www.prospects.ac.uk/jobs-and-work-experience/job-sectors/healthcare</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

#### username: findaplacement

Company Name	Address	Contact	Placement Notes
Boots Chemist	Main Road, Langwith,	Lynda Holmes:	
	Mansfield, NG20 9BH	01623 742486	
Chesterfield Royal	Chesterfield Road,	Michelle Day:	
Hospital	Calow, Chesterfield, \$44	michelleday2@nhs.net	
https://www.chesterfield	5BL	01246 516612	
<u>royal.nhs.uk/</u>			
Peak Pharmacy	93 Westgate, Mansfield,	Emma Strachan:	
<u>https://www.peak</u>	Nottinghamshire, NG18	01623 645005	
<u>pharmacy.co.uk/</u>	1 RT		
Sherwood Forest	Laurel House,	Sue Bowksill:	Online application process
Hospitals	Ransomewood Business	01623 435444	on the hospital trust website
https://www.sfh-	Park, Mansfield, NG21		
<u>tr.nhs.uk/</u>	OHJ		

### Health



Company Name	Address	Contact	Placement Notes
Shires Pharmacy	18 Main Street, Shirebrook, Mansfield, NG20 8DG	Arvinder Kandola: 01623 742221	

### Animal Care



#### Overview of this type of work:

Animal care placements could be in kennels, rescue centres or sanctuaries. Some animal care work can take place on farms, in stable yards and in local vet practices. Many of these placements are in the countryside so you will need to think about how you will get there.

Duties can be varied and can range from grooming and exercising animals, preparing food and cleaning out, to answering queries from colleagues, visitors and pet owners. Most placements in this area are practical and hands on, so be prepared for some physical work indoors or outdoors. You may need to wear old clothes as you must be prepared to get your hands and clothes dirty.

Employers want students who are hardworking, have a genuine love of animals and can communicate well as you will need to be a team player to work well with your coworkers and the public.

Some good careers information websites for animal care: <u>https://www.myworldofwork.co.uk/my-career-options/job-</u> <u>profiles/animal-care-worker</u>

https://www.caw.ac.uk/careers/

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

#### username: findaplacement

Company Name	Address	Contact	Placement Notes
Bad Dog and Co	Station House, Station Road,	Emma Darbyshire:	
http://baddogand.co.uk/	Scarcliffe, S44 TG	07773 402770	
Carlton Forest Boarding and	Glebe House, Blyth Road,	Pamela Denton:	
Rescue Kennels	Worksop, S81 OTP	01909 731792	
Coloured Cob Trekking	Bank House Farm, Mansfield,	Sharon Tolley:	
Centre	Road, Cresswell, Worksop,	01909 725251	
https://colouredcob.co.uk/	S80 4AA		
Croft Veterinary Centre	36 Market Place, Bolsover,	Michelle Kirk:	
https://croftveterinary.com/	Chesterfield, S44 6PN	01246 823353	
Derbyshire Pony Trekking	2 Old Hall, Scarcliffe Lane,	Jayne Dukelow:	
Centre	Upper Langwith, NG20 9RH	07557 106679	
https://www.derbyshire-			
pony-trekking.co.uk/			
Grey Hound Racing Coats	8 Chesterfield Road, NG19	Nicola Wheeler:	
	8SL	07724 102419	

### Animal Care



Company Name	Address	Contact	Placement Notes
K9 Cuts Professional Grooming	78 Market Street, Shirebrook,	Beth Railton:	Dog Groomers
https://k9professional	Mansfield, NG20 8AD	01623 744334	
grooming.co.uk/			
Lindrick Boarding Kennels &	Lindrick Common, Worksop,	Richard Parkinson:	
Catter	Nottinghamshire, S81 8BQ	01909 475825	
http://www.lindrick	J. J		
kennels.co.uk/			
Mansfield Pet Store	57 Westgate, Mansfield,	Richard Parkinson:	
<u>https://the-mansfield-pet-</u>	NG18 1RU	01623 622370	
store.business.site/			
Melbourne Riding Centre	Darwood Lane, Bolsover,	Liz Wilde:	
	Chesterfield, S44 6LD	01246 824469	
Pets at Home	Unit 11b, Portland Retail Park,	01623 655694	
http://www.petsathome.com/	Mansfield, NG18 1HA		
<b>Retired Greyhound Trust</b>	Crossing Cottage Kennels,	Judith Morton:	
https://www.greyhound	Ossington Lane, Sutton-On-	01636 022032	
<u>trust.org.uk/</u>	Trent, NG23 6QR		
Selston Equestrian Centre	Hill Bank Farm Commonside,	Sue Martin:	
http://www.selstonequestrian	Selston, Nottingham, NG16	01773 813817	
<u>centre.net/</u>	6FJ		
The Four Shires Bloodhounds	Little Dawgates Wood,	Chris Kane:	
	Skegby, Mansfield, NG19	07854 412370	
	7QD		
Vets 4 Pets	36 Clipstone Road, Forest	Rebecca Pugh:	
https://www.vets4pets.com/	Town, Mansfield	01623 643888	

#### SHIREBROOK ACADEMY

### Sports

#### Overview of this type of work:

Sport related careers can include Sport Science roles (Nutrition, Psychology, Anatomy and Research), Sports Coaching and Health and Fitness (Fitness Instructing/Personal training, Leisure Management) to name a few examples.

