



Appledore Gardens  
Lindfield  
Haywards Heath  
West Sussex  
RH16 2AQ

tel: 01444 414001  
fax: 01444 417027  
email: [office@oathall.org](mailto:office@oathall.org)  
website: [www.oathall.org](http://www.oathall.org)

Headteacher: Mr E Rodriguez MA BSc (Hons)

7<sup>th</sup> June 2021

Dear Parent

We wrote to you back in May to confirm that your child's transition day would be Wednesday 7<sup>th</sup> July. We are now in a position to give further details concerning this.

### **Full Transition Day - Wednesday 7<sup>th</sup> July**

Your child is invited into school at **8.30 am**. They should come to the school and enter the hall using the gate from the school drive. Members of staff will be on hand to direct and welcome your child into the building. We ask that your child walks into school; please **do not drive** onto the school site to drop them off. Your child will leave at **3.00 pm** from the same place they entered in the morning.

Your child should be in their primary school uniform, wearing trainers and bring with them a small named bag with a pen, pencil, ruler, a bottle of water and a snack if they wish for breaktime. On the day, your child will be provided with a complimentary school meal at lunchtime.

During this day, your child will participate in taster lessons including Maths, English, Science and PE as well as spending time with their tutor. This will be an opportunity to make new friends and get familiar with the surroundings of their new school.

### **Using the canteen**

We thought we would take this opportunity to update you about how your child will be able to use the canteen in the Autumn term. So that they can buy food and drink, we will issue the children with a canteen account card on their first day at Oathall. These are proximity cards using the same kind of technology used for public transport systems. Your child's card will be linked to School Gateway, the online payment system which we use at Oathall. If your child is eligible for free school meals, the funds will automatically be added to their account every day. If you are new to using School Gateway, we will be in touch before the end of the summer term with details of how you can add funds to your child's school meals account.

### **New Parents Evening**

We would like to invite you to a new parents evening on **Thursday 15<sup>th</sup> July from 6.30 - 7.35 pm**. The evening will include a presentation by key members of staff as well as an opportunity to meet your child's tutor and ask them any questions.

In order to keep numbers in the hall manageable, parents with children in **Pioneer & Voyager** houses will watch the presentation in the hall first and then go to meet their child's tutor in classrooms. Parents with children in **Discovery & Endeavour** houses will meet their tutor in classrooms first. They will then go to the hall to see the presentation. There will be students and staff on hand to direct you to the correct locations.

Our SEND team will also be available for drop in consultations between 5.00 - 6.30 pm. If you would like to see these staff please contact [newstarters@oathall.org](mailto:newstarters@oathall.org).

### **First day of school in September**

**Thursday 2<sup>nd</sup> September** is an INSET day and therefore closed to students. On **Friday 3<sup>rd</sup> September**, we will have Year 7, 10 & 11 in school. Year 7 will be taught in their teaching groups and they will also have time in their tutor groups each day, led by their tutor. You will be sent further information regarding this in the coming weeks.

### [All About Me](#)

We invite your child to complete the last two pages of our [Moving on to Secondary School Workbook](#). These will be shared with their tutor. You can email these documents to [newstarters@oathall.org](mailto:newstarters@oathall.org).

### **Oathall Scrapbook**

We would like to introduce our [Oathall Scrapbook 2021](#). This booklet includes a range of exciting activities from the different subjects your child will learn about when they join us. The idea of the Scrapbook is that your child may wish to try out some of the tasks and then bring in any of their work to show their new teachers in September. We want to stress that this is entirely optional, but perhaps your child may wish to select a couple.

### **Admission forms**

If you have not already done so, please return any admission forms as soon as possible to the main school reception.

### **Questions**

You may have other questions about the transition process. If you do, please mail these to [newstarters@oathall.org](mailto:newstarters@oathall.org).

We also have the [page](#) on the Oathall website where you will be able to find important information and news about the reopening plans.

We know these are very uncertain times for everyone. Please be assured, we want your child's transition to secondary school to be free of worries and enjoyable. We will be working hard to ensure this happens.

We look forward to meeting you all in July.

Yours faithfully,

**Mrs F Hatchard**

Assistant Headteacher