



# OATHALL COMMUNITY COLLEGE MEETING OF THE FULL GOVERNING BODY

**Minutes of a meeting held on 15<sup>th</sup> January 2024**

**Present:** Eddie Rodriguez (ERZ) Headteacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Richard Carter (CRC); Vicky Cobb (VC); Jon Parry (JP); Nickie Wastie (NW); Sarah Wild (SW); Carol MacTaggart (CM); James Horsman (JH).

**In Attendance:** Laura Griffiths (LG)

**Minutes:** Donna Murdoch (DM) Clerk to Governors.

1	<b>APOLOGIES FOR ABSENCE</b> None.	
2	<b>DECLARATIONS OF INTEREST</b> None.	
3	<b>SLT PRESENTATION</b> (LG) provided a presentation on Disadvantaged Children and Enrichment. The presentation provided a detailed programme of what is being provided for the students offering a range of high quality extra curriculum activities to boost wellbeing, behaviour, attendance and aspiration. Pupil premium students will be encouraged and supported to participate. Q: What framework is available for students that are academically above average? A: Oathall are looking to launch the Level 2 Higher Projects Qualification which requires students to carry out research on a topic that they've chosen that isn't covered by their other qualifications. They then use this research to produce a written report and, in the case of practical projects, an artefact or a production.	
4	<b>APPROVAL OF MINUTES OF THE MEETING HELD ON 11<sup>th</sup> DECEMBER 2023</b> The minutes of the meeting held on the 11 <sup>th</sup> of December 2023 were approved and signed as an accurate record of the meeting. Confidential Part II minutes of the meeting on the 11 <sup>th</sup> of December 2023 were also approved and signed as an accurate record of the meeting.	
5	<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b> Action from the last meeting - Governors to read the new Pupil Premium Policy on the website has been carried over to the next meeting due to some issues in accessing the policy.	
6	<b>URGENT MATTERS</b> <i>See Part IIA minutes.</i>	
7	<b>BUSINESS REPORT</b> A report was provided for the period November – December 2023.	



13	<b>SAFEGUARDING</b> Report provided by BB of meeting with Laura Gyngell (Designated Safeguarding Lead) on January 11 <sup>th</sup> 2024.	
14	<b>PUPIL PREMIUM MATTERS</b> Covered by presentation provided by (LG)	
15	<b>POLICY AND PROCEDURES REVIEW</b>  12.1 Freedom of Information Policy - Approved. 12.2 Data Protection – Approved.	
16	<b>GOVERNORS VISITS AND INDIVIDUAL REPORTS</b> Strand 3 Personal Development The first Strand three meeting for the academic year took place at the school on November 29 <sup>th</sup> 2023. (CM) and (JP) met with (FHD) and (ZF) to discuss the goals of the Personal Development Strand as set out in the College Development Plan (CDP) for this academic year. The meeting focused primarily on an overview of this Strand's objectives for the current academic year, namely the embedding of the Oathall Community Values through character education. These 6 values (respect, equality, resilience, independence, positivity and confidence) are seen as important qualities in the personal development and character education of students through the school.	
17	<b>ANY OTHER BUSINESS</b> Governors were informed of the renewal of the NGA membership. WSCC Governors training dates were provided to the Governors.  BB stated that she has reviewed the whole Oathall website as a result of the annual review for what maintained schools should publish online. BB reported that there were only two small amendments which have been completed and confirmed that Oathall are compliant with the policy.	
	<i>The meeting closed at 21:00 hours.</i>	
18	<b>DATE &amp; TIME OF NEXT MEETING</b> The date of the next meeting is Tuesday 20 <sup>TH</sup> February 2024 at 1900 hours.	

Distribution: Governing Body, Head's PA.

#### FGB meeting action log

Meeting at which action raised	Details	Who	Timescale	Update
11.12.23	Governors to read the new Pupil Premium Policy.	All	15.01.24	Extended to 20.02.24