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8th January 2021

Dear Parent

I am writing with further details about the scheduling of live lessons next week.

Please review our website, under “**Learning**”, the first tab says, “**Remote Learning**”. Click on here and you will see a blue list, “[Y7 Live lessons timetable](#)”, “[Y8 Live lessons timetable](#)”, “[Y9 Live lessons timetable](#)”. Click on the correct year group for your child. At the bottom of the spreadsheet are several tabs with all the teaching groups in that year group. If you do not know your child’s teaching group code, look at their timetable on Insight and look at the code for their English class e.g. 7a1

Open the correct teaching group tab and you will see a copy of your child’s timetable with the week beginning clearly written at the top. Teachers have inserted links to take you to 'live lessons'. These lessons are highlighted in yellow. For all lessons in 'white' you should refer to your remote learning google classroom for work. Teachers have been asked to populate this at least the day prior to the live lesson. If your child can check this schedule at 8.30am each morning, they can then see what live lessons they have that day. Lessons will run as per the timings on the left hand side of the timetable on this document. You can join a lesson 10 minutes before the lesson is scheduled.

This is a guide on [how to join Teach Stream lessons](#) and some information about [device compatibility](#).

The frequency of live lessons is determined by our [Remote Learning Plan](#).

Remote learning will work best when parents/students contact their teachers directly via email if they have any issues or questions. For wider queries please email remotelarning@oathall.org

Yours faithfully

Mrs Hatchard
Assistant Headteacher