



MINUTES OF MEETING OF GOVERNING BOARD

Tuesday 11th November 2025, 7 pm

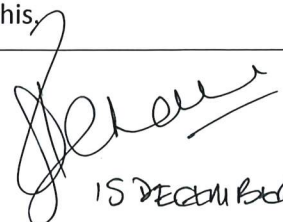
Oathall Community College

Present: Toby Houghton (TDH) Head Teacher; Rowena Chalk (RC) Chair; Brenda Brown (BB) Vice Chair; Nicky Wastie (NW); Carol Mactaggart (CM); John Parry (JP); Richard Carter (CRC); Emily Lomax (EM); Steve Hall (SH).

In Attendance: Laura Griffiths (LGS) Assistant Head Teacher

Minutes: Donna Murdoch (DM) Clerk to Governors.

No	Item
1.	<p>Welcome to EM & SH our two new parent governors.</p> <p>Apologies and absence.</p> <p>VC, SW & JH gave their apologies.</p>
2.	<p>Declarations of interest.</p> <p>None</p>
3.	<p>Senior Leadership Presentation – Enrichment</p> <p>LGS spoke about enrichment and how crucial it is as it enhances learning experiences, fosters creativity, and supports personal development, ultimately preparing students for future success. It has a positive impact on school engagement and attendance. Evidence shows that engaging in enrichment improves young people’s wellbeing, mental health and belonging. Oathall provide the following for the students</p> <ul style="list-style-type: none">• A huge array of trips available for students to attend in every faculty• Competitions throughout the year• Strong extracurricular timetable• Strong careers programme with opportunities for trips and visitors• Engagement in the performing arts is high• More sporting clubs and opportunities than ever before• Student leadership opportunities across all year groups• Extended learning programme• Enrichment days <p>LGS spoke in great detail of all the different types of things available to the students from the list above. All of this is thanks to the staff at the school who go above and beyond to offer this.</p>


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	<p>LGS spoke about the revision sessions aimed at key stage 4 and that they have had to open up more revision rooms to accommodate the demand.</p> <p>A governor asked if this was by demand or that teachers were asking for more. LGS replied that it is a bit of both, but interest appears to be growing year on year and the students want to go to revision classes.</p> <p>The governors gave their thanks to LGS and all the staff involved in providing these opportunities for the students.</p>
4.	<p>Approval of the minutes of the meeting held on Monday 13th October 2025.</p> <p>The minutes of the meeting held on 13th October 2025 were approved and signed as an accurate record of the meeting along with the confidential minutes of the meeting.</p>
5.	<p>Business and finance reports.</p> <p>The business report for the period of September 2025, along with the budget monitoring report for the same period were provided to the governors.</p> <p>The school budget was approved at the finance committee held on 29th April 2025, however this wasn't recorded in the minutes of the FGB held on the 19th May 2025, therefore their recommendations have been brought to this meeting to be recorded that it was discussed and agreed.</p>
6.	<p>Policies to be approved.</p> <p>6.1 Attendance Policy - approved.</p> <p>6.2 Model Pay Policy – to be brought to next month's meeting.</p> <p>6.3 Health & safety Policy - approved.</p> <p>6.4 First Aid Policy - approved.</p> <p>6.5 Fire Safety Policy – approved.</p> <p>6.6 Security Policy – approved.</p> <p>6.7 WSCC Child Protection & Safeguarding Policy – approved in principle but to come back to next month's meeting for ratification.</p>
7.	<p>Reporting to the governing body</p> <p>7.1 Chair</p> <p>RC & JH attended the first Federation of chairs and vice chairs meeting. This will happen before every executive board meeting to try and get more integration between the four governing boards. The next meeting will be in January. The main topic at the meeting was about training and in particular, finance training and disciplinary board training.</p> <p>The staffing pay committee met this evening and the governors were informed of the content of that meeting.</p>
7.	<p>Reporting to the governing body</p> <p>7.2 Head teacher</p> <p>TH provided data on the current student numbers including the in-year admissions and leavers.</p> <p>The new Ofsted framework is now active. Oathall are not expecting an inspection soon but have started work at moving our evaluation over to the new framework which is now subject to 7 categories with 5 grades in the new framework.</p> <p>The new Farm Educational Officer is now in post.</p>



	<p>The school production is between the 3-5 December, tickets are available and the governors are invited to attend this.</p> <p>Carols in the Barn is on the 11 December and this is not a ticketed event. The governors are invited to attend this.</p>
8.	<p>Governor visits and individual reports.</p> <p>SEND meeting (see below).</p>
9.	<p>SEND/Pupil premium update.</p> <p>BB & RC met with Sam Goodyear (SG) on Thursday 23rd October to discuss SEND in the school and the challenges the department is facing with a notable increase in numbers of students being identified as having SEND issues. The new Ofsted framework has identified that there will be a much greater focus on SEND with a specific inclusion evaluation area and emphasis on supporting disadvantaged students and those previously known to social care.</p> <p><i>See Report</i></p>
10.	<p>Actions:</p> <p>(See below).</p>
11.	<p>Training:</p> <p>Reminder to complete training and importance of this training as this still hasn't been completed by all governors.</p>
12.	<p>Any other business.</p> <p>None</p>
13.	<p>Date of next meeting –</p> <p>Tuesday 15th December 2025 at 1900 hours</p>

FGB Meeting Action Log

Meeting at which action raised	Details	Who	Timescale	Completed
14.07.25	<p>Complete NGA training – Effective Financial Governance in Schools.</p> <p>https://www.nga.org.uk/training/directory/effective-financial-governance/</p>	All	13.10.25	
13.10.25	<p>Complete NGA Safeguarding training by 11/11/25</p> <p>https://www.nga.org.uk/training/directory/essential-safeguarding/</p>	All	11.11.25	


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