



| <b>Prudhoe Community High School</b> |                               |
|--------------------------------------|-------------------------------|
| Name of Policy                       | <b>Provider Access Policy</b> |
| Named Person                         | John-Paul Nesbitt             |
| Approved by:                         | Vice Chair Beth Hudspith      |
| Last review date                     | September 2023                |
| Next review date                     | September 2024                |

# Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the Skills and Post 16 Education Act 2022 which set the number of provider encounters that schools must offer and when, and set new parameters around the duration and content of each encounter.

## Definition of a provider

A provider refers to an external organisation that provides approved technical qualifications or apprenticeship opportunities such as sixth forms, FE colleges and Higher Education institutions.

## Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education, qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.
- to have mandatory encounters with two providers with technical, education, qualifications and apprenticeships by the end of year 9.
- to have mandatory access to a further two providers with technical, education, qualifications and apprenticeships in years 10 and 11.
- to have access to two further encounters with providers of technical, education, qualifications and apprenticeship in year during years 12 & 13 that are mandatory to put in but optional for students to attend.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact John-Paul Nesbitt, Assistant Headteacher  
Telephone: (01661) 832 486 Email: [j.nesbitt@pchs.cheviotlt.co.uk](mailto:j.nesbitt@pchs.cheviotlt.co.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an

opportunity to come into school to speak to students and/or their parents/carers. Please note we will fit providers into the appropriate time/year group that fits into the schools careers programme.

|         | Autumn Term   | Spring Term   | Summer Term   |
|---------|---|---|---|
| Year 9  | Assembly programme.   | Assembly programme.   | Assembly programme.<br><br>Careers and Apprenticeship Evening.                  |
| Year 10 | Assembly programme.   | Assembly programme.   | Careers and Apprenticeship Evening.<br><br>Year 10 World of Work events         |
| Year 11 | Limited access to the assembly programme.<br>Bookings required in Autumn term of year 10.                                   | College Visits.<br><br>Oxbridge Talk.   | Careers and Apprenticeship Evening.   |
| Year 12 | Assembly programme gives universities, apprenticeship providers and local employers an opportunity to talk to all students. | Year 12 UCAS Convention.<br><br>Oxbridge Talk.  | Careers and Apprenticeship Evening.<br><br>UCAS week.<br><br>University Visits. |
| Year 13 | Assembly programme gives universities, apprenticeship providers and local employers an opportunity to talk to all students. | Students are authorised to attend University Open Days/Apprenticeship interviews etc. | Careers and Apprenticeship Evening.   |

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities:**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Learning Resource Centre, which is managed by the LRC manager. The Learning Resource Centre is available to students at lunch and break times.

| Action         | By whom   | By when      |
|----------------|---|--------------|
| Create         | Kathryn Williams  | January 2018 |
| Approved       | Student Welfare & Personal Development Committee - Chair's Action | June 2018    |
| Updated        | John-Paul Nesbitt   | Aug 2018     |
| Approved       | Chair's Action - Rob Moore  | Aug 2018     |
| Updated        | John-Paul Nesbitt   | Nov 2019     |
| Approved       | LGB   | Nov 2019     |
| Reviewed       | No change   | Aug 2021     |
| Updated        | John-Paul Nesbitt   | Aug 2022     |
| Approved       | Chair's Action (SMC)  | 27/09/2022   |
| To be reviewed | John-Paul Nesbitt   | Aug 2023     |
| Updated        | John-Paul Nesbitt   | Sept 2023    |
| Approved       | Beth Hudspith Vice Chair's Action                                 | Nov 2023     |
| To be reviewed | John-Paul Nesbitt   | Aug 2024     |