



MEETING OF THE FULL GOVERNING BODY

Monday 14th October 2024, 19:00 hours.

Present: Toby Houghton (TH) Head Teacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Nicky Wastie (NW); Carol MacTaggart (CM); Sarah Wild (SW); Richard Carter (CRC); Vicky Cobb (VC); Jon Parry (JP).

In Attendance: Faye Hatchard (FHD)

Minutes: Donna Murdoch (DM) Clerk to Governors.

1.	APOLOGIES FOR ABSENCE <i>James Horsman</i>
2.	DECLARATIONS OF INTEREST None
3.	<p>SENIOR LEADERSHIP TEAM PRESENTATION</p> <p>(FHD) gave a presentation on Quality of Education. Their focus was on two objectives -</p> <ol style="list-style-type: none"> 1. quality first adaptive teaching that is consistently implemented across the whole school and 2. outstanding teaching and learning evaluated by effective, impactful, and adaptive QA strategies. <p>The middle leader's group were given an exercise which asked for their ideas and suggestions. They were also asked to respond to three questions – what they would keep, what would they adjust and what would they scrap. This was a positive exercise which has provided a lot of information which the school can focus on to make improvements. The next steps will be to obtain stakeholder feedback and suggestions, an external audit by Steve Bush, improvement officer, and research with the Federation to see what they do.</p>
4.	<p>APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 9th September 2024</p> <p>The minutes of the meeting held on 9th September 2024 were approved and signed as an accurate record of the meeting. Confidential Part II minutes of the meeting were also approved and signed as an accurate record of the meeting.</p>
5.	MATTERS ARISING FROM PREVIOUS MEETINGS None
6.	URGENT MATTERS None
7.	<p>BUSINESS/FINANCE REPORTS</p> <p>The business report for the period of August/September 2024 along with the budget monitoring report for the same period were provided to the governors.</p>

	There were no further comments or questions from the governors in relation to these reports.																																																																																																																
8.	<p>CHAIRS REPORT</p> <p>(RC) continues to hold weekly meetings with (TH). (BB) attended the Federation meeting on behalf of (RC) at Imberhorne. They have signed the Memorandum of Understanding and the Federation plan, where each school takes away part of the plan to work on. It was agreed that deputy chairs can attend if the chair cannot, and schools will take it in turns to host the day.</p> <p>(RC) has signed up for a behavioural seminar in December. (RC) reported that she has been asked to be part of the WSCC regional SEND panel.</p>																																																																																																																
9.	<p>HEAD TEACHERS REPORT</p> <p>1. Student numbers</p> <table><tr><th></th><th>Total IY Admissions 24-25</th><th>Local school transfer</th><th>Moved from another area</th><th>Overseas</th><th>Nos on Roll (06/09/24)</th><th>PAN/CAP</th></tr><tr><td>Year 7</td><td>2</td><td></td><td>1</td><td>1</td><td>280</td><td>279</td></tr><tr><td>Year 8</td><td></td><td></td><td></td><td></td><td>269</td><td>270</td></tr><tr><td>Year 9</td><td>6</td><td>1</td><td>1</td><td>4</td><td>267</td><td>270</td></tr><tr><td>Year 10</td><td>4</td><td></td><td></td><td>4</td><td>254</td><td>255</td></tr><tr><td>Year 11</td><td></td><td></td><td></td><td></td><td>233</td><td>235</td></tr><tr><td>Total</td><td>12</td><td>1</td><td>2</td><td>9</td><td>1303</td><td>1309</td></tr></table> <table><tr><th></th><th>Total Leavers 24-25</th><th>Local or specialist school transfer</th><th>Moved to another area / Overseas</th><th>EHE</th><th>PEx</th></tr><tr><td>Year 7</td><td>1</td><td></td><td>1</td><td></td><td></td></tr><tr><td>Year 8</td><td>4</td><td>4</td><td></td><td></td><td></td></tr><tr><td>Year 9</td><td>5</td><td>1</td><td>4</td><td></td><td></td></tr><tr><td>Year 10</td><td>3</td><td>2</td><td>1</td><td></td><td></td></tr><tr><td>Year 11</td><td>3</td><td></td><td>3</td><td></td><td></td></tr><tr><td>Total</td><td>16</td><td>7</td><td>9</td><td>0</td><td>0</td></tr></table> <p>2. Attendance %</p> <table><tr><th></th><th>Attendance (%)</th><th>Persistent Absence (%)</th></tr><tr><td>Overall</td><td>94.1</td><td>15.3</td></tr><tr><td>Y7</td><td>97.5</td><td>7.1</td></tr><tr><td>Y8</td><td>94.3</td><td>15.9</td></tr><tr><td>Y9</td><td>91.0</td><td>24.0</td></tr><tr><td>Y10</td><td>94.3</td><td>12.9</td></tr><tr><td>Y11</td><td>93.1</td><td>17.1</td></tr></table>		Total IY Admissions 24-25	Local school transfer	Moved from another area	Overseas	Nos on Roll (06/09/24)	PAN/CAP	Year 7	2		1	1	280	279	Year 8					269	270	Year 9	6	1	1	4	267	270	Year 10	4			4	254	255	Year 11					233	235	Total	12	1	2	9	1303	1309		Total Leavers 24-25	Local or specialist school transfer	Moved to another area / Overseas	EHE	PEx	Year 7	1		1			Year 8	4	4				Year 9	5	1	4			Year 10	3	2	1			Year 11	3		3			Total	16	7	9	0	0		Attendance (%)	Persistent Absence (%)	Overall	94.1	15.3	Y7	97.5	7.1	Y8	94.3	15.9	Y9	91.0	24.0	Y10	94.3	12.9	Y11	93.1	17.1
	Total IY Admissions 24-25	Local school transfer	Moved from another area	Overseas	Nos on Roll (06/09/24)	PAN/CAP																																																																																																											
Year 7	2		1	1	280	279																																																																																																											
Year 8					269	270																																																																																																											
Year 9	6	1	1	4	267	270																																																																																																											
Year 10	4			4	254	255																																																																																																											
Year 11					233	235																																																																																																											
Total	12	1	2	9	1303	1309																																																																																																											
	Total Leavers 24-25	Local or specialist school transfer	Moved to another area / Overseas	EHE	PEx																																																																																																												
Year 7	1		1																																																																																																														
Year 8	4	4																																																																																																															
Year 9	5	1	4																																																																																																														
Year 10	3	2	1																																																																																																														
Year 11	3		3																																																																																																														
Total	16	7	9	0	0																																																																																																												
	Attendance (%)	Persistent Absence (%)																																																																																																															
Overall	94.1	15.3																																																																																																															
Y7	97.5	7.1																																																																																																															
Y8	94.3	15.9																																																																																																															
Y9	91.0	24.0																																																																																																															
Y10	94.3	12.9																																																																																																															
Y11	93.1	17.1																																																																																																															