Most placements in this area are practical, and you could be in school helping to teach, or in a leisure centre / gym based environment taking part and motivating clients in fitness and exercise activities. You may be able to help leaders plan sessions, safely use/ set up and take down equipment, you may be able to lead part of a session with supervision if you feel confident to do so and in a leisure centre you may even get experience poolside to learn some lifeguarding skills. You might also get involved in some office based tasks to organise events or take phone calls.



The more enthusiasm you demonstrate then the more you will get from such a placement. You might find some work repetitive, because there is a limit to the tasks a business can give at your age and be aware in leisure and fitness environments keeping the equipment clean is a big part of the job role.

Employers want a willingness to get involved in a variety of tasks, follow health and safety rules, and good communication skills to work with colleagues and customers. Being polite and friendly to customers is essential in this type of work.

If you are interested in sport leisure/coaching you may need to travel a little further to access some centres and facilities. There is often a lot of interest in sport placements, the best placements are often booked up early.

Some good careers information websites: <u>https://careers-in-sport.co.uk/</u> & <u>https://targetcareers.co.uk/careers-advice/choosing-your-career/1034364-careers-in-sports</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Body and Soul Gym	2a Handley Avenue,	Rodger/Hayley:	
http://www.teambodyandsoul.co.uk/	Mansfield, NG19 1NQ	01623 481881	
Brunts PE Department	The Park, Park Avenue,	David Cooke:	
https://www.brunts.notts.sch.uk/	Mansfield, NG18 2AT	01623 623149	
Everlast Gym	Brook Park, Meadow	Chris Dean:	
https://www.everlastfitnessclubs.com/	Lane, Shirebrook,	0343 7771745	
	Mansfield, S44 5NY		
Express Coaching Services	5 Edgar Avenue,	Ian Richards:	
	Mansfield, NG18 2AZ	01623 650770	
Extreme Wheels	Pleasley Vale, The		Offers extreme &
https://www.bolsover.gov.uk/index.php/	Business Park, Mansfield,	01246 242424	action sport
resident/extreme-wheels	NG19 8RL		activities

### Sports



Company Name	Address	Contact	Placement Notes
Heritage School PE Department https://heritagederbyshireschuk. wordpress.com/	Boughton Lane, Clowne, Chesterfield, \$43 4QG	Louise Hockley: 01246 810259	- Hacement Holes
Mansfield Town Football https://www.mansfieldtown.net/	One Call Stadium, Quarry Lane, Mansfield, NG18 5DA	Michael Merryman: <b>01623 482482</b>	
Meden Vale School PE Department https://www.medenschool.co.uk/	Burns Lane, Warsop, Mansfield, NG20 0QN	Tim Gibbon: <b>01623 843517</b>	
Mill Adventure Base https://nottsoutdoors.nottinghamshire. gov.uk/schools-and- groups/centres/the-mill	Kings Mill Reservoir, Sutton-In-Ashfield, Mansfield, NG18 5ER	Peter Gurney: 01623 556110	Provides adventurous activities
Shirebrook Leisure Centre https://www.shirebrooktowncouncil .gov.uk/shirebrook-leisure-centre.html	2 Park Road, Shirebrook, Mansfield, NG20 8JQ	David Dawnes: 01623 748313	Place for 1 boy and 1 girl – first to write a good letter will be offered the place
The Arc Leisure Centre http://www.goactive.org.uk/	High Street, Clowne, Chesterfield, S43 4JX	Helen Parsons: 01246 242424	Complete the Bolsover District Council application form

### Working with Young Children



#### Overview of this type of work:

A passion to work with children can lead you to many different environments. For work experience placements are normally in school settings or caring for younger children in a nursery setting.

Your work will involve helping to supervise children to ensure their safety, supporting them with fun and educational activities and you will be expected to actively participate in activities with the children, so communication skills are very important. You will not be left unsupervised with the children.

You may prefer a school setting like primary school (children 5-11 years) which would also involve helping students with key subject areas in the classroom including Maths and English. Helping the teacher set up lessons and you may be able to help plan and prepare some lessons.



Employers want students who are responsible, will respect rules regarding the personal information the employer holds about each child (data protection), follow health and safety rules, and can communicate well with colleagues, parents and the children. Working with children requires patience as they may display challenging behaviours.

