



COVID Risk Assessment (RA) for Newham Community Schools Trust Schools, September 2021

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| Academy / School | Rokeby School | Trust | Newham Community Schools Trust |
| Headteacher | Charlotte Robinson | Location | Barking Road, Canning Town, E16 4DD |

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| Subject of Assessment | <p>This Risk Assessment explains the actions of NCST schools to reduce the risk of transmission of Covid 19 in our school. The actions have been identified and implemented in line with the document 'Schools Covid 19 Operational Guidance' last updated - August 2021 by the UK Government. This government guidance is endorsed by Public Health England as part of Step 4 (the current phase of the government's response to the pandemic). The following control measures have been identified by the government to create an environment where the risk of transmission is substantially reduced.</p> <ol style="list-style-type: none"> 1. Ensure good hygiene for everyone. 2. Maintain appropriate cleaning regimes. 3. Keep occupied spaces well ventilated. 4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19 <p>Our actions are also in-line with the Newham 'Five Steps for Covid-19 Wellbeing'</p> <p>5 STEPS FOR COVID-19 WELLBEING</p> <p>www.newham.gov.uk/coronavirus</p> | | |
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| Completed by | Charlotte Robinson - Headteacher | Version Date | September 2021 |
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| Review Date | Daily Review to ensure Risk Assessment is responsive to changes in the local context and the latest government guidance. | Trustee Review | To be reviewed at Trust Board on 11 September 2021, and by LGB on 23rd September 2021 |
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| 1. Quality of Education | | | | |
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| Risk | Who is at risk? | Responsibility | Mitigating Actions | Other consideration |
| 1.1. Student progress, development and well-being has been impacted by the last 16 months of the global pandemic and two periods of Partial School Closure | Students | SLT Middle Leaders and all Subject Teachers LGB CEO and chair of NCST | <p>In line with DfE guidance we are focused on provision of a 'normal and full' experience of school life.</p> <p>Students are no longer required to stay in consistent groups or bubbles or in one zoned area of the school</p> <p>Students timetables for September 2021 allow students to attend lessons in subject specific areas of the school including science labs, music room, drama/dance studios and Art, Design and Technology rooms with full access to specialist equipment and resources.</p> <p>SLT evaluating the curriculum intent, implementation and impact in light of the effect of the pandemic and gaps in literacy, numeracy and overall progress.</p> <p>Middle Leaders leading on Quality First Teaching and appropriate adjustments to curriculum delivery in their subject areas.</p> <p>All subject teachers leading on delivering Quality First Teaching for all students in an engaging and inclusive way using full range of classroom techniques without need for social distancing / reducing mixing</p> <p>Academic mentors employed to provide tuition for identified students as part of our strategy to close the gap in learning and support students to move forward.</p> | |
| 1.2. Student development and well-being has been impacted by the last 16 months of the global pandemic and two periods of Partial School Closure | Students | SLT Safeguarding Team | <p>Students are no longer required to be in consistent groups/ bubbles or zones at lunch, break or at arrival / departure from school.</p> <p><u>Managing numbers of individuals using social spaces</u></p> | New Safeguarding Team |

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| | | Attendance Team | <ul style="list-style-type: none"> The new school day is structured to provide separate break-time and lunch-time sessions for: years 7, 9, 11; years 8 and 10 therefore limiting the numbers of students using the social spaces at any one time.. Each key stage arrives and departs through different gates. <p>Pastoral / wellbeing support</p> <ul style="list-style-type: none"> Each year group will have an assembly each week Extra-curricular provision will return at the beginning and end of the day (wraparound care) Students will have tutor time each morning providing improved pastoral care and oversight at the start of each day to a single, consistent adult. A school counselling service (provided by Place2Be) will be established. Students will be monitored and supported through our usual pastoral, inclusion and safeguarding processes. Vulnerable students will continue to have bespoke support <p>Personal Development</p> <ul style="list-style-type: none"> School visits and events will resume in line with Educational Visits Policy and latest guidance on travel restrictions. Educational visitors and speakers will resume RSHE programme will focus on building resilience and mental health and wellbeing. | <p>Increase in Safeguarding referrals in 2021.22</p> <p>Increase in families experiencing financial hardship.</p> |
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| 2. Control Measures | | | | |
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| Risk | Who is at risk | Responsibility | School Mitigation Actions | Other considerations |
| 2.1. The virus is brought into the school | Staff, students, visitors and contractors | HT SBM All members of the school community | <p>Testing is a key control measure to reduce the risk of people attending the school with the virus</p> <ul style="list-style-type: none"> All students will have two on-site tests on their return to school in September - these are scheduled from Thursday 2nd September through to Friday, 10th September. All staff and students will be provided with and should use a Lateral Flow Device twice weekly at home Tests twice a week throughout September . The result of the tests should be reported to the school and the NHS. <p>Vaccination</p> | Visitors and contractors will be encouraged to take LFD tests and report these to the school the day before their visit to the school. |

