

Severndale
Specialist Academy



Provider Access Policy Statement

Proposed: Spring term 2019

Review: Spring term 2020

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Severndale Specialist Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

Here you should outline the procedures that providers must follow when requesting access to students

You should include the following contact details:

A provider wishing to request access should contact Katie Wrenshall-Jones, Careers Leader.

Telephone: 01743563333

Email: katie.wrenshall-jones@severndaleschool.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Outlined is a small example of the events we offer students:

	Autumn term	Spring term	Summer term
Year 7	Community inclusion	Maths workshop	VEX competition
Year 8	Community inclusion	School Science Week	Careers workshop VEX competition
Year 9	Community inclusion Assembly and tutor group opportunities - employability skills. PFA transition event.	Key Stage 4 pathways event with an employer experience	VEX competition
Year 10	Community inclusion Assembly and tutor group opportunities - employability skills PFA transition event.	Work experience preparation sessions	Work experience
Year 11	Community inclusion Assembly on opportunities at for Post-16 PFA transition event.	Post-16 evening Post-16 taster sessions	Transition support during curriculum time
Year 12	Community inclusion Post-19 assembly – Supported Internships		Small group sessions: future education, training and employment options
Year 13	Community inclusion	Assembly and small group opportunities - employability skills	Small group sessions: future education, training and employment options

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

The school will make the main hall, classrooms, specialist rooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant literature with the Careers Lead. These will then be made available to all students.

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Katie Wrenshall-Jones

This policy will be reviewed by Katie Wrenshall-Jones annually. At every review, the policy will be approved by the Board of Trustees.