

Ref: MC/KS3 lett

16 June 2020



Tel: 01623 742722

Fax: 01623 742206

enquiries@shirebrookacademy.org

www.shirebrookacademy.org

Common Lane
Shirebrook
Nottinghamshire
NG20 8QF

Dear students, parents and carers

I hope you are all safe and well and making the best of the current difficult situation.

From the week beginning 22nd June 2020 we are going to invite all KS3 students into school for a meeting with their tutor. The aim of these tutorials is for tutors to listen to and talk to students, find out their experience of learning at home and provide advice and guidance on next steps.

Each meeting will be held at a safe 2 metre distance in Maz's Place near to the front entrance to school. Students should arrive in time for their specific appointment and leave immediately afterwards. To minimise the number of people in the building parents should **not** accompany their child into school. Hand sanitizer will be in place at the entrance and the meeting point.

Students do not need to wear school uniform but should bring a pen and their planner or a note book to note down any advice or instructions they receive.

Y9 will attend w/b 22/6/20

Y8 will attend w/b 29/6/20

Y7 will attend w/b 06/7/20

Tutors will call you to arrange an appointment time.

In addition, we are planning to offer some more interactive sessions via google classroom to supplement the existing work for closure that students have been accessing since March. This will enable students to hear from their teachers, either through a live presentation or via a recording if they are unable to access the live version at the broadcast time. Students will be sent details of these lessons via email so please make sure these are being checked regularly.

In order to meet safeguarding expectations, students' microphones will be muted unless the teacher activates one at a time for questions, staff will not broadcast visually from their homes and all sessions will be recorded. Full details of safeguarding procedures around remote lessons can be found on the school website.



Do contact me on mcottingham@shirebrookacademy.org if you need any more information.

Best wishes

A handwritten signature in black ink, appearing to read 'M Cottingham', written in a cursive style.

Mark Cottingham

Principal