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| | | | <ul style="list-style-type: none"> • The vaccination status of staff will be requested via completion of a Vaccination Google Form: Staff Vaccination Record Form • Visible and visual signs throughout the school emphasise the messages of Covid Well-being. • The school community will be made aware of the key symptoms and requirement not to attend school if unwell with key Covid Symptoms and /or tested positive (LFD tests or PCR). • Staff will be encouraged to be vaccinated against Covid through regular messaging and the facilitation of vaccination appointments during working hours (when necessary) | |
| 2.2. The virus is transmitted in school | All staff, students, contractors and visitors | All members of the school community SLT, MLT and Premises Team | <p>Visible and visual signs promoting Covid Well-being throughout the school - promoting hand and respiratory hygiene, distance and ventilation</p> <ul style="list-style-type: none"> • Newham 5 Steps to Covid Wellbeing • School Posters and NHS / PHE posters • Regular Covid Wellbeing reminders to staff and students through weekly bulletins, assemblies / staff briefings • Regular Covid Wellbeing reminders to families through school letters, website and social media <p>The following Control Measures implemented throughout the school:</p> <p>Hand Hygiene - regular opportunities to wash hands, hand sanitiser available in all classrooms, corridors and areas of school. Antiviral wipes in all rooms to wipe surfaces before and after use. Hand sanitiser Touch Sensor (No Contact) at all school entry points, in classrooms and at key points around the school.</p> <p>Respiratory Hygiene - 'Catch it, Bin it, Kill it' approach Use of PPE - for staff giving intimate care in line with government guidance</p> <p>Cleaning of the school remains enhanced with a specific focus on frequently touched surfaces 1 Day Cleaner onsite throughout the school day to maintain high levels of cleanliness/ particularly focused on high frequency touch points. Ventilation is promoted throughout the school to ensure the flow of fresh air and maintain a comfortable working environment (external windows and doors open, internal doors open and air handling units adjusted where possible. Fire safety planning will be adapted accordingly, with Fire Wardens' duties updated to include closing of doors in areas for which they are responsible).</p> | CO2 monitors - awaiting delivery |

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| | | | <p>The Trust and school will continue to review guidance on ventilation and implement use of CO2 monitors in line with national guidelines</p> <p>Meeting rooms have a maximum capacity displayed on each door.</p> | |
| 2.3. Staff and students live in household where someone has tested positive for COVID-19 or has symptoms | All staff and Students | All members of the school Community | <p>The national guidance states that people do not need to self isolate if they have a positive case of COVID in their household if:</p> <ul style="list-style-type: none"> • they are fully vaccinated – this means 14 days have passed since your final dose of a COVID-19 vaccine given by the NHS • are under 18 years, 6 months old • taking part or have taken part in a COVID-19 vaccine trial • are not able to get vaccinated for medical reasons <p>Please see full guidance here.</p> <p>Staff and students are strongly encouraged to inform the school if there is a case of Covid in their household or through another very close contact, so that the school can advise on next steps in line with the latest national guidance and our evaluation of the local context and Newham Public Health advice.</p> | |
| 2.4 Staff/student becomes ill with symptoms in school | All staff and students | Teaching staff Pastoral staff SLT School welfare assistant Admin | <p>Students or staff who develop symptoms , however mild, will be sent home and advised to follow public health advice.</p> <p>Students will be taken by Pastoral Manager/ SLT on duty to the small meeting room, where they can isolate until collection.</p> <p>Staff dealing with the case will be aware of control measures required to limit transmission and risk including hand hygiene, ventilation and distance</p> <p>Enhanced cleaning of areas where staff/student has been will take place as appropriate</p> | |

| 3. COVID-19 Outbreak Management Plan | | | | |
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| Risk | Who is at risk | Responsibility | School Mitigation Actions | Other considerations |
| 3.1 Changes in the number of cases within the school or local community | Community and local area | HT SBM | <p>The DfE Daily Attendance Form is completed by the SBM to help inform national planning.</p> <p>COVID-19 Outbreak Management Plan will come into effect and Government guidance followed.</p> | |

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