



# OATHALL COMMUNITY COLLEGE MEETING OF THE FULL GOVERNING BODY

Minutes of a meeting held on 11<sup>th</sup> December 2023

**Present:** Eddie Rodriguez (ERZ) Head teacher; Rowena Chalk (RC) Chair; Brenda Brown (BB); Jon Parry (JP); Nickie Wastie (NW); Sarah Wild (SW); Carol MacTaggart (CM); James Horsman (JH); Richard Carter (CRC).

**Minutes:** Donna Murdoch (CF) Clerk to Governors.

1	<b>APOLOGIES FOR ABSENCE</b> Vicky Cobb.	
2	<b>DECLARATIONS OF INTEREST</b> None.	
3	<b>SLT PRESENTATION</b> (ERZ) presented on Attendance and Behaviour.	
4	<b>APPROVAL OF MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> OCTOBER 2023</b> Minutes of the meeting held on the 13 <sup>th</sup> of November was approved and signed as an accurate record of the meeting. Confidential Part II minutes of the meeting on the 13 <sup>th</sup> of November was also approved and signed as an accurate record of the meeting.	
5	<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b> None.	
6	<b>URGENT MATTERS</b> None.	
7	<b>BUSINESS REPORT</b> The approved three-year budget report for the Local Authority was shared with the Governor's.	
8	<b>CHAIR'S REPORT</b> Following on from (BB's) meeting last month to discuss SEND, (RC) met with Sam Goodyear (SG) and Jill Garraway (JG). (RC) will ask (VC) to meet with them in the new year to share best practice and implement support mechanisms for them due to the nature of their work.  (RC) and (JP) met with the Estates Manger regarding Health & Safety and will provide a report for the next meeting.  (RC) thanked all the staff, students, and parents for their support in providing the excellent performance "We Will Rock You."	
9	<b>ACADEMY/LOCALITY ISSUES</b> None.	

*[Signature]*  
15 JAN 24

## 10 HEADTEACHER'S REPORT

### Student Matters

Current student numbers:

Year 7	264
Year 8	264
Year 9	248
Year 10	237
Year 11	235
Total	1248

### General

The Year 10 mock examinations concluded successfully at the beginning of the month. Feedback from students and staff involved has been positive in terms of using the sports hall as our new venue. The carpet matting has been effective as has the PA system. Language examinations did not present the difficulties we had imagined. The solution to the storage of bags during the exams also proved effective.

Thank you to Tracey Andrews for her dedication and that of all involved.

A formal grade release will be undertaken with the year 11 on their return in January.

Reports will be issued this week to parents for those parents with children in years 7 to 10.

A review has taken place of the school's rewards system and the results of this have been shared with stakeholders. It is expected that this will bring further clarity into the system and offer a greater sense of progression as children move through the school.

As an example, I will be meeting with year 11 students who have achieved all A1's in their recent reports for a breakfast brunch on Wednesday. I have also met with students who have achieved great things on a wider stage (National Taekwondo and Southern Cricket Team) to sign our book of achievement.

We still await the West Sussex County Council options appraisal on the caretaker's cottage.

Following guidance from West Sussex County Council, we will raise the cost of school meals from £2.70 to £3.00 from January.

The school production took place last week; thank you to all governors who were able to attend. Without question, this was the most ambitious production we have put together. Lighting, staging, and sound was a significant step forward for us. I would like to publicly thank Lucy Somers for her leadership and for all those involved, parents and staff members for making this such a success.

'Carols in the Barn' will be held tomorrow from 7pm. It is good to see the return of this popular community event.

The school Christmas lunch takes place on Friday and final assemblies will close the school for an early finish on Friday this week.

It has been a remarkably busy term, and I would like to close by thanking the school community for all they have done in responding to the challenges they have faced.

11	<b>ATTENDANCE</b> Current Attendance (September) 93.1% (91.8% National) Persistent Absence 19% (24% National)	
12	<b>SAFEGUARDING</b> (BB) has arranged to meet with Laura Gyngell (LG) in January.	
13	<b>PUPIL PREMIUM MATTERS</b> The new Pupil Premium strategy will be published on the website on 12 <sup>th</sup> December and the Governors have been actioned to read this.	
14	<b>POLICY AND PROCEDURES REVIEW</b>  12.1 School Trips - Approved. 12.2 Outdoor Education & Off-site Visits – Approved. 12.3 Sustainable Development Policy – Approved. 12.4 Provider Access Policy Statement – Approved.	
15	<b>GOVERNORS VISITS AND INDIVIDUAL REPORTS</b> (CRC) also commended students, staff, and parents for the excellent performance “We Will Rock You.” (NW) invigilated for the Year 10 mock exams. (JP) and (CM) met with Zoe Froud (ZF) and Faye Hatchard (FH) as part of the College Development Plan, strand 3 – personal development. A report will be prepared for the next meeting.	
16	<b>ANY OTHER BUSINESS</b> Discussion regarding the German exchange trip and consideration to be given to offering this at the next federation meeting.  (CRC) gave his apologies for the next meeting.	
	<i>The meeting closed at 20:30hrs</i>	
	<b>DATE &amp; TIME OF NEXT MEETING</b> The date of the next meeting is 15 <sup>TH</sup> January 2024 at 1900 hours.	

Distribution: Governing Body, Head's PA.

#### FGB meeting action log

Meeting at which action raised	Details	Who	Timescale	Update
11.12.23	Governors to read the new Pupil Premium Policy.	All	15.01.24	

*John*  
15 Jan 24