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31 August 2022

Dear Parents

I hope you have had an enjoyable summer break. We are all looking forward to welcoming Oathall students back to school for the start of the Autumn term.

You may be aware that we, along with most schools in West Sussex, have changed our information management system to a new product called Bromcom. This move involves moving from Insight to a new parent and student information portal. This means that Insight is no longer accessible.

The replacement service for parents is called *My Child At School (MCAS)* and for students, *Student Portal*. There are still a few steps that we need to make before these will be accessible for you and the students. You will receive an email explaining how to obtain access once the set up is completed. At present the payment facility, accessed via MCAS is not yet open. Any money that has been added previously will still be available. We will update you about this as soon as the issue has been resolved and also let you know about canteen arrangements for the first day back.

Students will be provided with a paper copy of their timetable on their first day back (Friday 2 September for year 7 and Monday 5 September for all other years). They do not need to know what their first day lessons will be in advance but do please make sure they have all their usual classroom equipment and their PE kit.

We look forward to seeing everyone back for the start of term.

Yours faithfully,

Mr Houghton
Deputy Headteacher