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Headteacher: Mr E Rodriguez MA BSc (Hons)

12<sup>th</sup> October 2020

Dear Year 11 Parents

### **Year 11 Parents' Evening Wednesday 21st and Thursday 22nd October - Online Appointment Booking**

I would like to invite you to our online Parents' Consultation Evening which will run over two sessions on Wednesday 21<sup>st</sup> October from 4.30pm to 7.30pm and Thursday 22<sup>nd</sup> October from 1.15pm to 4pm. This will provide an opportunity for you to speak with your child's teachers to discuss the progress they have made and what they need to be doing in preparation for the mock and indeed final exams. We are hosting two sessions so that you should be able to speak with all of your child's teachers should you wish to do so.

The meetings will take place on a managed video conferencing platform called School Cloud. The system is easy to use and also includes an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. You can use both of the sessions to book your appointments.

The video calls can take place on any internet connected device with a microphone and camera, this include smartphones along with tablets, laptops, Chromebooks and desktops. You can of course turn the camera off if you would prefer and this option will also be given to teachers. You do not need to install any software to participate as it all runs in a web browser.

Appointments can be made from Wednesday 14<sup>th</sup> October at 4pm and bookings will close on Monday 19<sup>th</sup> October at 9am. Should you wish to make any changes after this date please contact Mrs Van Der Spiegel at [gvanderspiegel@oathall.org](mailto:gvanderspiegel@oathall.org).

Please note that you should only book to see one of your child's science teachers even though you will see both of them listed. Also, if for whatever reason you are not able to have an appointment with a particular teacher, there will be the opportunity to speak with them by phone at another time.

Please visit <https://oathall.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments is included with this letter along with a guide for managing the video calls.

If you do not have access to the internet, please contact Mrs Van Der Spiegel, by phone on 01444 414001, who will be happy to add appointments on your behalf.

Yours sincerely

Mr Houghton  
Deputy Headteacher