Good careers information websites for childcare careers: <u>https://www.cache.org.uk/for-learners/choosing-</u> <u>early-years-as-a-career</u> & <u>https://targetcareers.co.uk/career-sectors/teaching-and-education</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Birklands Primary School	Appleton Street Warsop,	C Copstake:	The efficient Notes
https://www.birklandsschool.co.uk/	Mansfield, NG20 0QF	01623 842163	
Bramley Vale Primary School	York Crescent, Bramley	Ruth Heath:	
https://www.bramleyvaleprimary.com/	Vale, Chesterfield, S44 5PF	01246 850289	
Brimington Pre-School	Chapel Street, Brimington,	Jayne O'Donnell:	
	Chesterfield, S43 1HZ	01246 520479	
Brookfield Primary School	Burlington Avenue,	01623 742285	
https://www.brookfield-pri.com/	Langwith Junction,		
	Mansfield, NG20 9AD		
Busy Bee's Play Nursery	17 Allenby Road,	R Brown:	
https://www.busybeeschildcare.co.uk/	Southwell, NG25 0NL	01636 816606	
Chestnuts Childcare	26 Acorn Ridge,	Christine Scott:	
	Shirebrook, Mansfield,	01623 743088	
	NG20 8QS		
Church Vale Primary School	Laurel Avenue, Church		
https://www.churchvale.notts.sch.uk/	Warsop, Mansfield, NG20	01623 842250	
	OTE		
Crompton View Primary School	Crompton Road,	Russyn Cast:	
	Bilsthorpe, Newark, NG22	01623 870772	
	8PS		

### Working with Young Children SHIREBROOK



0	0	A	
Company Name	Address	Contact	Placement Notes
Cuckney C of E Primary School	1 School Lane, Cuckney,	Beverly Plumb:	
https://www.cuckneyprimary	Mansfield, NG20 9NB	01623 842223	
<u>school.co.uk/</u>			
Early Birds Nursery	Carter Lane, Mansfield,	Katie Lowe:	
http://www.earlybirdsdaynursery.com/	NG20 8PE	01623 746648	
Early Birds Nursery (Creswell)	Gypsy Lane, Creswell,	Claire Senogles:	
https://earlybirdsdaynursery.org/	Worksop, S80 4HY	01909 723943	
Farmilo Primary School	Woburn Road, Pleasley,	Mrs Oakden:	
<u>https://www.farmiloprimary.co.uk/</u>	Mansfield, NG19 7RS	01623 480109	
Hetts Lane Infant & Nursery	Hetts Lane, Warsop,	Sarah:	
<u>https://www.hettslane.com/</u>	Mansfield, NG20 0AS	01623 842224	
Hillocks Primary & Nursery School	Unwin Road, Sutton-In-	Chris Gibbon:	
<u>http://hillocks.notts.sch.uk/</u>	Ashfield, NG17 4ND	01623 455717	
Killamarsh Junior School	38 Sheffield Road,	Joanne Bakes:	
https://www.killamarshjunior.com/	Killamarsh, Sheffield, S21	0114 2486277	
	2EA		
Langwith Bassett Junior Academy	Bassett Hill, Upper	Amanda Williams:	Students who have
http://www.langwithbassett	Langwith, Mansfield, NG20	01623 742236	siblings or close family members
academy.org/index.php	9RD		won't be accepted
Little Characters	Hall Rd, Brimington.	Joanne Burnand:	
	Chesterfield, \$43 1HS	07845 040533	
Model Village Primary School	Central Drive, Shirebrook,	Alan Brown:	
https://www.modelvillage.	Mansfield, NG20 8BQ	01623 742254	
derbyshire.sch.uk/			
New Bolsover Primary School	New Station Rd, Bolsover,	Sam Ward:	
https://www.newbolsover.	Chesterfield, S44 6PY	01246 823240	
derbyshire.sch.uk/			
Next Generation Day Nursery	115 Langwith Rd, Langwith	Kim Morgan:	
, ,	Junction, Mansfield, NG20	01623 747473	
	9RN		
Shaping Futures	Hamilton Way, Mansfield,	Ellen Elliott:	
https://www.shapingfuturesltd.co.uk/	NG18 5BR	01623 600638	
St Edmunds C Of E Primary School	Church Hill Avenue,	Robert Rumsby:	
http://www.st-edmunds.notts.sch.uk/	Mansfield Woodhouse,	01623 646624	
	NG199JU		
St Joseph's Primary School	Langwith Rd, Shirebrook,	Mrs Tibbel:	
	Mansfield, NG20 9RP	01623 742609	
Stubbin Wood Nursery	Burlington Avenue,	Tracey Woss:	
	Mansfield, NG20 9AD	01623 742795	
The Enchanted Garden & Day Nursery	Lamb Pens Fan, Clipstone,	Rhea Smith:	
https://www.enchantedgarden	Mansfield, NG21 9ML	01623 825599	
<u>daynursery.co.uk/</u>			
The Park Schools Federation	Orchard Close, Shirebrook,	Maxine Read:	
https://parkfedc.wwwnl1-	Mansfield, NG20 8JX	01623 742663	
<u>ls4.a2hosted.com/</u>			
Tiny Tots Day Nursery	1a Welbeck Road,	Becky Harris:	
https://www.tinytotschildcareltd.com/	Bolsover, Chesterfield, S44	01246 241345	
	6DF		
Whaley Thorns Primary School	Portland Rd, Langwith,	Kay Walker:	
https://www.whaleythornsschool.co.uk/	Mansfield, NG20 9HB	01623 742604	
Woodhoots Childcare	Burlington Avenue,	Rachel Johnson:	
	Langwith Junction,	01623 748945	
	Mansfield, NG20 9AD		

### Working in Education

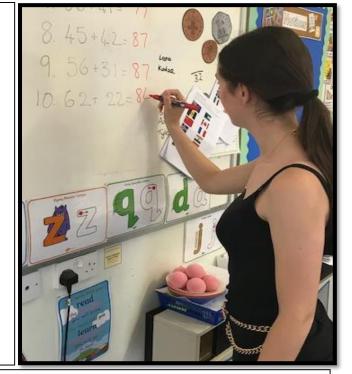


#### Overview of this type of work:

Secondary School placements enable you to work with young people aged 11-16 years. Often placements are in a particular subject department for example PE, Music or Languages, so are a chance to use your interests.

