

## OATHALL COMMUNITY COLLEGE MEETING OF THE FULL GOVERNING BODY

## Minutes of a meeting held on 18<sup>th</sup> March 2024

	Present: Eddie Rodriguez (ERZ) Headteacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Jon Parr Nicky Wastie (NW); Carol MacTaggart (CM); Sarah Wild (SW); Vicky Cobb (VC); James Horsman (JH). In Attendance: Toby Houghton (TH)					
	Minutes: Donna Murdoch (DM) Clerk to Governors.					
1	APOLOGIES FOR ABSENCE					
	Richard Carter					
2	DECLARATIONS OF INTEREST None.					
3	<b>SLT PRESENTATION</b> (TH) provided a presentation on Curriculum Plans, showing the subjects available for each year group. (TH) spoke about students that had taken Italian as a second language and the wide spectrum of subjects available as their options. This was also identified in the Ofsted report that "Oathall offers a broad choice of appropriate academic subjects".					
4	APPROVAL OF MINUTES OF THE MEETING HELD ON 15 <sup>th</sup> January 2024 The minutes of the meeting held on the 20 <sup>th</sup> of February 2024 were approved and signed as an accurate record of the meeting. Confidential Part II minutes of the meeting on the 20 <sup>th</sup> of February 2024 were also approved and signed as an accurate record of the meeting.					
5	MATTERS ARISING FROM PREVIOUS MEETINGS None.					
6	URGENT MATTERS None.					
7	BUSINESS REPORT A report was provided for February 2024.					
8	CHAIR'S REPORT (RC) recently attended a seminar where Steve Bush, Senior Education Advisor, WSCC provided a presentation on attendance. There was a discussion about the loss of Educational Welfare Officers and how schools were trying to replicate this.					
	(RC) would be involved in the tour of the school this week for potential head teacher applicants.					
	(RC) reported on the 2024 -2025 Finance Committee meeting.					

9	HEADTEACHER	'S REPORT				
	Student Matters					
	Current student numbers:					
	Year 7	272				
	Year 8	264				
	Year 9	248				
	Year 10	235				
	Year 11	235				
	Total	1254				
	Attendance					
		ance (Year to date)	92.4% (91.1% National)			
	Persistent Abse	ence	21% (26% National)			
	These attendance figures show a slight improvement to that reported at the last FGB.					
	A year 7 consultation evening was held (last week) for parents.					
	Students have been involved in amongst other things, History trips to London, a Maths trip, a Maths celebration of PI day and "Oathall Youth Speaks" public speaking competition.					
	The year 9 Options process is underway with the processing of individual choices now being undertaken.					
	General The Federation Joint Committee meeting took place at Oathall last week. Updates for the current strands of the development plan were shared and new areas for future development were agreed. INSET day planning is well underway, various joint meetings have taken place, including most recently the four behaviour leads. The deputy group will meet later this week. The cross federation coaching model is proceeding well. The federation website remains under development.					
10	SAFEGUARDING None.	G				
11	PUPIL PREMIUM MATTERS None.					
12	POLICY AND PROCEDURES REVIEW					
	12.1 SENID Information Papart Approved					
	12.1 SEND Information Report - Approved.					
	12.2 Equality & Diversity Policy – Approved.					
	12.3 Curriculum Policy – Approved.					
		xam Internal Appeals Polic				
13	GOVERNORS V	ISITS AND INDIVIDUAL REP	ORTS			
	(BB) met with Faye Hatchard (FH) as part of the Strand visiting programme. They discussed					
	staff wellbeing.					
L	_					

14	ANY OTHER BUSINESS The governors would like to thank all the people, including the students involved in the "Oathall Youth Speaks" public speaking competition. It was clear how much hard work had gone into this.		
	Information for Finance training for governors by WSCC. <u>School Finance: An introduction to the School Budget   West Sussex Services for Schools</u> <u>School Finance: Planning, Monitoring &amp; Compliance   West Sussex Services for Schools</u> All governors are to complete the Prevent Training (details have been circulated) and submit their certificates to the Clerk.		
	The meeting closed at 2030 hours.		
15	DATE & TIME OF NEXT MEETING The date of the next meeting is Monday 29 <sup>TH</sup> April 2024 at 1900 hours.		

Distribution: Governing Body, Head's PA.

## FGB meeting action log

Meeting at which action raised	Details	Who	Timescale	Update
18.03.24	Governors to complete PREVENT training.	All	29.04.24	