Document Control - Document Details	
Document Name	Safeguarding Policy
Purpose of Document	
Document Version number	6
Document Owner	E Green (Assistant Headteacher, Student Experience)
Prepared by	H Parry
Document location	Shared network drive and website
Date of first draft	Autumn 2012
Date Latest Version Approved	December 2017
Approved by	Governing Body
Next scheduled review date	Autumn 2018

Version History		
Version number	Date Approved	Change/Reasons for Change/Comments
1	Autumn 2012	
2	Autumn 2013	Governing Body structure change, Legislative Guidance added
3	Autumn 2014	Legislative Guidance added
4	Spring 2016	Reviewed/Updated
5	Autumn 2016	Legislative Update/Governing Body reviewed
6	Autumn 2017	Review

Distribution list
Governors
Head
Leadership Team

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Declaration

The governing body supports fully the aims and objectives of West Sussex County Council and the Director of Children and Young People's services to achieve Safeguarding Children and Safer Recruitment in Education. Oathall's policy document is supplemental to the DfE Guidance on Working Together to Safeguard Children (March 2013), Keeping Children Safe in Education (September 2016) and Prevent Duty (July 2015). The policy aims to set out the arrangements by which the governing body will assist in enacting the aims of this guidance.

The governing body recognises and accepts its accountability for ensuring that Oathall has effective policies and procedures in place in accordance with the latest DfE guidance, and monitoring the school's compliance with it.

Every possible assistance will be given to the Director of Children and Young People's services in his/her legal responsibility for safeguarding children.

Oathall's Statement of Purpose

The college is committed to safeguarding and promoting the welfare of young people and Oathall expects all young people, staff and volunteers to share that commitment.

Definition Of Safeguarding

Oathall adopts the definition of safeguarding used in the Children Act 2004, and in the government guidance document *Working Together to Safeguard Children (March 2013) and Keeping Children Safe in Education (September 2016)*. This can be summarised as:

- Protecting young people from maltreatment
- Preventing impairment of young people's health or development
- Ensuring that young people are growing up in circumstances consistent with the provision of safe and effective care
- Undertaking that role so as to enable young people to have optimum life chances and to enter adulthood successfully.

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Safeguarding Outcomes for Young People and Parents

- Young people are safe: the effectiveness of services in taking reasonable steps to ensure that young people are safe
- Young people feel safe: the effectiveness of services in taking reasonable steps to ensure that young people feel safe.

Organisation of Safeguarding at Oathall Community College

- The governing body has responsibility for safeguarding
- The responsibility for day-to-day oversight of the governors' responsibility is vested in the Headteacher
- The Headteacher will be assisted by Assistant Headteacher, Student Experience, Deputy Headteacher and Business Manager
- Staff representation is by the elected union representatives.
- Child interests are represented by the Assistant Headteacher, Student Experience.

Management Areas of Policy and Procedure
Particular responsibilities for the management of safeguarding matters are vested in the post holders listed below

Safer Recruitment	Personnel Administrator
Child Protection	Assistant Headteacher, Student Experience
Staff Working Practices	Deputy Headteacher/Business Manager (Staff Behaviour Policy)
Health & Safety	Business Manager
Internet	Business Manager
Off Site Educational Visits	Deputy Headteacher/Business Manager
Agency/Community Liaison	Assistant Headteacher, Student Experience
Work Experience	Work Related Learning Coordinator
Medical	Welfare Assistant/Assistant Headteacher, Student Experience
Student Welfare and Inclusion	Assistant Headteacher, Student Experience / Business Manager
Site Security	Site Manager
Curriculum	Deputy Headteacher
Staff training	Assistant Headteacher, Teaching & Learning
Special Educational Needs (Inclusion)	SENCO

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Monitoring Evaluation and Review

The named person responsible for each safeguarding area will monitor provision and outcomes by:

- Evaluating data, termly or annually as appropriate to identify any patterns of risk that may occur.
- Feedback by partners through Staff Forums, Trade Union Meetings, Parent Teacher Association meetings (PTA), Annual Parents and students Questionnaires
- Student Voice through the Student Council and Student Parliament
- All college policies will be impact assessed with regard to safeguarding at the time of review and issues arising carried forward into the College Development Plan cycle
- The Senior Leadership Team (SLT) respond to and monitor safeguarding at weekly SLT meetings through a standing agenda item
- Full Governing Body - Reviews annually the College Safeguarding Policy and associated policies as scheduled in the governing bodies cycle of policy review

Key Documents for Guidance

- *Briefing for section 5 Inspectors on Safeguarding Children Ofsted September 2009*
- *Single Central Record of Recruitment and Vetting Checks. West Sussex Safeguarding Unit October 2009*
- *Working Together to Safeguard Children March 2013*
- *Keeping Children Safe in Education September 2016*
- *Prevent Duty Requirement of Schools (WSCC) June 2015*