Prudhoe Community High School	
Name of Policy	**Provider Access Policy**
Named Person	John-Paul Nesbitt
Approved by:	Chair's Action, Beth Hudspith: Nov 2026
Last review date	Sept 2026
Next review date	Sept 2027

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the Skills and Post 16 Education Act 2022 which set the number of provider encounters that schools must offer and when, and set new parameters around the duration and content of each encounter.

Definition of a provider

A provider refers to an external organisation that provides approved technical qualifications or apprenticeship opportunities such as sixth forms, FE colleges and Higher Education institutions.

Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education, qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.
- to have mandatory encounters with two providers with technical, education, qualifications and apprenticeships by the end of year 9.
- to have mandatory access to a further two providers with technical, education, qualifications and apprenticeships in years 10 and 11.
- to have access to two further encounters with providers of technical, education, qualifications and apprenticeship in year during years 12 & 13 that are mandatory to put in but optional for students to attend.

Management of provider access requests

Procedure

A provider wishing to request access should contact John-Paul Nesbitt, Assistant Headteacher Telephone: (01661) 832 486 Email: j.nesbitt@pchs.cheviotlt.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please note we will fit providers into the appropriate time/year group that fits into the schools careers programme.

	Autumn Term	Spring Term	Summer Term
Year 9	Assembly programme.	Assembly programme.	Assembly programme. Careers and Apprenticeship Evening.
Year 10	Assembly programme.	Assembly programme.	Careers and Apprenticeship Evening. Year 10 World of Work events.
Year 11	Limited access to the assembly programme. Bookings required in summer term of year 10.	College Visits.	Careers and Apprenticeship Evening.
Year 12	The assembly programme gives universities, apprenticeship providers and local employers an opportunity to talk to all students.	Year 12 UCAS Convention. Oxbridge Talk.	Careers and Apprenticeship Evening. UCAS week. University Visits.
Year 13	The assembly programme gives universities, apprenticeship providers and local employers an opportunity to talk to all students.	Students are authorised to attend University Open Days/Apprenticeship interviews etc.	Careers and Apprenticeship Evening.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities:
The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Learning Resource Centre, which is managed by the LRC manager. The Learning Resource Centre is available to students at lunch and break times.

Action	By whom	By when
Create	Kathryn Williams	January 2018
Approved	Student Welfare & Personal Development Committee - Chair's Action	June 2018
Updated	John-Paul Nesbitt	Aug 2018
Approved	Chair's Action - Rob Moore	Aug 2018
Updated	John-Paul Nesbitt	Nov 2019
Approved	LGB	Nov 2019
Reviewed	No change	Aug 2021
Updated	John-Paul Nesbitt	Aug 2022
Approved	Chair's Action (SMC)	27/09/2022
To be reviewed	John-Paul Nesbitt	Aug 2023
Updated	John-Paul Nesbitt	Sept 2023
Approved	Beth Hudspith Vice Chair's Action	Nov 2023
To be reviewed	John-Paul Nesbitt	Aug 2024
Approved	Beth Hudspith, Chair's Action	Sept 2025
To be reviewed	John-Paul Nesbitt	Sept 2026
Approved	Beth Hudspith, Chair's Action	Nov 2026