



# OATHALL COMMUNITY COLLEGE MEETING OF THE FULL GOVERNING BODY

**Minutes of a meeting held on 18<sup>th</sup> March 2024**

**Present:** Eddie Rodriguez (ERZ) Headteacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Jon Parry (JP); Nicky Wastie (NW); Carol MacTaggart (CM); Sarah Wild (SW); Vicky Cobb (VC); James Horsman (JH).

**In Attendance:** Toby Houghton (TH)

**Minutes:** Donna Murdoch (DM) Clerk to Governors.

1	<b>APOLOGIES FOR ABSENCE</b> Richard Carter	
2	<b>DECLARATIONS OF INTEREST</b> None.	
3	<b>SLT PRESENTATION</b> (TH) provided a presentation on Curriculum Plans, showing the subjects available for each year group. (TH) spoke about students that had taken Italian as a second language and the wide spectrum of subjects available as their options. This was also identified in the Ofsted report that "Oathall offers a broad choice of appropriate academic subjects".	
4	<b>APPROVAL OF MINUTES OF THE MEETING HELD ON 15<sup>th</sup> January 2024</b> The minutes of the meeting held on the 20 <sup>th</sup> of February 2024 were approved and signed as an accurate record of the meeting. Confidential Part II minutes of the meeting on the 20 <sup>th</sup> of February 2024 were also approved and signed as an accurate record of the meeting.	
5	<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b> None.	
6	<b>URGENT MATTERS</b> None.	
7	<b>BUSINESS REPORT</b> A report was provided for February 2024.	
8	<b>CHAIR'S REPORT</b> (RC) recently attended a seminar where Steve Bush, Senior Education Advisor, WSCC provided a presentation on attendance. There was a discussion about the loss of Educational Welfare Officers and how schools were trying to replicate this.  (RC) would be involved in the tour of the school this week for potential head teacher applicants.  (RC) reported on the 2024 -2025 Finance Committee meeting.	



14	<p><b>ANY OTHER BUSINESS</b></p> <p>The governors would like to thank all the people, including the students involved in the “Oathall Youth Speaks” public speaking competition. It was clear how much hard work had gone into this.</p> <p>Information for Finance training for governors by WSCC.  <a href="#">School Finance: An introduction to the School Budget   West Sussex Services for Schools</a>  <a href="#">School Finance: Planning, Monitoring &amp; Compliance   West Sussex Services for Schools</a></p> <p>All governors are to complete the Prevent Training (details have been circulated) and submit their certificates to the Clerk.</p>	
	<i>The meeting closed at 2030 hours.</i>	
15	<p><b>DATE &amp; TIME OF NEXT MEETING</b></p> <p>The date of the next meeting is Monday 29<sup>TH</sup> April 2024 at 1900 hours.</p>	

Distribution: Governing Body, Head's PA.

#### **FGB meeting action log**

Meeting at which action raised	Details	Who	Timescale	Update
18.03.24	Governors to complete PREVENT training.	All	29.04.24	