



South Tyneside Council

STUCK NOT SICK – REPAYMENT AGREEMENT		
Name of Employee:		
Dates of Stuck Not Sick		Total number of hours owed
From	To	
Repayment arrangements: (please provide full details of how Stuck Not Sick will be repaid including the agreed timescale)		
<p>Please note: If Stuck Not Sick is not repaid, the Council reserves the right to make a salary deduction equivalent to the hours owed. Sign below to confirm your agreement to the information set out on this form:</p>		
Name		Date
..... (Employee)	
Repayment Record		
Total number of hours repaid	Date repaid	Balance owed
Line Manager to sign to confirm Stuck Not Sick has been repaid:		
Name		Date
.....	

**One copy of this form to be kept on the employees personal file –
 please send to HR.Operations@southtyneside.gov.uk
 One copy to be kept by the manager responsible for monitoring their hours / work**