

Appledore Gardens Lindfield Haywards Heath West Sussex RH16 2AQ

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Headteacher: Mr E Rodriguez MA BSc (Hons)

Dear Parent

We wrote to you back in early June to confirm that your child's transition day would be Friday 4th September. We are now in a position to give further details concerning this.

# **Transition Half Day**

We will be dividing the day into two halves and having two Houses in the morning and two Houses in the afternoon. Discovery & Endeavour will be invited into school from 8.30am - 12.10pm and Pioneer & Voyager from 12.30-4.10pm.

If your child is in Discovery or Endeavour House, we would like them to come to the main entrance of the school and enter the large green gates into the Main Hall on the left, at 8.30am. They will be released from this same place at 12.10pm. These are tutor groups with Mr Hastings, Mrs Garrick, Mrs Grimwood-Read and Ms Froud.

If your child is in Pioneer or Voyager, we would like them to come to the main entrance of the school and enter the large green gates into the Main Hall on the left, at 12.30pm. They will be released from this same place at 4.10pm. These are tutor groups with Mr Leonard, Miss Maddedu, Mrs MacTaggart, Miss Dale and Mr Rivadulla.

Your child should be in full school uniform and bring with them a small named bag with a pen, pencil, ruler, a bottle of water and a snack if they wish for breaktime.

During this half day, your child will participate in a Maths, English and Science lesson as well as spending time with their tutor. This will be an opportunity to make new friends and get familiar with the surroundings of their new school.

## **Canteen Updates**

We thought we would take this opportunity to update you regarding our canteen in the Autumn Term. We are currently working on changing the payment system to allow students to carry and use a canteen proximity card to pay for their food in the canteen. Proximity cards use the same kind of technology used for London transport oyster cards. At present, we use biometric fingerprint scanners at the tills and these will be replaced with proximity card readers instead. We will be in touch again with details of how you can add funds to your child's school meals account and how they will be issued with a proximity card linked to their school meals account.

## First full week back

We will have all year groups back in school from the week beginning 7th September. Year 7 will be taught in their Teaching Groups and will also have time in their Tutor Groups each day, led by their tutor. You will be sent further information regarding this in the next few weeks.

## All About Me document

Thank you to those children who have already completed the last two sections of our <u>'Moving On'</u> resource. These have been shared with their tutors. If you haven't already completed one of these there is still plenty of time. You can email your work to <u>newstarters@oathall.org</u>. We also hope you will have a chance to review our <u>Oathall Scrapbook for 2020</u>. This booklet includes a range of exciting activities from the different subjects your child will learn about when they join us. The idea of the Scrapbook is that your child may wish to try out some of the tasks and then bring in any of their work to show their new teachers in September. We want to stress that this is entirely optional but perhaps they may wish to select a couple.

#### **Admission forms**

If you have not already done so, please return any admission forms as soon as possible to the front reception of the school.

#### Questions

You may have other questions about the transition process. If you do, please email these to <u>newstarters@oathall.org</u>.

We also have the <u>page</u> on the Oathall website where you will be able to find important information and news about the reopening plans.

We know these are very uncertain times for everyone. Please be assured, we want your child's transition to secondary school to be free of worries and enjoyable. We will be working hard to ensure this happens.

We look forward to meeting you all in September.

Yours faithfully,

Mrs F Hatchard Assistant Headteacher