Work will often be classroom based but there may be some practical lessons outdoors i.e. PE classes or educational visits, so a willingness to get involved is important.

You may be asked to help the teacher set up lessons and equipment, collect resources needed, make informative display boards, and you may be able to help plan and prepare some lessons. If you are confident then you may be able to lead part of a session too. You will be expected to help students stay on task in lessons so there will be lots of observation. Some task may seem repetitive as there are limits to what you may be able to assist with.



You will need a mature attitude as you will be acting as a role model. You will respect rules regarding the personal information the employer holds about each student (data protection), follow health and safety rules, and will need to communicate well with teachers, parents and the students of different ages. Working with children requires patience as they may display challenging behaviours so you must remain calm and professional at all times.

Good websites for Secondary Education careers: <u>https://www.prospects.ac.uk/job-profiles/secondary-school-teacher</u> & <u>https://targetcareers.co.uk/career-sectors/teaching-and-education</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

Username: findaplacement

Company Name	Address	Contact	Placement Notes
Bolsover School – MFL	Mooracre Lane,	01246 822105	
https://www.thebolsover	Bolsover, Chesterfield,		
<u>school.org/</u>	S44 6XA		
The Brunts Academy	The Park, Park Avenue,	Katie Cooper:	
https://www.brunts.notts.sch.uk/	Mansfield, NG18 2AT	01623 623149	
Garibaldi School	Garibaldi Road, Forest	A Percy:	
https://www.garibaldischool.co.uk/	Town, Mansfield, NG19	01623 464220	
	XLO		
Heritage School	Clowne, Chesterfield	01246 810259	Used in the past for
https://heritagederbyshireschuk.	S43 4QG		music placements
wordpress.com/			but could try for
			other subjects
Mount St Mary's College	College Road, Spinkhill,	01246 433388	
https://www.msmcollege.com/	Sheffield, S21 3YL		
Portland College	Nottingham Rd,	David Wortley:	
https://www.portland.ac.uk/	Mansfield, NG18 4TJ	01623 499187	

### Working in Education



Company Name	Address	Contact	Placement Notes
REAL Education	100 Nottingham Rd,	Neil Kellow:	
https://real-	Mansfield, NG18 1BP	01623 423583	
education.org/			
The Beech Academy https://www.beech. evolvetrust.org/	Fairholme Dr, Mansfield NG19 6DX	01623 626008	Special School, part of the Evolve trust with Brunts school. We used it the year before last

### Outdoor Work

#### Overview of this type of work:

Outdoor work can include landscaping gardens and parks, working in garden centres, council maintenance services.

Most placements in this area are practical, usually working as part of a small team. If you enjoy building and repairing things e.g. fencing, garden furniture, making things look presentable like potting plants, digging or tidying outdoor spaces then this placement area could be for you.

Employers want students who have a good work ethic to get involved and get the job done. This work can be very practical and physical, may involve lifting and carrying materials for the job and helping with stock deliveries. Listening and following instructions is essential on this kind of placement to ensure the health and safety of you and others. You might be dealing with customers or answering the phone so good communication skills are helpful.



ACADEM

Suitable clothing will need to be worn (things that you are happy to get dirty), sturdy footwear will be needed and the employer may provide you with some uniform pieces i.e. overalls/apron depending on the employer.

Some good careers information websites: <u>https://www.allaboutcareers.com/careers/career-</u> path/landscaping & https://www.golandscape.co.uk/

The placements listed below are employers we have used in recent years. For other ic SHIREBROOK County Council database: <a href="https://derbyshire.work-experience.co.uk/login/">https://derbyshire.work-experience.co.uk/login/</a>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Centre Parcs https://www.centerparcs.co.uk/	Sherwood Forest, Rufford, Neward, NG22 9DN	Sarah Mallinder-Ball: 01623 827406	Will need to apply & have an interview
Creswell Crags https://www.creswell- crags.org.uk/	Crags Road, Worksop, S80 3LH	Kat Middleton: 01909 720378	
Dobbies Garden Centre https://www.dobbies.com/	4 High Wood Way, Barlborough, Chesterfield, \$43 4XN	Michelle Ashley: 01246 57165	
Glapwell Nurseries	Bolsover Road, Glapwell, Chesterfield, S44 5PY	Wendy Hill: 01623 812191	
Hardwick Hall https://www.nationaltrust.org. uk/hardwick-hall	Hardwick Hall, Doe Lea, Chesterfield, S44 5QJ	Angela Fullwood: 01246 850430	
Harrisons Nursery	Common Lane, Shirebrook, Mansfield	Thomas Hoogendonk: 07769 352114	
Hiltop Nurseries https://www.hilltopnurseries.co.uk/	Woodcroft House, Crow Hill Drive, Mansfield, NG19 7AE	Charlotte Gallagher: 01623 631385	



