



OATHALL COMMUNITY COLLEGE MEETING OF THE FULL GOVERNING BODY

Minutes of a meeting held on 20th May 2024

Present: Eddie Rodriguez (ERZ) Head teacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Jon Parry (JP); Nickie Wastie (NW); Carol MacTaggart (CM); Sarah Wild (SW); Vicky Cobb (VC); Toby Houghton (TH); Jo Godbolt (JG).

In Attendance: Laura Griffiths (LGS)

Minutes: Donna Murdoch (DM) Clerk to Governors.

1	APOLOGIES FOR ABSENCE James Horsman & Richard Carter												
2	DECLARATIONS OF INTEREST None.												
3	SLT PRESENTATION (LGS) provided a presentation on Reporting. The presentation was in relation to students reports and the changes that are being made because of feedback from parents, students, and staff. Examples of the new reports were shown to the governors who supported the changes.												
4	APPROVAL OF MINUTES OF THE MEETING HELD ON 29th April 2024 The minutes of the meeting held on the 29 th of April 2024 were approved and signed as an accurate record of the meeting. Confidential Part II minutes of the meeting on the 29 th of April 2024 were also approved and signed as an accurate record of the meeting.												
5	MATTERS ARISING FROM PREVIOUS MEETINGS None												
6	URGENT MATTERS None.												
7	BUSINESS REPORT Budget approval was given in relation to the following – <table> <tr> <td>Budget revenue & capital funding</td><td>£7,944,434.30</td></tr> <tr> <td>Budget expenditure allocation to cost centres</td><td>£7,944,434.30</td></tr> </table>	Budget revenue & capital funding	£7,944,434.30	Budget expenditure allocation to cost centres	£7,944,434.30								
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8	CHAIR'S REPORT (RC) spoke of the forthcoming recruitment process for the deputy head teacher. (RC) and (ERZ) attended an information event in Chichester on 8th May to present on federating schools. The head and chair of Downlands spoke at a similar event in Horsham the following day.												
9	HEADTEACHER'S REPORT Student Matters Current student numbers: <table> <tr> <td>Year 7</td><td>273</td></tr> <tr> <td>Year 8</td><td>265</td></tr> <tr> <td>Year 9</td><td>253</td></tr> <tr> <td>Year 10</td><td>234</td></tr> <tr> <td>Year 11</td><td>236</td></tr> <tr> <td>Total</td><td>1261 (+5)</td></tr> </table>	Year 7	273	Year 8	265	Year 9	253	Year 10	234	Year 11	236	Total	1261 (+5)
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	<p>Attendance</p> <p>Current Attendance (Year to date) 92.4% (91.2% National)</p> <p>Persistent Absence 19.3% (25% National)</p> <p>These attendance figures continue to show a slight improvement (0.1%) to that reported in the last FGB. Whole school PA has fallen from 21% to 19.3%.</p> <p>Note that student numbers have again crept up to 1261 from 1256 last month.</p> <p>Student numbers are projected to be circa 1300 in September. Final visits to schools are taking place ahead of the student induction day on 3rd July (followed by parents' induction evening on 10th July). Additional inductions sessions have also been organised as usual, for identified students.</p> <p>Since our last meeting, students have attended the ASMP Maths challenge at Ardingly College with individuals being placed 1st and 3rd. Two students (year 11 (German) and year 8 (Spanish)) also received commendations for their performance in the Anthea Bell translation competition held at Oxford University.</p> <p>Fifty-five students head off to Ypres this Thursday and Friday.</p> <p>My thanks to all staff involved in providing these enriching experiences for Oathall students.</p> <p>Year 10 internal examinations finished well in time for the full examination session which is now well underway. No issues to report on this; all seems to be going as planned. GCSE language oral examinations successfully completed too.</p>
10	<p>SAFEGUARDING</p> <p>(BB) & (VC) to meet with Laura Gyngell on 6th June.</p>
11	<p>PUPIL PREMIUM MATTERS</p> <p>Further meetings to be arranged before the end of the school year.</p>
12	<p>POLICY AND PROCEDURES REVIEW</p> <p>None to be approved.</p>
13	<p>GOVERNORS VISITS AND INDIVIDUAL REPORTS</p> <p>(CM) and (JP) to meet regarding strand 3 – personal development on 10th June.</p> <p>(NW) has been invigilating during the exams.</p> <p>(BB) has been part of the recruitment process for a PE teacher.</p>
14	<p>ANY OTHER BUSINESS</p> <p>None.</p>
	<p><i>The meeting closed at 2030 hours.</i></p>
15	<p>DATE & TIME OF NEXT MEETING</p> <p>The date of the next meeting is Monday 24TH June 2024 at 1900 hours.</p>

Distribution: Governing Body, Head's PA.