



MEETING OF THE FULL GOVERNING BODY

Tuesday 12th November 2024, 19:00 hours.

Present: Toby Houghton (TH) Head Teacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Nicky Wastie (NW); Richard Carter (CRC); James Horsman (JH); Jon Parry (JP).

In Attendance: Laura Gyngell (LG)

Minutes: Donna Murdoch (DM) Clerk to Governors.

1.	APOLOGIES FOR ABSENCE Carol MacTaggart, Sarah Wild, Vicky Cobb.
2.	DECLARATIONS OF INTEREST None
3.	SENIOR LEADERSHIP TEAM PRESENTATION (LG) gave a presentation on Safeguarding. (LG) reported that staff are confident in raising concerns and every single concern is actioned. Oathall is part of a group where best practice is being shared with a number of other schools. The governors would like to thank (LG) and her team for the work that they are doing.
4.	APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 14th OCTOBER 2024 The minutes of the meeting held on 14 th October 2024 were approved and signed as an accurate record of the meeting. Confidential Part II minutes of the meeting were also approved and signed as an accurate record of the meeting.
5.	MATTERS ARISING FROM PREVIOUS MEETINGS None
6.	URGENT MATTERS The Pay Committee met earlier this evening, and all recommendations have been accepted for action. WSCC provided a new Model Pay Policy, but amendments need to be made to ensure the policy is specific to Oathall.
7.	BUSINESS/FINANCE REPORTS The business report for the period of October 2024 was provided to the governors. There is no budget monitoring report for this month. Some of the work has been completed including the gutter on the sports hall roof has been replaced. New blinds have been installed in the hall and the scaffolding on the main school building has been taken down.

8.	CHAIRS REPORT (RC) has been having weekly meetings with (TH) and had a performance management meeting with (TH) accompanied by Ron Searle from WSCC. There will be a federation meeting tomorrow which (RC) and (TH) will attend.
9.	HEAD TEACHERS REPORT A report on student numbers will be provided at the next meeting as it has only been three weeks since the last meeting. Year 11 started their mock exams today. A new PE teacher has been recruited due to a member of staff leaving at the end of term. A recruitment process for a new head of year will also take place. Oathall were visited by Steve Bush, Development Officer. He attended some of the lessons whilst he was here and is happy with the progression at Oathall. The school is graded similar to Ofsted and this grade is 2.1 ('upper good'). We are in a good position to progress to the next level. A consultant will attend Oathall early December regarding the school rebuild project. We do not know what the meeting will entail but would like to know the scope and timescale. We need some level of commitment from them. Oathall intend to keep the farm and do not think this will be an issue with the rebuild.
10.	SAFEGUARDING (LG) covered this in the presentation. An action was raised for all governors to read Keeping children safe in education 2023, Part 1 and Part 2 by the next meeting.
11.	DISADVANTAGED & PUPIL PREMIUM STUDENTS (RC) & (BB) met with Assistant Head Teacher Laura Griffiths (LG) on Tuesday 15 th October. They would like to thank (LG) and her team for the amazing work that they are doing to support young people in the school. Pupil Premium students have increased due to the increase in pupil numbers. (LG) has been collaborating with colleagues to help staff have a greater understanding of disadvantaged students and how to assist them. Oathall have chosen Elevate Education to run their study skills programme. Elevate's study skills workshops and seminars are designed to achieve behavioural change amongst students and help them to use and apply the skills they learn. This will be introduced for Year 11.
12.	POLICIES & PROCEDURES REVIEW <ul style="list-style-type: none"> • Attendance Policy – approved. • Health & Safety Policy – approved. • Fire Safety Policy – approved. • First Aid Policy – approved. • Photography & Filming Policy – approved. • Security Policy – approved. • Model Pay Policy – approved in principle pending some amendments to ensure the policy is specific to Oathall.
13.	GOVERNOR VISITS/STRAND REPORTS <i>None</i>
14.	ANY OTHER BUSINESS A reminder of the training and information sessions provided by WSCC.

15.	DATE & TIME OF NEXT MEETING <i>Monday 9th December at 1900 hours.</i>
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FGB meeting action log

Meeting at which action raised	Details	Who	Timescale	Completed
12.11.24	Read Part 1 and Part 2 of "Keeping children safe in education 2024".	All	09.12.24	