#### Outdoor Work

Company Name	Address	Contact	Placement Notes
Rhubarb Farm https://rhubarbfarm.wixsite. com/rhubarbfarm	Hardwick Street, Langwith, NG20 9DR	01623 741210	
Sherwood Forest https://www.visitsherwood.co.uk/	Central Forest District, Clipstone, Mansfield, NG21 9JL	Jill Simpson: 01623 822447	
Shirebrook Town Council	209 Station Rd, Shirebrook, Mansfield NG20 8AF	Jenny Jeffrey: 01623 742475	Working with the maintenance team

### Retail



#### Overview of this type of work:

Retail means shop work, helping customers and selling products - from clothes shops, DIY stores, and phone and gadget shops to food stores / supermarkets. Future careers can lead to Merchandising, becoming a Retail Buyer and Store Management.

Most placements will involve serving and advising customers, helping with displays, unpacking deliveries. You may need to help keep the store clean and tidy and on some placements you may be able to take payments using the till.

You might find some work repetitive, because there is a limit to the tasks a business can give at your age but these skills are very transferable for future employment. Depending on the type of retail store you choose may affect how busy and crowded the shop may be.



Employers want students who are punctual and reliable, can talk to customers in a polite and friendly manner, and dress presentably (you may be provided with a uniform).

Some good careers information websites for retail: <u>https://www.allaboutcareers.com/careers/industry/retail-sales & https://targetcareers.co.uk/career-sectors/retail-buying-and-fashion/150-what-types-of-jobs-and-employers-are-there-in-retail-buying-and-fashion</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Bolsover Co-Op https://www.coop.co.uk/	Town End, Bolsover, Chesterfield, S44 6DT	Mr Lyuss: 01246 240258	
Boots https://www.boots.com/	St Peters Retail Park, 147 Station Road, Mansfield, NG18 1EE	01623 653926	Must be able to travel to Mansfield
Brambles Florists	115A Nottingham Rd, Mansfield, NG18 4AJ	Chris Painter-Heywood: 07921 095657 chrisph@flowerstoyours.com	An eco-friendly internet floral delivery service
Burrows Meats Shop	Station Road, Shirebrook, NG20 8FP	Marcus/Gena: 01623 744155	Butchers shop – sells meat from own farm
Family Shopper	74-76 Recreation Road, Shirebrook, NG20 8JY	Chris Kane: 01623 742749	
Kwick Stop	33 The Green, Glapwell, Chesterfield, S44 5LN	Bali: 01623 811299	

### Retail



Company Name	Address	Contact	Placement Notes
Langwith Junction Stores	8 East View, Langwith	Mr Hill:	
https://langwith-junction-	Junction, NG20 9AA	01623 742363	
stores.business.site/?utm_source			
<u>=gmb&amp;utm_medium=referral</u>			
Links Golf Course (Shop)	Highwood Way,	01246 813111	
	Barlborough,		
	Chesterfield, \$43 4XN		
Moz's Store	71 Langwith Road,	Maurice Ashmore:	
	Langwith Junction,	01623 742376	
	NG20 9RE		
Quiz	Four Seasons Centre	Toni:	Clothes shop, must be
https://www.quizclothing.co.uk/	344, Mansfield, NG18	01623 421665	able to travel to
	1SU		Mansfield
RSPCA Charity Shop	77-79 Westgate,	Carol Helmkay:	Must be able to travel
https://www.rspca.org.uk/	Mansfield, NG18 1RT	01623 422887	to Mansfield
Shirebrook Co-Op	28 Victoria Street,	Dave Cresswell:	
https://www.coop.co.uk/	Shirebrook, NG20 8AD	01623 746056	
Shirebrook DIY	82-86 Market Street,	Ammar Ali:	A DIY, Home and
	Shirebrook, NG20 8AD	01623 742812	Garden Store that sells
			tools etc.
Sureview	100 Market Street,	Kyle Watkinson:	Electrical shop
https://sureview-online.co.uk/	Shirebrook, NG20 8AD	01623 742870	



### Arts

#### Overview of this type of work:

A passion for the Arts may include working in performing arts/drama, theatre roles (including stage, lighting, and sound), music and art.

Most placements in this area are limited so applying early is key. Also you may need to be prepared to travel a bit further to open up more options. Your placement may include music / art shop, photography / tattoo / recording studio, local radio or theatre setting, gallery, school department or being creative out in the community working with different ages.

You may be helping to carry / set up equipment, prepare activities, and help with cleaning/tidying. There may be an element of customer service in your role including answering calls and face to face enquiries to deliver good customer service and to help sell products.



Employers want students who have a genuine creative interest, will participate in practical tasks set or join in workshop sessions and ask questions to further their learning. You may have time to build on your own creative skills for example designing business logos and resources/creating tattoo designs.

