



OATHALL COMMUNITY COLLEGE MEETING OF THE FULL GOVERNING BODY

Minutes of a meeting held on 20th February 2024

<p>Present: Eddie Rodriguez (ERZ) Headteacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Richard Carter (CRC); Jon Parry (JP); Nickie Wastie (NW); Carol MacTaggart (CM); James Horsman (JH).</p> <p>In Attendance: Laura Gyngell (LG)</p> <p>Minutes: Donna Murdoch (DM) Clerk to Governors.</p>		
1	<p>APOLOGIES FOR ABSENCE Vicky Cobb and Sarah Wild.</p>	
2	<p>DECLARATIONS OF INTEREST None.</p>	
3	<p>SLT PRESENTATION (LG) provided an inclusion update and explained the two facilities provided for students. The Albemarle is a rehabilitative programme for students who are not making progress on the main site due to disengagement. The length of time a student is placed in the Albemarle is decided via consultation between the pastoral/inclusion team & parents. The Inclusion Room is for students who need a timeout from the main sight for 1-2 days. Students are supported to work independently and are given the opportunity to be reflective regarding the events leading to their placement in the Inclusion Room. (LG) explained the types of alternative provisions provided for the students such as life skills, boxing, forest school, etc.</p>	
4	<p>APPROVAL OF MINUTES OF THE MEETING HELD ON 15th January 2024 The minutes of the meeting held on the 15th of January 2024 were approved and signed as an accurate record of the meeting. Confidential Part II minutes and Part IIA minutes of the meeting on the 15th of January 2024 were also approved and signed as an accurate record of the meeting.</p>	
5	<p>MATTERS ARISING FROM PREVIOUS MEETINGS None.</p>	
6	<p>URGENT MATTERS (RC) informed the board that she had received the formal resignation of Eddie Rodriguez, Headteacher. A formal discussion took place regarding the recruitment of a new headteacher and the timeline to complete this.</p>	
7	<p>BUSINESS REPORT A report was provided for January 2024.</p>	

8	CHAIR'S REPORT (RC) attended a Federation Meeting and stated that the website is now up and running but just needs content adding. There will be a Federation Meeting at Oathall in two weeks' time.	
9	HEADTEACHER'S REPORT Students returned after their half-term breaks this morning. Student Matters Current student numbers: Year 7 266 Year 8 264 Year 9 249 Year 10 237 Year 11 234 Total 1250 Attendance Current Attendance (Year to date)	

	<p>(ERZ) along with many members of staff, attended the funeral service of former Oathall colleague Adrienne Stockley during the half-term break. Adrienne was an outstanding teacher of modern languages in the school from 2013 to 2021 before leaving to work abroad.</p> <p>General</p> <p>The Federation Joint Committee meeting took place at Imberhorne. They discussed the future of the Federation as well as current developments.</p> <p>INSET day planning is well underway, various joint meetings have taken place also. The cross-federation coaching model is proceeding well. A lot of work has also been done on the new Federation Website. The next meeting will be at Oathall in March.</p>	
10	<p>SAFEGUARDING</p> <p>None.</p>	
11	<p>PUPIL PREMIUM MATTERS</p> <p>None.</p>	
12	<p>POLICY AND PROCEDURES REVIEW</p> <p>12.1 Governors Expense Policy - Approved. 12.2 Gambia Trip 2025 – Approved. 12.3 Early Career Teachers Policy – Approved. 12.4 SEND Information Report – to be amended and brought to the next governors meeting.</p>	
13	<p>GOVERNORS VISITS AND INDIVIDUAL REPORTS</p> <p>(BB) attended the Independent Panel Review training in relation to an appeal of an exclusion and shared valuable information that came from the training.</p>	
14	<p>ANY OTHER BUSINESS</p> <p>None.</p>	
	<p><i>The meeting closed at 2030 hours.</i></p>	
15	<p>DATE & TIME OF NEXT MEETING</p> <p>The date of the next meeting is Monday 18TH March 2024 at 1900 hours.</p>	

Distribution: Governing Body, Head's PA.

FGB meeting action log

Meeting at which action raised	Details	Who	Timescale	Update
11.12.23	Governors to read the new Pupil Premium Policy.	All	15.01.24	Completed