3. Suspensions / exclusions

Academic year to date

Suspensions	5 x half day 8 x one day 1 x 1.5 day 1 x two days
Permanent exclusions	0

4. Open evening / School tours

The open evening took place on 19th September. There were three presentations in the hall, all of which were well attended. Feedback from staff and visitors was extremely positive, especially about the high numbers of students who volunteered to help.

5. INSET Day

INSET day was on 20th September and was used to conduct most of the appraisal review meetings for teachers. Following this pay recommendations have been received so that these can be collated and considered for the 31 October deadline.

6. National poetry day

This was celebrated with a poetry open mic session in the library at lunchtime on 3rd October. The library was full, and time did not allow all students to read their poems. Further sessions are planned to give all students the opportunity to participate.

7. Extended Learning Day 1

This takes place on 9th October and involves all year groups taking part in extended activities throughout the last two lessons of the day.

The roof is complete, and the scaffolding will be taken down during half term.

10. SAFEGUARDING

All governors are to complete the safeguarding training, and this will be arranged for next month.

11. PUPIL PREMIUM/SEND

(RC) and (BB) have two meetings arranged to discuss pupil premium and SEND matters.

12. POLICIES & PROCEDURES REVIEW

- Community Wellbeing Policy – approved.
- Managing Serial & Unreasonable Complaints – approved.
- Offsite Educational Visits Protocol – approved.

	<ul style="list-style-type: none"> • Outdoor Education & Offsite Education Policy – approved. • Safeguarding & Child Protection Policy 2024 – approved. • Approval of Instrument of government of the governing body. This was agreed by all governors.
13.	GOVERNOR VISITS/STRAND REPORTS None.
14.	ACTIONS ARISING FROM PREVIOUS MEETINGS All actions have been completed and no further actions were raised.
15.	ANY OTHER BUSINESS None.
16.	DATE & TIME OF NEXT MEETING <i>Tuesday 12th November at 1900 hours.</i>