Some good careers information websites: <u>https://discovercreative.careers/#/</u> & <u>https://www.prospects.ac.uk/jobs-and-work-experience/job-sectors/creative-arts-and-design/overview-of-the-creative-arts-sector-in-the-uk</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

	A .1.1		Discourse and Alexandre
Company Name	Address	Contact	Placement Notes
Derby Theatre	15 Theatre Walk, St Peter's	Cheryl Mitchell:	
https://www.derbytheatre.co.uk/	Quarter, Derby, DE1 2NF	01332 593913	
Doughnut Creative Arts Centre	Springbank Rd, Chesterfield Rd,	Karen Worthley:	
https://dcas.derbyshire.	Chesterfield, S40 1NL	01629 533060	
gov.uk/home.aspx			
Harlequin Dance School	Harlequin Studios, East View,	Debra Thomas:	
http://www.hsdance.co.uk/	Mansfield, NG20 9AA	01623 744779	
Heritage School – Art	Boughton Lane, Clowne,	Tracey Oley-	
Department	Chesterfield, \$43 4QG	Jones:	
https://heritagederbyshireschuk.		01246 810259	
wordpress.com/			
Junction Arts	First Floor, Springwell House,	Jane Wells:	Community art
https://junctionarts.org/	Newbold Road, Chesterfield,	01246 209219	projects, could
	S41 7PB		involve different
			venues
Linney Group	Adamsway, Mansfield, NG18	Katherine Pinder:	Design
https://www.linney.com/	4FW	0800 0748046	-
Music Scene	9 Albert St, Mansfield NG18 1EA	01623 631174	





Company Name	Address	Contact	Placement Notes
Spire Radio	West Bars House, West Bars,	David Miller:	Radio Channel
https://www.spire-radio.com/	Chesterfield, S40 1AQ	07813 040224	
The Monster Tattoo Shop	45 Leeming Street, Mansfield, NG18 1NB	Kate Taylor: 01623 627215	Possibly drawing tattoos, creating designs
West Studios https://www.weststudios.co.uk/	Chesterfield College, Sheffield Road, Chesterfield, S41 7LL	Joby Parsons: 01246 500799	Running and taking part with your own exhibitions and creative events

### Construction

#### Overview of this type of work:

'Construction' can cover a wide range of jobs, including trades- painting and decorating, carpentry, bricklaying, plumbing, electrical trades and plastering. It can include the design and planning roles, property sales (including estate agents) and management.

Most placements will have some practical tasks, you could be in a workshop or out on site in different weather conditions. Your work may involve fetching and carrying equipment, you may get to use some light tools and learn some trade skills but this is not guaranteed. You might find some work repetitive, because there is a limit to the tasks a business can give at your age due to health and safety rules, however watching skilled employees can help you learn a lot about construction work. You may support with admin duties including using the computer to helping order materials and looking at costs.



Employers want students who are sensible and can follow health and safety rules. It is important to have a mature attitude to work and a willingness to be flexible to different tasks, some practical which may include getting dirty. The ability to work well with others and communicate well with colleagues as team work is very important in these job roles to get the tasks done and for safety. Old clothes or protective clothing may be required including High Visability jackets, steel toe capped boots and helmets (if onsite). You will be supervised at all times on placement.

For professional construction roles- architecture and design, surveying, management - there are some opportunities for this, but may need to travel a bit further to large businesses and some of your work may be more office and computer based.

Some good careers information websites: <u>https://www.goconstruct.org/routes-into-construction/</u> & <u>https://targetcareers.co.uk/career-sectors/construction-and-property/66-what-types-of-jobs-and-employers-are-there-in-construction</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
AJ Launders	36 Central Drive, Shirebrook,	Aaron Launders:	
http://www.ajlaunders.co.uk/	Mansfield, NG20 8BQ	07889 560932	
Alfred Bagnalls Painting and	Unit 3, Hawarden Avenue,	Simon Radford:	
Decorating	Leicester, LE5 4NN	0116 2464411	
https://www.bagnalls.co.uk/			
ARG Mansfield	Dukeries House, Mill Way,	Paul Unwin:	
	Old Mill Land Industrial	01623 629070	
	Estate, Mansfield, NG19		
	9BG		

#### Construction



Company Name	Address	Contact	Placement Notes
B.A Joinery	27 Ash Grove, Shirebrook, Mansfield, NG20 8QA	Ben Anuzis: 07817 394988	
Chameleon Construction https://www.chameleonschool ofconstruction.co.uk/	Unit 2 Magnet Business Park, High Hazels Park, Barlborough, S43 4UZ	Shaun Beeden: 01283 213427	
Davenport Brothers LTD	Debdale Lane,	Simon Davenport:	
https://www.davenportbrosltd.com/	Mansfield, NG19 9NR	01623 628479	
L & M Fencing LTD	16 Vernon St Industrial Estate, Shirebrook, Mansfield, NG20 8SS	Lee Hardford: 01623 742807	
Tanbry Construction	The Broadway, Mansfield,	Elaine Porter:	
http://www.tanbry.co.uk/	NG18 2RL	01623 422778	
Wall and Partners	3-5 Commercial Gate,	John Adams:	
http://www.wallandpartners.co.uk/	Mansfield, NG18 1EU	<b>01623 623248</b>	
Woodhead Group	Edwinstowe House,	Matthew Bust:	
https://woodhead-	Edwinstowe, Mansfield,	01623 821518	
construction.co.uk/	NG21 9PR	07799 116923	

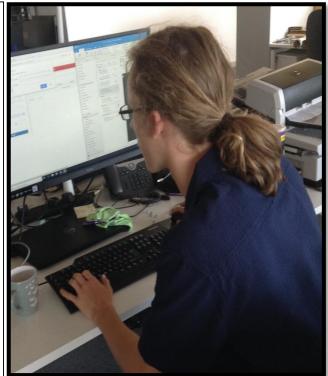
## ICT and Computing



#### Overview of this type of work:

With a passion for IT and computing you could consider many roles including- Software Developer, Applications Programmer, Networks, Computer Sales Support, IT Technical Support Officer.

