



Informing Parents, Pupils & Staff in the event of Adverse Weather Conditions.

Shevington High School

**TAKEN FROM THE ADVERSE WEATHER
PROCEDURE
DOCUMENT**

SHEVINGTON HIGH SCHOOL

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Guidance for Parents/Carers in the Case of Bad Weather and School Closure

It is our policy to remain open at all times unless forced to close because of a risk to the health and safety of staff and students.

Closure before the start of the school day

If we are forced to close before the start of the school day we will endeavor to contact all parents by text/email message and will place a message on the school website (<http://www.shevingtonhigh.org.uk>) and on our social media pages. A message will also be published on the Wigan Council website (www.wigan.gov.uk) along with messages on local radio stations. Work will be issued to students via their school email accounts.

This situation is highly unlikely and will be avoided where possible. There is no need to contact the school to check whether or not the school is open. Unless announced on the radio stations or as detailed above, we are open.

Closure during the school day

If the school is forced to close early due to bad weather we will endeavor to contact all parents by text/email message. Any parent driving to collect their child early will be asked to wait in the bus pull-in and a member of staff will send for your child.

If we are informed that a bus service is running early, we will inform the relevant students and arrange for them to leave school at an appropriate time, students will only be sent home where the bus companies inform us that they have decided to leave early. Should you wish to check whether your child's bus is leaving early, please contact the relevant transport provider.

No other students will be allowed to leave school early without permission from their parent/carer. If we believe that any student is at risk of being unable to travel home safely, we will contact their parent/carer.

Should any parent/carer wish to make any alternative arrangements for their child they should put these in writing to the Head teacher.