



## MEETING OF THE FULL GOVERNING BODY

**Monday 28<sup>th</sup> April 2025, 19:00 hours.**

**Present:** Toby Houghton (TDH) Head Teacher; Rowena Chalk (RC) Chair; Nicky Wastie (NW); Carol MacTaggart (CM); Vicky Cobb (VC); Sarah Wild (SW); James Horsman (JH) & Richard Carter (CRC).

**In Attendance:** Laura Gyngell (LCG)

**Minutes:** Donna Murdoch (DM) Clerk to Governors.

1.	<p><b>APOLOGIES FOR ABSENCE</b> Jon Parry, Brenda Brown</p>
2.	<p><b>DECLARATIONS OF INTEREST</b> None</p>
3.	<p><b>SENIOR LEADERSHIP TEAM PRESENTATION</b> (LCG) gave a presentation on 'Inclusion.' The move of the internal suspension room to the main site of the school has been quite impactful in a positive way as it is a much quieter environment where students are not disturbed. (LCG) spoke about the different types of alternative provision activities that are provided on and off site and the success that it is having with students attending school. However, the demand across the county is growing along with the cost implications for this, so further analysis needs to be done in measuring and documenting the impact to make it better and how to make it more cost effective. Alternative provision remains as a strategic objective on Oathall's development plan.</p>
4.	<p><b>APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 24<sup>th</sup> MARCH 2025</b> The minutes of the meeting held on 24<sup>th</sup> March 2025 were approved and signed as an accurate record of the meeting.</p>
5.	<p><b>MATTERS ARISING FROM PREVIOUS MEETINGS</b> None</p>
6.	<p><b>URGENT MATTERS</b> None</p>
7.	<p><b>BUSINESS/FINANCE REPORTS</b> The business report for the end of year 2024 - 2025 with the budget monitoring report for the same period were provided to the governors. A finance meeting had been held prior to the FGB meeting with (JH) present. There were no questions regarding the reports.</p>

8.	<p><b>CHAIRS REPORT</b></p> <p>(RC) is currently working with West Sussex Governors Association. They are not getting any uptake on their training sessions and this will have to be reviewed. (RC) will keep the governors updated.</p> <p>(RC) stated that there will be a parent governor election process before the end of the summer term.</p> <p>There will be a governor's day at Oathall (date to be confirmed) for the governors to look at the school's vision, their roles and responsibilities and a tour of the school.</p>
9.	<p><b>HEAD TEACHERS REPORT</b></p> <p>(TDH) reported on current student numbers and attendance. The analysis of Y11 mock exam data shows an overall positive trend compared to last year's results and specifically for disadvantaged students.</p> <p>A new design and technology teacher has been recruited.</p>
10.	<p><b>SAFEGUARDING</b></p> <p>No reports for this month.</p>
11.	<p><b>DISADVANTAGED &amp; PUPIL PREMIUM STUDENTS</b></p> <p>No reports for this month.</p>
12.	<p><b>POLICIES &amp; PROCEDURES REVIEW</b></p> <ul style="list-style-type: none"> <li>● Curriculum Policy – approved.</li> <li>● Complaints Policy – approved.</li> <li>● Accessibility Plan – approved.</li> <li>● Inclusion &amp; SEND Policy including EAL Inclusion Policy – approved.</li> </ul>
13.	<p><b>GOVERNOR VISITS/STRAND REPORTS</b></p> <p>No reports for this month.</p>
14.	<p><b>ANY OTHER BUSINESS</b></p> <p>Downlands Community School, part of the Federated Schools, has recruited a headteacher, who is currently the deputy head at the school.</p> <p>Governors are invited to an art, photography &amp; £D design exhibition at the Albemarle Centre on Thursday 1s Mat between 4 - 6 pm.</p>
15.	<p><b>DATE &amp; TIME OF NEXT MEETING</b></p> <p><i>Monday 19<sup>th</sup> May at 1900 hours.</i></p>