Depending on the employer, there may be opportunities for you to learn technician skills to fix computer systems and laptops, be creative with website and application design, you may help employers to input data and create reports and design marketing resources like posters and leaflets for the business. You are likely to be based in an office environment and be asked to work on some tasks independently. This may be a quieter working environment due to the high level of concentration often needed. Some tasks may be repetitive as there may be limitations to what you can do due to confidentiality of some of the data stored on computers.



Employers want students who pay a high attention to detail, can demonstrate some problem solving skills, experience of using a range of ICT / Computing packages would be an advantage but not essential. If you are interested in computing and IT linked to software development and design roles – you may need to travel a bit further to larger businesses.

Some good careers information websites: <u>https://nationalcareers.service.gov.uk/job-categories/computing-technology-and-digital</u> & <u>https://www.itcareerfinder.com/it-careers.html</u> & <u>https://www.allaboutcareers.com/careers/industry/it-technology</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Avanti Gas	Gisbourne Close,	0808 2080000	Working within IT
https://www.avantigas.com/	Staveley, Chesterfield,		_
	S43 3JT		
	18 Market Street,		
Button Bashers	Shirebrook, Mansfield,	01623 237471	
	NG20 8AA		
C&A Inks	1 King Edward Street,	Clive:	
	Shirebrook, Mansfield,	01623 744769	
	NG20 8AU		
Chesterfield College	Infirmary Road,	Joanne Clements:	Working at the IT
https://www.chesterfield.ac.uk/	Chesterfield, S41 7NG	01246 500500	Helpdesk
Chesterfield Royal Hospital	Chesterfield Road,	Michelle Day:	Working within the
https://www.chesterfieldroyal.nhs.uk/	Calow, Chesterfield, S44	01246 512863	ICT Department
	5BL		

### ICT and Computing



Company Name	Address	Contact	Placement Notes
Pellacraft https://www.pellacraft.com/	Hermitage House, Hermitage Way, Mansfield, NG18 5ES	Dave Arnold: 01623 636602	

### **Business and Public Services**

#### Overview of this type of work:

Business and Public Service work can include law, accounts, library services and local council placements. Business administration is important in all careers and can include jobs like finance, human resources, planning events and management.

These placements are normally in an office setting. You may be supporting admin duties (answering calls, organising and filing documents, photocopying and typing information) dealing with clients and customers, or possibly out on visits to other locations e.g. a solicitor may take you to observe a court case. You might find some work repetitive, because there is a limit to the tasks a business can give at your age and especially due to the sensitive data information that these services may be working with. Keeping information confidential on these placements is very important.



Employers want students who are hardworking, are well organised, can work independently on some tasks with initiative to get involved in the opportunities available. The roles will require you to communicate well with colleagues and/or the public, delivering good customer service, e.g. in a library you may be on the front desk collecting / issuing books, helping people with questions. Accountancy placements may require good numeracy skills and you may be communicating face to face or over the telephone with different clients.

If you are interested in legal placement, there may be opportunities for this but may need to travel a bit further. These placements can be challenging to get, due to the highly sensitive personal information that is processed in law careers but employers will seek those who display confidence, are good communicators and resilient.

Some good careers information websites: Law - <u>https://www.lawcareers.net/Starting-Out/Beginners-Guide-Career-Law</u> / Accountancy - <u>https://www.prospects.ac.uk/jobs-and-work-experience/job-sectors/accountancy-banking-and-finance/how-to-become-an-accountant</u> / Business Admin - <u>https://nationalcareers.service.gov.uk/job-categories/administration</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Avanti Gas	Gisbourne Close,		Accounts/HR
https://www.avantigas.com/	Staveley, Chesterfield,	0808 2080000	
	S43 3JT		
Bolsover Library	Church Street, Bolsover,	Helen Parsons:	
	Chesterfield, S44 6HB	01246 823179	
Bolsover District Council	The Arc, High Street,	Helen Parsons:	
https://www.bolsover.gov.uk/	Clowne, Chesterfield,	01246 242 412	
	S43 4JY		



