**General Conditions of Use.**

Arrive at the bus stop at least 5 minutes before the departure times.

Smoking or the use of naked flames is not permitted including the use of e-cigarettes/Vapes.

Reasonable standards of behaviour, particularly towards others, are expected at all times. Bullying will not be tolerated and any passenger suspected of such behaviour will be immediately removed from the use of college transport until a full investigation has been completed.

Wilful damage to vehicles or their contents or interference with anything provided in the interest of Health and Safety, is not permitted. Respect the vehicle and leave it clean and tidy and take your litter with you.

Do not distract the driver while the vehicle is in motion.

At all times the bus driver is the ultimate source of authority on the bus and must be respected as such.

It is the responsibility of each student to take all their property with them when they leave bus. Any lost property must be taken up directly with the coach operator.

The College accepts no responsibility for unavoidable delays and route changes due to forces outside its control - for example, road traffic accidents and traffic congestion.

The College reserves the right to vary routes and/or pick up points/times for organisational, Safeguarding, Health and Safety, planned roads works and events.

Electronic checks will be carried out on bus passes, any student found to be travelling without a valid bus pass may be subject to the Colleges disciplinary procedure or refused travel.

Once the bus agreement is signed and agreed this will be a binding financial agreement for the full academic year.