

# OATHALL COMMUNITY COLLEGE MEETING OF THE FULL GOVERNING BODY

## Minutes of a meeting held on 20th February 2024

Present: Eddie Rodriguez (ERZ) Headteacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Richard Carter (CRC); Jon Parry (JP); Nickie Wastie (NW); Carol MacTaggart (CM); James Horsman (JH). In Attendance: Laura Gyngell (LG) Minutes: Donna Murdoch (DM) Clerk to Governors. **APOLOGIES FOR ABSENCE** Vicky Cobb and Sarah Wild. **DECLARATIONS OF INTEREST** None. **SLT PRESENTATION** (LG) provided an inclusion update and explained the two facilities provided for students. The Albemarle is a rehabilitative programme for students who are not making progress on the main site due to disengagement. The length of time a student is placed in the Albemarle is decided via consultation between the pastoral/inclusion team & parents. The Inclusion Room is for students who need a timeout from the main sight for 1-2 days. Students are supported to work independently and are given the opportunity to be reflective regarding the events leading to their placement in the Inclusion Room. (LG) explained the types of alternative provisions provided for the students such as life skills, boxing, forest school, etc. APPROVAL OF MINUTES OF THE MEETING HELD ON 15th January 2024 The minutes of the meeting held on the 15<sup>th</sup> of January 2024 were approved and signed as an accurate record of the meeting. Confidential Part II minutes and Part IIA minutes of the meeting on the 15th of January 2024 were also approved and signed as an accurate record of the meeting. MATTERS ARISING FROM PREVIOUS MEETINGS None. **URGENT MATTERS** (RC) informed the board that she had received the formal resignation of Eddie Rodriguez, Headteacher. A formal discussion took place regarding the recruitment of a new headteacher and the timeline to complete this. **BUSINESS REPORT** A report was provided for January 2024.

#### CHAIR'S REPORT

(RC) attended a Federation Meeting and stated that the website is now up and running but just needs content adding. There will be a Federation Meeting at Oathall in two weeks' time.

#### 9 **HEADTEACHER'S REPORT**

Students returned after their half-term breaks this morning.

#### **Student Matters**

Current student numbers:

 Year 7
 266

 Year 8
 264

 Year 9
 249

 Year 10
 237

 Year 11
 234

 Total
 1250

#### Attendance

Current Attendance (Year to date) 92.3% (91.2% National)
Persistent Absence 22% (26% National)

(ERZ) informed the governors that student numbers have now crept up to 1250 and to note that this includes thirty-two new starters since September (3 more are in progress).

Oathall has agreed to take nine over PAN for this year's entry. A 10-form entry pattern is being modelled for this year group.

Since the last meeting, a year 8 information evening was held to offer parents further guidance about the year ahead.

Students have been involved in a Science Live trip to Brighton, a skiing trip to Austria and Youth Speaks public speaking.

(ERZ) would like to thank those staff involved in our successful Ski trip, Rosie Lord, Annie Murray, Jo Grimwood-Read, Michaela Schofield, Victoria Pringle, and Andrew Beckett.

Year 9 Options process is about to get formally underway. Students have recently been involved in sessions (as part of extended learning day) to get a taste of new subjects as well as a careers event. Options evening this Thursday is to be followed by a parent consultation event next week. Options numbers will inform final staffing arrangement for 2024/25.

(ERZ) attended the Holocaust Memorial event on 26th January. Twenty year 9 students attended a brief ceremony at the war memorial at Muster Green followed by a reception and presentation at the Town Hall. Here, their special artwork was on display. Thanks to Caroline Edwards and Jo Smith-Hashim.

#### Staff Matters

The term started yesterday with an INSET day for staff and the focus was on developing writing skills.

	(ERZ) along with many members of staff, attended the funeral service of former Oathall colleague Adrienne Stockley during the half-term break. Adrienne was an outstanding teacher of modern languages in the school from 2013 to 2021 before leaving to work abroad.	
	General The Federation Joint Committee meeting took place at Imberhorne. They discussed the future of the Federation as well as current developments.	
	INSET day planning is well underway, various joint meetings have taken place also. The cross-federation coaching model is proceeding well. A lot of work has also been done on the new Federation Website. The next meeting will be at Oathall in March.	
10	SAFEGUARDING None.	
11	PUPIL PREMIUM MATTERS None.	
12	POLICY AND PROCEDURES REVIEW	
	<ul> <li>12.1 Governors Expense Policy - Approved.</li> <li>12.2 Gambia Trip 2025 – Approved.</li> <li>12.3 Early Career Teachers Policy – Approved.</li> <li>12.4 SEND Information Report – to be amended and brought to the next governors meeting.</li> </ul>	
13	GOVERNORS VISITS AND INDIVIDUAL REPORTS	
	(BB) attended the Independent Panel Review training in relation to an appeal of an	
	exclusion and shared valuable information that came from the training.	
14	ANY OTHER BUSINESS	
	None.	
	The meeting closed at 2030 hours.	
15	DATE & TIME OF NEXT MEETING	
	The date of the next meeting is Monday 18 <sup>TH</sup> March 2024 at 1900 hours.	

Distribution: Governing Body, Head's PA.

### FGB meeting action log

Meeting at which action raised	Details	Who	Timescale	Update
11.12.23	Governors to read the new Pupil Premium Policy.	All	15.01.24	Completed