### Business and Public Services



Company Name	Address	Contact	Placement Notes
Derbyshire Dales District Council	Town Hall Bank Road,	Shaun Herett:	
https://www.derbyshiredales.gov.uk/	Matlock, DE4 3NN	01629 761187	
Greencore LTD	Barlborough Links Business		Working within
https://www.greencore.com/	Park, Barlborough,	01909 545900	the office
	Chesterfield, \$43 4XA		
Jigsaw Foods	Redbridge Close,	Vicky Buckley:	Working within
	Shirebrook, Mansfield,	01623 628882	the office
	NG20 8RU		
Lifehouse Church	90 Chatsworth Road,	Daniel Woolf:	
https://www.lifehousechurch.co.uk/	Chesterfield, \$40 2AN	01246 237815	
Mansfield Fire and Safety	Unit 6, Woodhouse		
Mangement	Gateway Centre, Signal	01623 401828	
https://mansfieldfireandsafety.com/	Way, Debdale Lane,		
	Mansfield, NG19 9QH		
Mansfield Town Council	Civic Centre, Chesterfield	Denise Calderwood:	
<u>http://www.mansfield.gov.uk/</u>	Road, Mansfield, NG19	01623 463486	
	7ВН		
Mansfield Woodhouse Library	8 Church Street, Mansfield	Jayne Sheppard:	
	Woodhouse, NG19 8AH	01623 677200	
Paragon Customer Communications	Oddicroft Ln, Sutton-in-	01623 448000	
<u>https://www.paragon-cc.com/en-</u>	Ashfield NG17 5FB		
<u>gb</u>			
RCH Dentiserve LTD	147 Sherwood Street,	Carl Holbrook:	Dental
<u>https://www.dentserve.co.uk/</u>	Worksop, Mansfield, NG20	01623 847005	equipment
	0JX		specialist
Shirebrook Library	19 Patchwork Row,	Carol Brooks:	
	Shirebrook, NG20 8AL	01629 535866	
Shirebrook Town Council	54 Patchwork Row,	Jenny Jeffery:	
https://www.shirebrooktown	Shirebrook, Mansfield,	01623 742475	
<u>council.gov.uk/</u>	NG20 8AL		
Spensers Solicitors	Derby Road, Chesterfield,	Kelly Pashley:	
https://www.spencerssolicitors.com/	S40 2WG	01246 266662	
Willowstone	13A Dunston House,	Samantha	Office Work,
https://willowstonecare.co.uk/	Dunston Road,	Houdmont:	Marketing
	Chesterfield, S41 9QD	01246 488712	



### Care

#### Overview of this type of work:

'Care work' means helping vulnerable people to be as independent as possible. Placements could be in a care home, or in community based projects supporting people with disabilities (e.g. Day centres).

Communication is a big part of the job, you could be sitting with clients, listening to their stories, and taking part in activities. You won't be expected to get involved in personal care. A positive attitude and being willing to interact and take part in activities like games and crafts can really make a big difference. You may be able to help with some admin tasks in the office, support with meal time and get to observe different health professionals (speech therapists, physiotherapist etc.) who may be visiting. You may be required to wear a uniform or apron for certain duties.



Employers want students who are caring, good communicators willing to engage with a variety of clients of different ages and capabilities, you must follow health and safety rules and remember that confidentiality is essential as you may be hearing personal sensitive information.

Good careers websites for care work: <u>https://www.skillsforcare.org.uk/Careers-in-care/Think-Care-</u> <u>Careers.aspx</u> & <u>https://www.myworldofwork.co.uk/my-career-options/job-profiles/care-support-worker</u>

The placements listed below are employers we have used in recent years. For other ideas, use the Derbyshire County Council database: <u>https://derbyshire.work-experience.co.uk/login/</u>

username: findaplacement

Company Name	Address	Contact	Placement Notes
Beechdene Care Home	29 Woodhouse Rd, Mansfield, NG18 2AY	Doreen Parkes: 01623 649351	
Bolsover Day Centre	Oxcroft Lane, Bolsover, S44 6DJ	Brian Kinrade: <b>01629 537061</b>	
Carter Lane Day Centre	Carter Lane, Shirebrook, Mansfield, NG20 8PE	Brian Kinrade: <b>01629 537409</b>	
Hollybank Nursing Home	30 Skinner Street, Creswell, Worksop, S80 4JH	Margaret Dibb: 01909 721247	
Magnolia House (Haigh Health Care) https://www.magnolia- <u>care.com/</u>	Chesterfield Road North, Mansfield, NG19 7RA	Tracy Dennington: 01623 811580	
New Bassett House	Park Avenue, Shirebrook, Mansfield, NG20 8JW	Sue Elsden: <b>01629 537117</b>	
Richmond Care Home https://www.richmondcare home.co.uk/	Richmond Recreation Road, Shirebrook, Mansfield, NG20 8QE	Kate Birch: 01623 748474	

#### Care



Company Name	Address	Contact	Placement Notes
Shirevale Resource Centre	Rockley Way, Shirebrook, Mansfield, NG20 8PD	Dave Lyons: <b>01629 537355</b>	
The Grange Care Home	Field Drive, Mansfield, NG20 8BS	Angela Flavell: 01623 747070	
The Oaklands http://www.oaklands charity.co.uk/	Oakfield Lane, Warsop, Mansfield, NG20 0JE	Alison Collier: 01623 844034	
Willowstone https://willowstonecare.co.uk/	13A Dunston House, Dunston Road, Chesterfield, \$41 9QD	Samantha Houdmont: 01246 488712	Possible interaction with clients
Yeoman Park https://www.yeomanpark- ac.org.uk/	Park Hill Road, Mansfield Woodhouse, Mansfield, NG19 8PS	C Wolstenholme: 01623 459540	