



Shevington High School

Provider Access Policy

SHEVINGTON HIGH SCHOOL

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access.

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Education Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.
1 encounter is defined as 1 meeting/session between pupils and 1 provider.
Meaningful live online engagement is also an option at our school.

3. Pupil entitlement

All pupils in years 8 to 11 at Shevington High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through activities and events such as Careers Fairs, assemblies and taster events.
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mrs Ince-Sargeson, Assistant Headteacher.

Telephone: 01257 400990

Email: lince-sargeson@shevingtonhigh.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 8	Careers Fair - Focus world of work	Networking event Dragons Den (SAIL Mission)	BAE roadshow
Year 9	Careers Fair - Focus pathways Pathways & option choices assemblies Post 16 provider assemblies	Key Stage 4 options events	No encounters – encounters must have taken place by 28 February

Year 10	Careers Fair - Focus Next steps Post-16 technical education options assembly with General Further Education College Life Skills – work experience preparation sessions Careers Fair Unifrog	Work experience preparation sessions Work experience	Technical/vocational tasters at local college/s, training providers College/training providers reflection.
Year 11	Post-16 provider open evenings Post-16 training provider assemblies Meetings with careers adviser Mock interviews Post-16 applications	Post-16 interviews Apprenticeships – support with applications	No encounters – encounters must have taken place by 28 February Confirmation of post-16 education and training destinations for all pupils

Please speak to our Assistant Headteacher to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Requests for access should be submitted by email to lince-sargeson@shevingtonhigh.org.uk

All requests will be given due consideration by the Careers Leader and Senior Leadership Team.

Requests will be considered against:

- Clashes with other planned activities or visits.
- Interruption to preparation for public or internal examinations.
- Availability of school staff, space and resources to host the session.
- All requests will also be considered in line with the school's Safeguarding policy.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Facilities available include classrooms suitable for groups of up to 32 students, halls suitable for presenting to a year group or up to groups of approximately 200 students. In each room there will be access to a projector with sound. All students have access to a 1:1 device and wifi. Additional requests such as specialist rooms including Science Labs and Workshops etc may be available but this would be dependent upon clashes with other planned activities.

Providers can leave prospectuses for students, they should request numbers of students in advance. Students have access to 1:1 devices therefore material can be shared digitally to avoid unnecessary waste.

5. Previous providers

Some of the providers who we have invited to speak to our pupils in previous years:

- Wigan & Leigh College
- Runshaw College
- St John Rigby
- West Lancashire College
- Wigan Warriors College
- Winstanley College
- TMP College
- ESPFA
- GM Higher
- Edge Hill University
- Manchester University
- Alliance Learning
- My Life

6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after School:

- St John Rigby RC Sixth Form
- Wigan and Leigh College
- Winstanley College
- Wigan Warriors Community Sports College
- Runshaw College
- West Lancashire College
- Myerscough College

Annual Activity Survey 2023 School Year 11

Activity		Shevington High School	Percentage	Wigan Borough	Percentage
Not Known	Not Known	0	0.00%	71	1.85%
Employment no Training	ENT	0	0.00%	46	1.20%
Voluntary & Part Time Activities	Vol/PT	0	0.00%	9	0.24%
NEET	NEET	3	2.22%	92	2.40%
FE	FE	122	90.37%	3296	86.10%
Employment with Training /Apprenticeships	EWT/App	8	5.93%	208	5.43%
Training	Training	2	1.48%	106	2.77%
Grand Total		135		3828	

Activity Survey 2022 Leavers Destinations 2023

2022 Destinations	2023								Grand Total	Destination Type	AS 2022 Destination	Destinations 2023
	Not Known	Employment No Training	Voluntary/PT Activities	NEET	FE	Employment with Training/Apprenticeships	Training					
Not Known									0	Not Known	0.0%	14.47%
Employment No Training									0	Emp No Training	0.0%	1.9%
Voluntary/PT Activities									0	Vol/PT	0.0%	1.3%
NEET				1					1	NEET	0.6%	1.9%
FE	22	3	2	2	115	2	1		147	FE	92.5%	73.0%
Emp With Training/Apps	1				1		9		11	Emp With Training/Apps	6.9%	6.9%
Training									0	Training	0.0%	0.6%
Grand Total	23	3	2	3	116	11	1		159	Participation	99.4%	80.5%

									Participation	
Year	Not Known	Employment with no Accredited Training	Voluntary & Part Time Activities	NEET	FE	Employment with Accredited Training/Apprenticeships	Training	Shevington High School	Wigan Borough	
2019	0.0%	0.0%	0.0%	0.0%	96.9%	3.1%	0.0%	100.0%	95.7%	
2020	0.0%	0.0%	0.0%	0.8%	95.1%	4.1%	0.0%	99.2%	95.7%	
2021	1.4%	1.4%	0.0%	2.1%	93.1%	2.1%	0.0%	95.2%	95.7%	
2022	0.0%	0.0%	0.0%	0.6%	92.5%	6.9%	0.0%	99.4%	95.9%	
2023	0.0%	0.0%	0.0%	2.2%	90.4%	5.9%	1.5%	97.8%	94.3%	

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

Safeguarding/child protection policy
 Careers guidance policy
 Curriculum policy
 Complaints policy

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to pupils are monitored by Mrs L Ince-Sargeson

This policy will be reviewed by Mrs L Ince-Sargeson, Assistant Headteacher annually. At every review, the policy will be approved by the governing board.